



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2025 – 0753

To: Schools Division Superintendents) Division of Agusan del Norte
) Division of Agusan del Sur
) Division of Bayugan City
) Division of Bislig City
) Division of Butuan City
) Division of Cabadbaran City
) Division of Surigao del Norte
) Division of Surigao del Sur
) Division of Tandag City

All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS**

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover funds for the **Provision of Supplementary Learning Resources (SLRs) for Public School Libraries** under FY 2025 General Appropriations Act (GAA), National Budget Circular (NBC) No. 595.
2. Attached herewith for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. For immediate dissemination and compliance.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS



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Republic of the Philippines
Department of Education
CARAGA REGION

March 4, 2025

MARIA INES C. ASUNCION
Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds from Directly Released Funds Under FY 2025 Textbooks and other Instructional Materials Fund, for the **Provision of Supplementary Learning Resources (SLRs) for Public School Libraries**. Below is the budget allocation per division:

Allocation for School Libraries

SDO	No. of School Libraries/SDO	Fund allocation per School Library	Total Allocation/SDO
1 Agusan del Norte	51	365,003.00	18,615,153.00
2 Agusan del Sur	136	365,003.00	49,640,408.00
3 Bayugan City	3	365,003.00	1,095,009.00
4 Bislig City	20	365,003.00	7,300,060.00
5 Butuan City	4	365,003.00	1,460,031.00
6 Cabadbaran City	21	365,003.00	7,665,063.00
7 Surigao del Norte	3	365,003.00	1,095,009.00
8 Surigao del Sur	86	365,003.00	31,390,258.00
9 Tandag City	3	365,003.00	1,095,009.00
327			119,356,000.00

Thank you.

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manager

Noted:

BERNABE L. LINO
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/mfm
02/27/2025