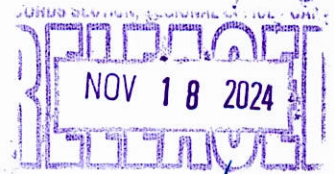




Republic of the Philippines
Department of Education
CARAGA REGION



NOV 18 2024

REGIONAL MEMORANDUM

FIN – 2024 – 1765

To: Schools Division Superintendents

) Division of Agusan del Norte
) Division of Agusan del Sur
) Division of Butuan City
) Division of Surigao del Norte

All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
LEARNER SUPPORT PROGRAMS

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover travel expenses of participants for the *Training on Brief Tobacco Interventions* under OSEC-13-24-6416 dated November 7, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
11/13/2024



Republic of the Philippines
Department of Education
CARAGA REGION

November 12, 2024

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director
This Region

Madam:

This is to request your office for the authority to download funds from **OSEC 13-24-6416** to the Schools Division Offices to cover travel expenses of participants for the Training on Brief Tobacco Intervention to wit:

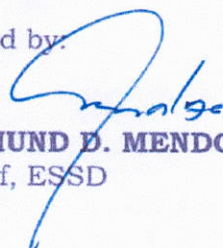
Division	Amount to be downloaded:
Agusan del Norte	P 11,320.00
Agusan del Sur	P 11,320.00
Butuan City	P 11,320.00
Surigao del Norte	P 11,320.00
Total:	P 45,280.00

Thank you.

Very truly yours,

JUMER C. CARLON, MD
Medical Officer IV

Noted by:


EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:


ELAINE N. NAVARRO
OIC-Chief, Finance

Approved:


MARIA INES C. ASUNCION
Regional Director

ESSD/jcc
11/12/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@depd.gov.ph
Website: <https://caraga.depd.gov.ph/>



2024-11-18693

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Effectivity	02.01.23	Page	1 of 1



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