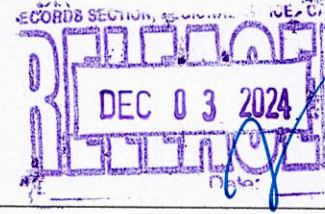




Republic of the Philippines
Department of Education
CARAGA REGION



DEC 03 2024

REGIONAL MEMORANDUM
No. **135** s. 2024

To: Schools Division Superintendents
This Region

OFFICIAL LIST OF PARTICIPANTS OF THE SEMINAR-WORKSHOP
AS PER MEMORANDUM NO. 1176 S. 2024

1. In reference to Regional Memorandum No. 1176 s. 2024, regarding the **Seminar-Workshop on the Conduct of Program Management Information System (PMIS) School-Level Pilot Testing and Scale-Up Implementation Batch 2**, scheduled on December 9-12, 2024, through the Policy, Planning, and Research Division (PPRD) at Silver Hall, NEAP Caraga, Butuan City, the official list of participants is provided below:

Division	School Name	Name of Participants	Position
AGUSAN DEL SUR	TRENTO NATIONAL HIGH SCHOOL	Eduardo J. Julve	School Head
		Jesebel P. Cabilic	Budget Officer
		Julie M. Almine	Bookkeeper
		Anabel U. Estenzu	Disbursing Officer
BAYUGAN CITY	BAYUGAN NATIONAL COMPREHENSIVE HIGH SCHOOL	Minda I. Teposo	School Head
		Boyet P. Navales	Budget Officer
		Honeycris Y. Burlat	Bookkeeper
		Hadalinda B. Villasor	Disbursing Officer
BISLIG CITY	LAWIGAN NATIONAL HIGH SCHOOL	Conrad C. Pabroquez	School Head
		Lorena D. Bucton	Budget Officer
		Krystelle Angelie D. Pastrano	Bookkeeper
		Glyzza Hope A. Josol	Disbursing Officer
BUTUAN CITY	TALIGAMAN NATIONAL HIGH SCHOOL	Reylan R. Alas	School Head
		Leo C. Kuizon	Budget Officer
		Joemer T. Martizano	Bookkeeper
		Julian Martin B. Suizo	Disbursing Officer
DINAGAT ISLANDS	ALBOR NATIONAL HIGH SCHOOL	Marven F. Arlan	School Head
		Gilda M. Enoc	Budget Officer
		Ethel N. Pedarse	Bookkeeper
		Keith Q. Navallo	Disbursing Officer
SIARGAO	SAPAO NATIONAL HIGH SCHOOL	Jovy C. Liza	School Head
		Kevin Jay C. Pomoy	Budget Officer
		Amor P. Penera	Bookkeeper
		Angelita A. Quinagan	Disbursing Officer
SURIGAO CITY	TAFT NHS	Glenna G. Abne	Budget Officer
		Marky lou B. Ga	Bookkeeper
		Donna Marchie N.Sabandal	Disbursing Officer

SURIGAO DEL NORTE	TUBOD NHS	Dante M. Orozco	School Head
		Lecille E. Gomez	Budget Officer
		Joel A. Magamayo	Bookkeeper
		Frelyn R. Stella	Disbursing Officer
SURIGAO DEL SUR	SAN MIGUEL NCHS	Ronald P. Jacinto	School Head
		Princess Mae L. Emnace	Budget Officer
		Carolina O. Bagood	Bookkeeper
		Recel N. Galanto	Disbursing Officer
TANDAG CITY	TANDAG NATIONAL SCIENCE HIGH SCHOOL	Antonio M. Tinunga	School Head
		Krisnah Jane C. Oracion	Budget Officer
		Ivan C. Alinsug	Bookkeeper
		Rey A. Canda	Disbursing Officer

2. The Schools Division Superintendents must ensure the attendance of identified participants, with every slot filled to ensure full participation.
3. Please find Enclosure No. 1 – Activity Matrix for the PMIS training, which outlines the detailed schedule of activities.
4. All other provision stipulated in the Memorandum remain in effect.
5. For immediate dissemination and strict compliance.

