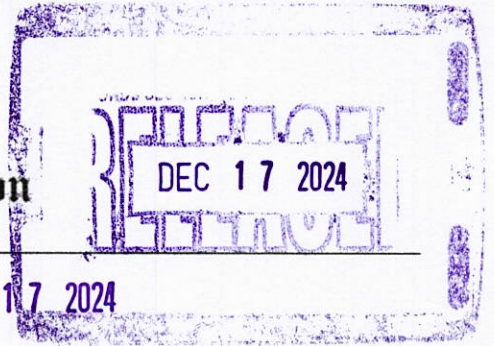




Republic of the Philippines
Department of Education
CARAGA REGION



DEC 17 2024

REGIONAL MEMORANDUM
FIN – 2024 – 1410

To: Schools Division Superintendents) Division of Siargao
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
EARLY LANGUAGE LITERACY AND NUMERACY

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) under OSEC-13-23-2953 to cover travel expenses of participants during the **Workshop on the Completion of Bridging Premier 3 into a Camera-Ready Teaching and Learning Resources.**
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.


MARIA INES C. ASUNCION
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
12/16/2024



2024-12-21213

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Republic of the Philippines
Department of Education
CARAGA REGION

December 13, 2024

MARIA INES C. ASUNCION

Regional Director
DepEd Caraga Region
Butuan City

Madam:

Greetings of peace!

The undersigned respectfully requests authority from your office to transfer the ELLN Program Support Fund amounting to **One Hundred Thirty-Three Thousand Six Hundred Twenty-Three Pesos (Php133,623.00)** charged against OSEC-13-23-2953 to SDO Siargao. This transfer aims to supplement the requested funds needed for the travel expenses of participants who attended the Completion of the Bridging Primer 3 into Camera-Ready event held in Tanza, Cavite, on October 25-28, 2024.

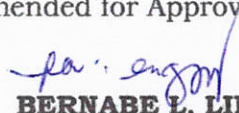
Should the transportation expenses of the participants exceeded the downloaded funds for their division, the remaining expenses shall be charged against any available or local funds.

Thank you.

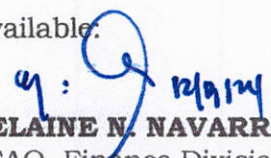
Very truly yours,


MARIA CONSUELO C. JAMERA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
SAO, Finance Division

ELLN OSEC 13-23-2953
Sal. 133,623.00

Approved:


MARIA INES C. ASUNCION
Regional Director

CLMD/mcj
12/13/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
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