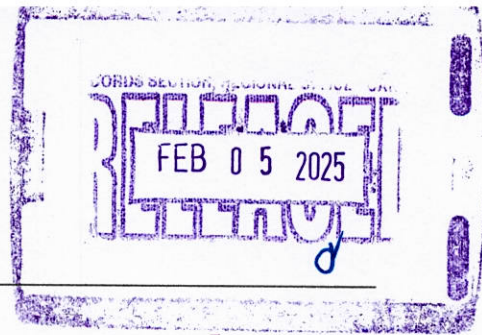




Republic of the Philippines
Department of Education
CARAGA REGION



FEB 05 2025

REGIONAL MEMORANDUM
FIN – 2025 – 0112

To: Schools Division Superintendents) Division of Siargao
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
DISASTER PREPAREDNESS AND RESPONSE PROGRAM

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover expenses for the **clean-up of damaged Non-Instructional Rooms due to the fire incident** that occurred on December 20, 2024.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

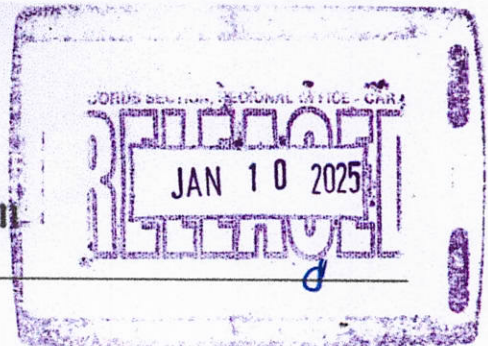
Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
02/03/2025



Republic of the Philippines
Department of Education
CARAGA REGION



January 9, 2025

MARIA INES C. ASUNCION, CESO IV

Regional Director
Department of Education-Caraga
J Rosales Ave., Butuan City

Madam:

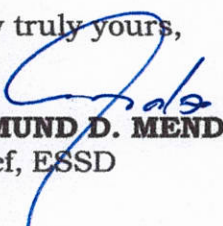
Greetings!

We respectfully request your approval to transfer funds to the Schools Division Office of Siargao to cover expenses for the clean-up of damaged non-instructional rooms due to the fire incident occurred on December 20, 2024, to wit:

Division Office	School Recipient	Amount for Fund Transfer
Siargao	Sudlon Elementary School, Socorro West District	45,000.00

Funds for transfer will be charged against **FY 2024 GAAAO (Disaster Preparedness and Response Funds)**, to be obligated and disbursed until December 2025, subject to the usual accounting and auditing procedure.

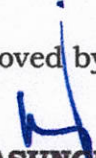
Very truly yours,


EDMUND D. MENDOZA, PhD
Chief, ESSD

Funds availability:


ELAINE N. NAVARRO
SAO/OIC-Chief, Finance Division

Approved by:


MARIA INES C. ASUNCION, CESO IV
Regional Director

ESSD/mpb
01/09/2025



2025-01-00321

Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1