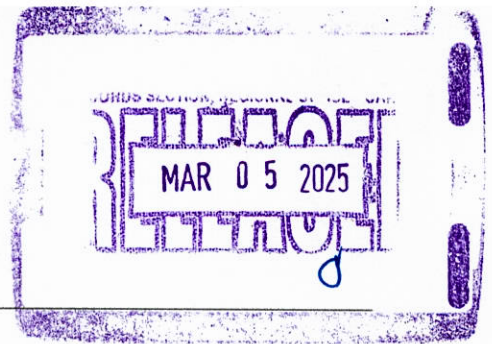




REGIONAL MEMORANDUM
FIN - 2025 - 0243

MAR 05 2025

To: Schools Division Superintendents

-) Division of Agusan del Sur
-) Division of Bislig City
-) Division of Siargao
-) Division of Surigao City
-) Division of Surigao del Sur

All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR GENERAL MANAGEMENT AND SUPERVISION

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover the funding requirement for the **payment of salaries of Contract of Service (COS) personnel for FY 2025** under OSEC-13-25-00334, dated February 14, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation (NCA) from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION

Director IV

Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT PROGRAMS

FIN/nap
03/03/2025



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Republic of the Philippines
Department of Education
CARAGA REGION

February 28, 2025

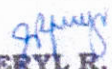
MARIA INES C. ASUNCION
Director IV
Regional Director
DepEd Caraga Regional Office
J. Rosales Ave., Butuan City

Madam:

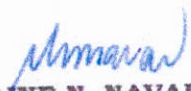
This is to request to download a Sub-Allotment Order (SARO) to the identified **SCHOOLS DIVISION OFFICES** of this Region. The fund is intended to be used to cover funding requirement for **PAYMENT OF SALARIES OF CONTRACT OF SERVICE (COS) FY 2025** per SARO Number OSEC-13-25-00334 dated February 14, 2025, to wit:

RO/SDO	NUMBER OF COS	AMOUNT
AGUSAN DEL SUR	79	10,206,405.00
BISLIG CITY	2	258,390.00
SIARGAO	7	904,365.00
SURIGAO CITY	9	1,162,755.00
SURIGAO DEL SUR	6	775,170.00
Total	103	13,307,085 .00

For your approval. Thank you.


SHERYL R. PUYO
AO V/HRMO III

Funds Available:


ELAINE N. NAVARRO
Supervising Administrative Officer
OIC-Chief, Finance Division
315 CO 082 21-21-000734

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



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Effectivity	02.01.23	Page	1 of 1

