



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 0861

To: Schools Division Superintendent) Division of Agusan del Sur
All Others Concerned) Division of Surigao del Norte

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
MULTIGRADE EDUCATION**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover travel expenses of participants attending the Workshop on the Contextualization and Finalization of Lesson Exemplars for Multigrade Teaching at Quezon City, as specified under OSEC-13-24-4114 dated June 18, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII. The disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
08/22/2024



Republic of the Philippines
Department of Education
CARAGA REGION

August 20, 2024

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director
Deped Caraga Region
J.P. Rosales Avenue, Butuan City

Madame:

This is to request from your good office the approval on the downloading of Fund from SARO OSEC-13-24-4114 dated January 18, 2024 for the travel expenses of the participants in attending and, to wit:

Division	Name of participants	Title of the training		Amount
Agusan del Sur	Gerlie Geroche	Workshop on the Contextualization and Finalization of Lesson Exemplars for Multigrade Teaching (1st and 2nd Quarters) on August 19-23, 2024 at Eurotel, QC	Workshop on the Contextualization and Finalization of Lesson Exemplars for Multigrade Teaching (1st and 2nd Quarters) on August 26-30, 2024 at Axiaa Hotel, Quezon City	15,000.00
	Arlita Palagar			15,000.00
	Mariniel Porcare			15,000.00
	Total for Agusan del Sur			45,000.00
Surigao del Norte	Larry Morandante			10,000.00
	Jay Ronald Becina			10,000.00
	Total for Surigao del Norte			20,000.00

Thank you.

Very truly yours,

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ELENA N. CAPANGPANGAN
EPS CLMD/SPED Coordinator

Noted by:

[Signature]
BERNABE L. LINOG
CLMD Chief

Funds Available:

[Signature]
ELAINE NAVARRO
SAO- Finance Division
Php. 594,370.

Approved:

[Signature]
MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/enc
08/20/2024

