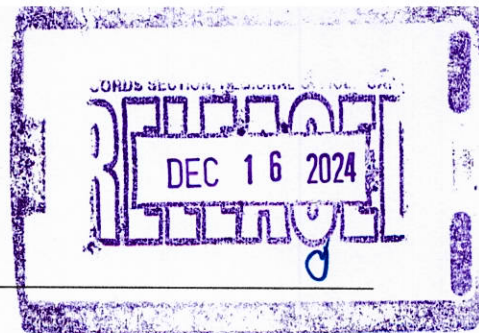




Republic of the Philippines
Department of Education
CARAGA REGION



DEC 16 2024

REGIONAL MEMORANDUM
FIN – 2024 – 1395

To: Schools Division Superintendents) Division of Surigao City
All Others Concerned) Division of Siargao

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
EARLY LANGUAGE LITERACY AND NUMERACY

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover travel expenses of participants for the conduct of **Workshop on the Completion of Bridging Premier 3 into a Camera-Ready Teaching and Learning** under OSEC-13-23-1584 and OSEC-13-24-6302.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.


MARIA INES C. ASUNCION
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
12/11/2024



Republic of the Philippines
Department of Education
CARAGA REGION

December 9, 2024

MARIA INES C. ASUNCION

Regional Director
DepEd Caraga Region
Butuan City

Madam:

The undersigned would like to request authority from your good office to transfer the Program Support Fund to the identified participants to cover travel expenses in the related activities to wit:

OSEC #	Activity/ies	Division	No of Participants	Unit Amount	Total Amount
OSEC-13-23-1584	Completion of Bridging Primer 3 into Camera-Ready on Dec. 11-13, 2024 at DepEd R-NEAP, Copper Hall, Butuan City	Surigao City	5	3,000.00	P15,000.00
OSEC-13-24-6302		Siargao	14	5,300.00	74,200.00
OSEC-13-24-4180	Review and Finalization of Lesson Scripts for Catch-Up Fridays, and National Reading Program on Aug. 9-10, 16-18, 2024 at Amontay Beach Resort, Nasipit, Agusan del Norte	Tandag City (Alyn M. Tolero Jr.)	1	4,660.00	4,660.00
Total					P93,860.00



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2024-12-20733

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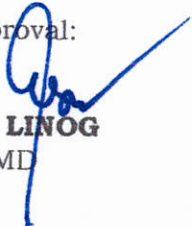
Should the transportation expenses of the participants exceeded the downloaded funds for their division/school, the remaining expenses shall be charged against any available or local funds.

Thank you.

Very truly yours,


MARIA CONSUELO C. JAMERA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINO
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
SAO, Finance Division

Approved:


MARIA INES C. ASUNCION
Regional Director

CLMD/mcj
12/09/2024



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