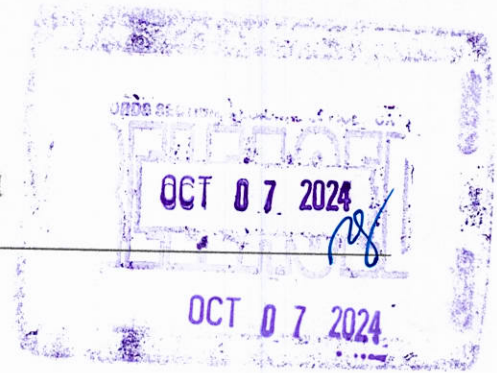




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 1044

To: Schools Division Superintendent) Division of Surigao City
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
MULTIGRADE EDUCATION

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover transportation expenses during the *Workshop on the Finalization of Lesson Exemplars for Multigrade Teaching (3rd and 4th Quarters)* under OSEC-13-24-4114 dated June 18, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM RO XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
10/02/2024



Republic of the Philippines
Department of Education
CARAGA REGION

September 30, 2024

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director
Deped Caraga Region
J.P. Rosales Avenue, Butuan City

Madame:

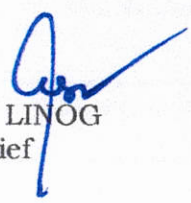
This is to request from your good office the approval on the downloading of Fund from SARO OSEC-13-24-4114 dated January 18, 2024 for the travel expenses of the Elaine Negro of Surigao City in attending Workshop on the Finalization of Lesson Exemplars for Multigrade Teaching (3rd and 4th Quarters) on September 16-20, 2024, Quezon City in the amount of **Nineteen Thousand Eight Hundred Seventy pesos (₱19,870.00)**.

Thank you.

Very truly yours,


ELENA N. CAPANGPANGAN
EPS CLMD/SPED Coordinator

Noted by:


BERNABE L. LINO
CLMD Chief

Funds Available:


ELAINE NAVARRO
SAO- Finance Division

Approved:


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/enc
09/30/2024



2024-09-15728

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Effectivity	02.01.23	Page	1 of 1