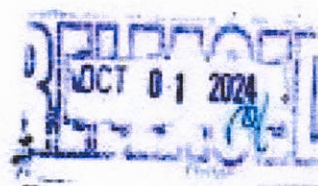




To: Schools Division Superintendents) Division of Agusan del Sur
) Division of Bayugan City
) Division of Dinagat Islands
) Division of Siargao
) Division of Surigao City
) Division of Surigao del Norte
All Others Concerned



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **1024**, s. 2024

OCT 01 2024

To: Schools Division Superintendents
Division Accountant
Division Budget Officer
Regional Office Finance Personnel
This Region

**TRAINING WORKSHOP ON THE SCHOOL MOOE WEB-BASED
MONITORING SYSTEM**

1. In line with the Department of Education Memorandum No. OUF-2021-0880 dated December 28, 2021, titled "*Advisory on the Adoption and Implementation of the Web-Based Monitoring System of the School MOOE Funds in Support to the SESP-ADB Loan Program*", a **Training Workshop on the School MOOE Web-based Monitoring System** will be conducted on **October 28-31, 2024**.

2. The activity aims to provide appropriate knowledge, skills, and attitudes for the participants to be able to:

- proficiently navigate the MOOE Web-based monitoring system;
- effectively utilize all system features and functions;
- promote uniformity in financial data entry and reporting across all schools in the region;
- establish standard procedures for monitoring and reporting MOOE expenditures; and
- be provided hands-on sessions where participants can practice using the system and solve common issues.

3. The participants in this training workshop are the following:

Region:

Accountant, Budget Officer, ADAS

Division:

Accountant, Budget Officer, ADAS

School:

ADAS

4. To ensure optimal outcomes, the training workshop will be conducted in four (4) clusters, as follows:



Address: J.P. Rosales Avenue, Butuan City
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CLUSTER	DATE	NO. OF PARTICIPANTS					Host Division
		Division	RO/SDO/ ELEM.	Secondary		Total	
				IU	NON-IU		
1	Oct. 28, 2024	Surigao del Sur	60	29	81	170	Surigao del Sur Division
		Tandag City	4	3	5	12	
		Regional Office	2			2	
		Sub-total	66	32	86	184	
2	Oct. 29, 2024	Agusan del Sur	65	26	87	178	Agusan del Sur Division
		Bayugan City	9	5	7	21	
		Regional Office	2			2	
		Sub-total	76	31	94	201	
3	Oct. 30, 2024	Dinagat Islands	17	9	25	51	Surigao del Norte Division
		Siargao	19	7	18	44	
		Surigao City	10	6	16	32	
		Surigao del Norte	25	17	21	63	
		Regional Office	2			2	
		Sub-total	73	39	80	192	
4	Oct. 31, 2024	Agusan del Norte	26	7	38	71	Agusan del Norte Division
		Bislig City	8	4	15	27	
		Butuan City	17	12	35	64	
		Cabadbaran City	4	1	12	17	
		Regional Office	2			2	
		Sub-total	57	24	100	181	
Total			272	126	360	758	

5. Immediate dissemination of this memorandum is desired.


MARIA INES C. ASUNCION
Director III
Office in-Charge
Office of the Regional Director

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

SCHOOL MOOE

TRAINING-WORKSHOP

WEB-BASED

FD/enn
10/01/2024



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