



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 1092

To: Schools Division Superintendent) Division of Agusan del Norte
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
DISASTER PREPAREDNESS AND RESPONSE PROGRAM**

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover expenses for the construction of 2 Temporary Learning Spaces (TLSs) for Doña Telesfora National High School and Doña Rosario National High School of Tubay District under FY 2024 GAAAO, dated January 3, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENT
PROGRAMS**

FIN/nap
10/08/2024



Republic of the Philippines
Department of Education
CARAGA REGION

October 2, 2024

MARIA INES C. ASUNCION, CESO IV

Director III

Department of Education- Caraga

J. Rosales Ave., Butuan City

Madam:

Greetings!

We respectfully request your approval to transfer funds to the Division of Agusan del Norte to cover expenses for the construction of two Temporary Learning Spaces (TLS). The total amount of **P659,333.40** will be charged against FY 2024 GAAAO (Disaster Preparedness and Response Program) Funds. Below are the details of the request:

Division Office	School Recipients	No. of TLS	Amount for transfer
Agusan del Norte Division	Doña Telesfora National High School/Doña Rosario National High School (Annex) Tubay District, Tubay, Agusan del Norte	2	659,333.40

Attached herewith are the Incident Report of the school, Validation Report from the Engineer/DRRM Coordinator, endorsements, and several photos of the incident.

Thank you, and we hope for a favorable response to our request.

Very truly yours,

for:
EDMUND D. MENDOZA, PhD
Chief, ESSD

Funds availability:

mmnavarro
ELAINE N. NAVARRO
SAO/OIC-Chief, Finance Division

Approved by:

M
MARIA INES C. ASUNCION, CESO IV
Director III

ESSD/mpb
10/02//2024



2024-09-15608