



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

February 10, 2026

REGIONAL MEMORANDUM  
FIN – 2026 – 0142

To: Schools Division Superintendents ) Division of Agusan del Norte  
All Others Concerned ) Division of Butuan City

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR BASIC EDUCATION  
CURRICULLUM (BEC)

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **National Celebration of TechVoc**, under OSEC-13-25-04002 dated August 13, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally  
signed by  
Asuncion  
Maria Ines  
Casona  
Date:  
2026.02.09  
15:32:41  
+0800  
**MARIA INES C. ASUNCION**  
Director IV  
Regional Director

FIN/nap  
02/05/2026



Republic of the Philippines  
Department of Education  
CARAGA REGION

January 30, 2026

**MARIA INES C. ASUNCION**

Director IV  
Regional Director

Madam:

This is to respectfully request authority from your office to download funds from OSEC-13-25-04002 Fund, for the travel expenses of the participants during the 2025 National Celebration of TechVoc on January 27-29, 2026, at Great Eastern Hotel, Quezon City, to wit:

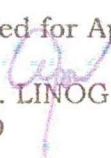
| School / Division                              | No. of pax | Amount per Participant |
|------------------------------------------------|------------|------------------------|
| 1. Agusan del Norte                            | 1          | 18,500.00              |
| 2. Agusan National High School,<br>Butuan City | 1          | 18,500.00              |
| <b>Total</b>                                   | <b>2</b>   | <b>37,000.00</b>       |

For your approval.

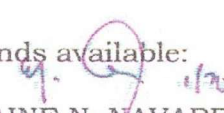
Very truly yours,

  
CELSA M. CATALUÑA  
EPS, CLMD

Recommended for Approval:

  
BERNABE L. LINOG  
Chief, CLMD

Funds available:

  
ELAINE N. NAVARRO  
Chief, Finance Division *1/30/26*

Approved:

  
**MARIA INES C. ASUNCION**  
Director IV  
Regional Director

Digitally  
signed by  
Asuncion  
Maria Ines  
Casona  
Date:  
2026.02.03  
08:35:36

CLMD/cmc  
01/30/2026



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