





Republic of the Philippines
Department of Education
 CARAGA REGION

June 11, 2025

MARIA INES C. ASUNCION

Regional Director
 DepEd Caraga
 J.P. Rosales Ave., Butuan City

Madam:

We respectfully request authority from your good office to transfer funds for the five division offices, chargeable against Travel Support Fund: BAE-Initiated National Trainings for Caraga Participants FY 2025 FLO ALS GAAAO NBC 595 Annex A-1. These funds will cover the travel expenses of the participants outlined in the table below:

Activity	SDO	Participants	Amount
Conduct of Series of Workshop for Additional Functional Education and Literacy Program (FELP) Courses on May 26-30, 2025	Butuan City	Joshua L. Albia	14,771.00
Workshop on the Development of Policy on Mapping and Referral Mechanism for Learners with Disabilities in the Alternative Learning System on June 17-20, 2025		Ana Marie L. Ceniza	16,325.00
	Cabadbaran City	Marie Fe Dultra	18,699.00
Workshop on the Revision of Alternative Learning System Roadmap for 2025-2030 on May 26-28, 2025	Surigao del Norte	Emalyn E. Bernadez	20,010.00
Participation in the Workshop on the Development of Framework and Design for ALIVE in ALS on June 9-11, 2025	Surigao City	Hermiette F. Lerog	7,980.00
	Tandag City	Egy I. Jumadla	11,359.00
TOTAL			89,144.00

31,096-

Thank you.

Very truly yours,

JOSEPHINE CHONIE M. OBSEÑARES
 EPS, ALS Focal Person

Recommended for Approval:

BERNABE L. LINOG
 Chief, CLMD

Approved:

MARIA INES C. ASUNCION
 Regional Director

Funds Available:

ELAINE N. NAVARRO
 Supervising Administrative Office

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Address: J.P. Rosales Avenue, Butuan City
 Trunkline No: (085) 225-1151
 Telefax No: (085) 342-5959
 Email: caraga@deped.gov.ph
 Website: caraga.deped.gov.ph



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