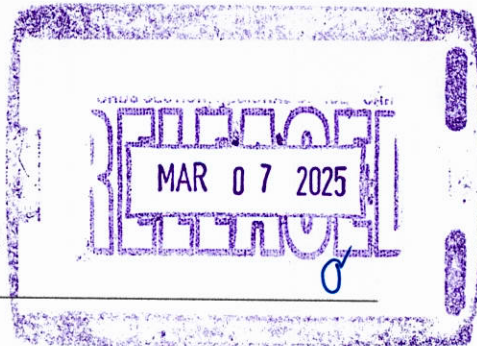




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

FIN – 2025 – 0254

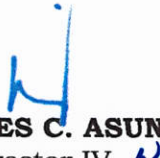
To: Schools Division Superintendents

-) Division of Agusan del Sur
-) Division of Bayugan City
-) Division of Bislig City
-) Division of Cabadbaran City
-) Division of Dinagat Islands
-) Division of Siargao
-) Division of Surigao City
-) Division of Surigao del Norte
-) Division of Surigao del Sur
-) Division of Tandag City

All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
EARLY LANGUAGE LITERACY AND NUMERACY

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover travel expenses related to the conduct of the **Regional Orientation on the Utilization of Bridging Primer 3**, held on **March 6 – 8, 2025, in Butuan City**, under OSEC-13-24-6468, dated November 4, 2024.
2. Attached herewith for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. For immediate dissemination and compliance.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



2025-03-04176

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03/06/2025



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Republic of the Philippines
Department of Education
 CARAGA REGION

March 3, 2025

MARIA INES C. ASUNCION

Director IV
 Regional Director
 DepEd Caraga Region
 Butuan City

Madam:

The undersigned would like to request authority from your good office to transfer the Program Support Fund to the participants chargeable against **OSEC-13-24-6468** to cover travel expenses in connection with the conduct of the Regional Orientation on the Utilization of Bridging Primer 3 on March 6-8, 2025, at Butuan Southville Hotel and Restaurant, Villa Kananga, Butuan City to wit:

Division	No of Participants	Unit Amount	Total Amount
Agusan del Sur	6	1,500.00	P 9,000.00
Bayugan City	5	1,500.00	7,500.00
Bislig City	5	1,500.00	7,500.00
Cabadbaran City	5	1,500.00	7,500.00
Dinagat Islands	5	2,000.00	10,000.00
Siargao	9	2,300.00	20,700.00
Surigao City	7	1,500.00	10,500.00
Surigao del Norte	5	1,500.00	7,500.00
Surigao del Sur	5	1,500.00	7,500.00
Tandag City	5	1,500.00	7,500.00
Total			P95,200.00

Should the transportation expenses of the participants exceeded the downloaded funds for their division/school, the remaining expenses shall be charged against any available or local funds.

Thank you.

Very truly yours,


MARIA CONSUELO C. JAMERA
 EPS, CLMD



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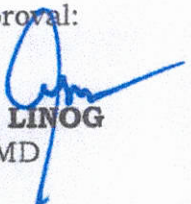


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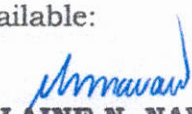


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Recommended for Approval:


BERNABE L. LINO
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
SAO, Finance Division
EUN OSG 121-24-0462
bal. 114,591.43 3/2/25

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/mcj
03/03/2025



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2024-10-17684



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