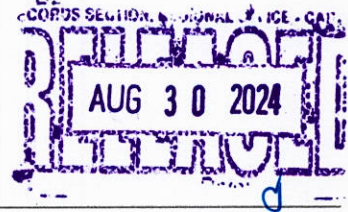




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 0856

To: Schools Division Superintendent) Division of Surigao del Sur
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION –
REGIONAL OFFICE**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for meals, accommodation, and other logistics for the conduct of FY 2024 3rd quarter Full-Time Delivery Unit (FDU) Meeting under FY 2024 GAAAO dated January 2, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs are instructed to promptly request the Issuance of Notice of Cash Allocation from the DBM RO XIII. The disbursement of such funds will be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
08/29/2024



Republic of the Philippines
Department of Education
CARAGA REGION

August 21, 2024

MARIA INES C. ASUNCION

OIC-Regional Director
Department of Education-Caraga Region
J. Rosales Avenue, Butuan City

Dear RD

Greetings!

This is to respectfully request authority from your office to download funds from GAS-MOOE c/o Finance Division Funds to Surigao del Sur Division to cover funding requirements for the meals and venue of participants of the FY 2024 3rd Quarter Full-Time Delivery Unit (FDU) Meeting on September 6, 2024 to be hosted by Surigao del Sur Division.

No. of pax	Amount per pax	Total
DepEd RO (16 pax)	1,000.00	16,000.00
DepEd SDO (84 pax)	1,000.00	84,000.00
COA (10 pax)	1,000.00	10,000.00
Total 110pax	Total	P110,000.00

Thank you.

Very truly yours,


ELAINE N. NAVARRO
OIC-Chief, Finance Division

Funds Available:


ELAINE N. NAVARRO
OIC-Chief, Finance Division

Approved:


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

FIN/atb
08/21/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
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Website: caraga.deped.gov.ph



2024-08-13283

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Effectivity	02.01.23	Page	1 of 1

