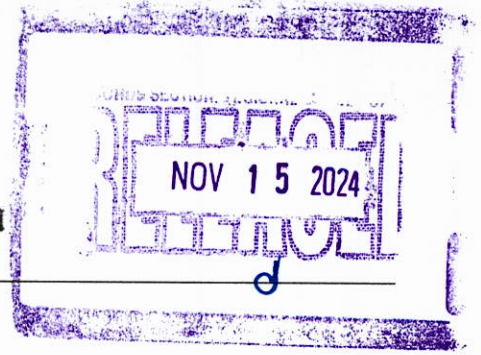




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – **1254**

To: Schools Division Superintendents) Division of Surigao City
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
EARLY LANGUAGE LITERACY AND NUMERACY**

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover travel expenses of participants for the conduct of *Workshop on the Completion of Bridging Premier 3 into a Camera-Ready Teaching and Learning Resources* under OSEC-13-24-3961, dated June 4, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENT
PROGRAMS**

FIN/nap
11/08/2024



Republic of the Philippines
Department of Education
CARAGA REGION

November 4, 2024

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director
DepEd Caraga Region
Butuan City

Madam:

We would like to request authority from your good office to transfer the Program Support Fund to the identified participants chargeable against **OSEC-13-24-3961** to cover travel expenses in connection with the conduct of Completion of Bridging Primer 3 into a Camera-Ready Teaching and Learning Resources on October 22-25, 2024, at Tanza Oasis Hotel and Resort, Tanza, Cavite to wit:

Division	Name of Participants/ Station	Unit Amount	Total Amount
Surigao City	Felix N. Bagnol, SDO-CID	23,040.00	P23,040.00
	Marnelli R. Esmenda MEMCES, Surigao City	24,762.00	24,762.00
		Total	P47,802.00

Thank you.

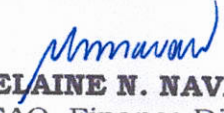
Very truly yours,


MARIA CONSUELO C. JAMERA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
SAO, Finance Division
Bal - P 88,140 -- 11/4/2024

Approved:


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/mcj
11/04/2024



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