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO TENEBRO ESCOBARTE JR.
Director III/Assistant Regional Director

Encl: Activity matrix
Reference: Regional Memorandum (No. 1176 s. 2024)
To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS TRAINING

PPRD/djfm
12/03/2024

Enclosure No. 1, RM 1351 s. 2024

**PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS) SCHOOL-LEVEL
PILOT TESTING AND SCALE-UP IMPLEMENTATION BATCH 2**

December 9-12, 2024 | Silver Hall, NEAP Caraga, Butuan City

ACTIVITY MATRIX

Day 0: December 9, 2024

Time	Activity/ Topic	Facilitators
3:00-6:00 PM	Arrival/ Registration	TWG

Day 1: December 10, 2024

Time	Activity/ Topic	Facilitators
6:00- 7:00 a.m.	Breakfast	TWG
8:00- 9:00 a.m.	Opening Program - National Anthem - Prayer - DepEd Quality Policy Statement	AVP/ TWG
9:00- 9:10 a.m.	Welcome Remarks	Pedro T. Escobarte, Jr. Assistant Regional Director
9:10- 9:20 a.m.	Recognition of Participants	Barbie M. Padas Administrative Asst. I
9:20- 9:30 a.m.	Statement of Purpose	Violeta C. Nunez, PhD. Chief, PPRD
9:30- 10:00 a.m.	Opening Message	Maria Ines C. Asuncion Regional Director
Session Proper		
10:00- 11:00 a.m.	Session 1: PMIS Overview	Jovixson Dalura Planning Officer III
11:00- 12:00 a.m.	Session 2: Operational Planning (Basics of the WFP)	John Rey M. Ebasco Project Development Officer I
12:00- 1:00 noon	Lunch	
1:00- 3:00 p.m.	Session 3: Accessing the PMIS	John Rey M. Ebasco Project Development Officer I
3:00- 5:00 p.m.	Session 4: Visual Presentation Staging/ Workshop No. 1	John Rey M. Ebasco Project Development Officer I
5:00- 6:00 p.m.	Dinner/ QAME	TWG
6:00- 7:00 p.m.	Debriefing (RPs, TWG, and PPRD)	TWG
7:00 p.m.	Rest	

Day 2: December 11, 2024

Time	Activity/ Topic	Facilitators
6:00- 7:00 a.m.	Breakfast	TWG
8:00- 9:00 a.m.	Opening Program - Nationalistic Song - Prayer - Recapitulation	Assigned SDO
Session Proper		
9:00- 10:30 a.m.	Presentation and Tracking of Outputs by SDOs/ Schools	John Rey M. Ebasco Project Development Officer I
10:30- 12:00 noon	Session 5A: Expenditure Matrix (Offline)	Jovixson Dalura Planning Officer III
12:00- 1:00 p.m.	Lunch	
1:00- 2:00 p.m.	Session 5B: Expenditure Matrix (Online)	Jovixson Dalura Planning Officer III
2:00- 4:00 p.m.	Visual Presentation Staging/ Workshop No. 2 (Offline) Workshop No. 3 (Online)	Jovixson Dalura Planning Officer III
4:00- 5:00 p.m.	Session 6: Updating and Confirmation of WFP	Jovixson Dalura Planning Officer III
5:00- 6:00 p.m.	Dinner/ QAME	TWG
6:00- 7:00 p.m.	Debriefing (RPs, TWG, and PPRD)	TWG
7:00 p.m.	Rest	

Day 3: December 12, 2024

Time	Activity/ Topic	Facilitators
6:00- 7:00 a.m.	Breakfast	TWG
8:00- 8:30 a.m.	Opening Program - Nationalistic Song - Prayer - Recapitulation	Assigned SDO
Session Proper		
8:30- 9:00 a.m.	Session 7: PPMP	Jovixson Dalura Planning Officer III
9:00-10:00 a.m.	Session 8A & 8B: AR & ATC	John Rey M. Ebasco Project Development Officer I
10:00 – 11:30 a.m.	Visual Presentation Staging/ Workshop No. 4 (AR) Workshop No. 5 (ATC)	
11:30- 12:00 noon	Closing Program	TWG
	Giving of Certificates	TWG
	Ways forward and Closing Message	Violeta C. Nunez, PhD Chief, PPRD
12:00- 1:00 p.m.	Lunch	
Home Sweet Home		