



Republic of the Philippines
Department of Education
CARAGA REGION

November 20, 2025

REGIONAL MEMORANDUM
FIN – 2025 – 1266

To: Schools Division Superintendent) Division of Agusan del Sur
All Others Concerned

**SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR DISASTER PREPAREDNESS
AND RESPONSE PROGRAM**

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the onsite visit to identified schools for the Floating Schools Project under the **Disaster Prevention and Mitigation Intervention of the DPRP Program**, per FY 2025 GAA.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
11/17/2025



Republic of the Philippines
Department of Education
CARAGA REGION

November 14, 2025

MARIA INES C. ASUNCION

Regional Director
Department of Education-Caraga
J Rosales Ave., Butuan City

Madam:

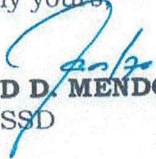
Greetings!

We respectfully request your approval to download funds to the Division of Agusan del Sur to cover expenses for the conduct of the onsite visit to schools targeted as recipients of the floating schools project as part of the disaster prevention and mitigation intervention of the DPRP Program, to wit:

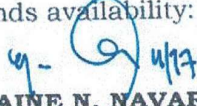
Division Office	Amount
Agusan del Sur	70,000.00

Funds for transfer will be charged against **FY 2025 GAAAO-DPRP** and must be obligated/disbursed until December 2025, subject to the usual accounting and auditing procedure.

Very truly yours,


EDMUND D. MENDOZA, PhD
Chief, ESSD

Funds availability:


ELAINE N. NAVARRO
Chief, Finance Division
FY 2025 GAAAO-DPRP Pct. 1,179,973.84

Approved by

Digitally signed by
Asuncion
Maria Ines
C. Asuncion
Date:
2025.11.17
10:25:27
+0800

MARIA INES C. ASUNCION
Regional Director

ESSD/mpb
11/14/2025



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