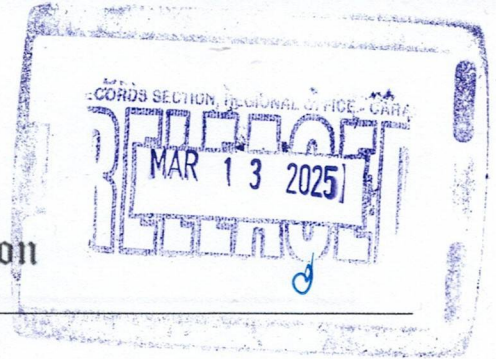




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN - 2025 - 0275

MAR 13 2025

To: Schools Division Superintendents) Division of Agusan del Norte
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
DISASTER PREPAREDNESS AND RESPONSE PROGRAM

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to fund **clean-up and minor repairs in Schools affected by the recent heavy rainfall and flooding** under FY 2024 Disaster Preparedness and Response Program funds.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
03/11/2025



Address: J.P. Rosales Avenue, Butuan City
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2025-03-04503

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Republic of the Philippines
Department of Education
CARAGA REGION

March 10, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
Department of Education-Caraga
JP Rosales Avenue
Butuan City

Madame:

Healthy greetings!

We would like to request for your approval to download a portion of the Disaster Preparedness and Response Program (DPRP) funds to the schools of SDO Agusan del Norte, particularly the municipalities of Remedios T. Romualdez and Magallanes which were affected by recent heavy rainfall and flooding. This is intended to provide financial support for the clean-up and minor repairs of the affected schools.

The breakdown of funds to be downloaded are as follows:

Affected schools	Fund Allocation
Panaytayon Elementary School	20,000
Milan Elementary School	20,000
Pupotsan Elementary School	20,000
Pupotsan National High School	20,000
TOTAL AMOUNT:	80,000

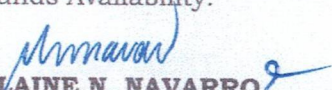
The funds to be downloaded shall be charged against **FY 2024 DPRP Funds** of the Disaster Preparedness and Response Program (DPRP).

Thank you.

Very truly yours,


EDMUND D. MENDOZA, PhD
Chief, ESSD

Funds Availability:


ELAINE N. NAVARRO
SAO/OIC-Chief, Finance Division
FY 2024 DPRP

ESSD/caos
03/10/2025

Approved by:


MARIA INES C. ASUNCION, CESO IV
Regional Director