





Republic of the Philippines
Department of Education
CARAGA REGION

November 4, 2024

MARIA INES C. ASUNCION

Officer-In-Charge
Office of the Regional Director
DepEd Caraga, J.P. Rosales Ave., Butuan City

Madam:

We respectfully request authorization from your esteemed office to transfer funds to the divisions listed below. This will be charged to FY 2024 GAA-FLO, which were directly released to the regional office. The fund will be used to cover participant's travel expenses for the activity, as specified in the corresponding memoranda, with the relevant date and amount in detailed.

Activity	SDO	Participant	Amount
Consultation on the Alternative Learning System's Revised Learning Information System Policy at Lime Resort, Pasay City October 22-25, 2024 (DM CT 2024-335)	Agusan del Norte	Nilo R. Verdon	20,199.00
	Bislig City	Victor A. Odtohan	18,385.00
	Cabadbaran City	Elmer Hindap Jr.	23,635.00
	Tandag City	Eric C. Cabaluna	20,673.00
			82,892.00
Grand Total			82,892.00

Thank you.

Very truly yours,


JOSEPHINE CHONIE M. OBSEÑARES
EPS, ALS Focal Person

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds Available:


ELAINE N. NAVARRO
Supervising Administrative Officer

Approved:


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/jcmo
11/4/2024

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