



Republic of the Philippines
Department of Education
CARAGA REGION



SEP 24 2024

REGIONAL MEMORANDUM
ESSD – 2024 – 0994

To: Schools Division Superintendents

-) Division of Bayugan City
-) Division of Bislig City
-) Division of Butuan City
-) Division of Cabadbaran City
-) Division of Dinagat Islands
-) Division of Siargao Islands
-) Division of Surigao City
-) Division of Surigao del Norte
-) Division of Surigao del Sur
-) Division of Tandag City

All Others Concerned

**NATIONAL DAIRY AUTHORITY (NDA) SCHOOL-BASED FEEDING PROGRAM
(SBFP)-MILK COMPONENT CONSULTATIVE FORUM**

1. In reference to the letter from the National Dairy Authority (NDA) dated September 16, 2024, there will be a *School-Based Feeding Program (SBFP) - Milk Component Consultative Forum* initiated by the NDA for all the SBFP – Milk Component implementers, specifically from the Schools Division Offices (SDOs) and suppliers, on October 3-4, 2024, at Duka Bay Resort, Medina, Misamis Oriental.
2. The primary objective of this forum is to formulate strategies that will further improve the SBFP – Milk Component implementation.
3. Relative to this, the representatives from the Regional Office (RO) are the following:

Name	Designation
Rena Grace G. Tul-id	Nutritionist-Dietitian II
Lee Anne Mae L. Alicaya	Technical Assistant I

4. Participants from the Schools Division Offices (SDOs), including **two** representatives specifically, the SBFP Focal persons, are hereby requested to participate in this event.
5. Travel expenses for the participants shall be charged against School-Based Feeding Program (SBFP) – Program Support Funds (PSF) or local funds, subject to the usual accounting and auditing rules and regulations.



2024-09-15248

Doc. Ref. Code	RO-ASD-F164	Rev	00
Effectivity	08.09.24	Page	1 of 2

6. A letter from the National Dairy Authority is attached for the program flow of the said activity and for further details for reference.
7. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: As stated
Reference: Letter from National Dairy Authority
To be indicated in the Perpetual Index
under the following subjects:
FORUM

ESSD/rgt
09/23/2024



2024-09-15248

Doc. Ref. Code	RO-ASD-F164	Rev	00
Effectivity	08.09.24	Page	2 of 2



Republic of the Philippines
Department of Agriculture
NATIONAL DAIRY AUTHORITY
Regional Dairy Farmers Livelihood Center
Northern Mindanao

	:	Page 1 of 3
Date Prep.	:	9/16/2024 1:34 PM
NMD-ODM-UTR-1168-091624		
Traceability Code		

September 16, 2024

MA. INES C. ASUNCION
Director III/Officer In-charge
Office of the Regional Director
Department of Education-Region 13
J.P. Rosales Avenue, Butuan City

Dear Director Asuncion,

Warm greetings from the National Dairy Authority (NDA)!

As part of our ongoing efforts to enhance the School-Based Feeding Program (SBFP) - Milk Component, the NDA will be hosting a **Consultative Forum** for all implementers and suppliers, particularly those from the School Division Offices (SDOs) assisted by the NDA, to wit:

- Bayugan City
- Bislig City
- Butuan City
- Cabadbaran City
- Dinagat Island
- Siargao Island
- Surigao City
- Surigao del Norte
- Surigao del Sur
- Tandag City

This important event is scheduled to take place on **October 3-4, 2024, at Duka Bay Resort, Medina, Misamis Oriental**. Each SDO is allotted **two (2 slots)** focal persons per SDO to attend.

The primary goal of this forum is to provide a platform for NDA's key partners, including dairy farmers, cooperatives, and focal persons from Regional Offices and SDOs, to share insights, align objectives, and strengthen collaboration. Through this, we hope to formulate strategies that will further improve the implementation of the SBFP-Milk Component.

Recognizing the vital role of collaboration in the program's success, this consultative forum is designed to address challenges, foster partnerships, and ensure that we are collectively working toward shared goals. We highly encourage your participation or your representatives to contribute to the discussions and decision-making process.

Should you have any questions or need further clarification, please do not hesitate to contact **Ms. Marivic B. Callao at 0917 899 3525**.

Growing Child School, Maandig Avenue, Mandumol
Macasandig, Cagayan de Oro City | Tel No.: (088) 328-2346
Email: nmdmail@nda.da.gov.ph | Website: <http://nda.da.gov.ph>

Our quality management system is
certified according to ISO 9001

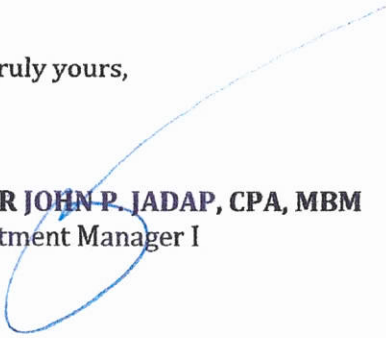


Attached for your reference is the program of activities. We are eager to hear your valuable insights and look forward to your participation in this significant event.

Thank you, and we hope to see you there.

Very truly yours,

JESTER JOHN P. JADAP, CPA, MBM
Department Manager I



PROGRAM

TIME	ACTIVITY	IN-CHARGE
October 3, 2024 9:00-5:00 PM	Ingress Registration	NDA RDFLC-NM c/o MFP Coordinator and Secretariat
	Invocation National Anthem	Audio Visual Audio Visual
	Welcome Remarks	Mr. Jester John P. Jadap Department Manager I
	Introduction of Participants	Marivic B. Callao
	Overview of Activities	Gerry Rojas
	Discussions/Open-forum	NDA, DepEd – CO/RO/SDOs and Milk Suppliers
	1. Update of SBFP-Milk Component Implementation	
	2. Standard Process Flow of SBFP-Milk Component Implementation (Supply Map, Procurement, Payment, others)	
	3. Sharing of Good Practices in Implementation of SBFP-Milk Component;	
	4. Action Planning	NDA, DepEd – RO/SDOs and Milk Suppliers
	Closing Remarks	Department of Education Central Office Representative
October 4, 2024 8:00 AM	Homeward Bound	NDA RDFLC-NM Secretariat