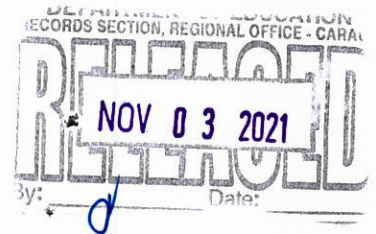




Republic of the Philippines
Department of Education
CARAGA REGION



November 2, 2021

REGIONAL MEMORANDUM

No. 867, s. 2021

To: **SCHOOLS DIVISION SUPERINTENDENTS**
This Region

**MONITORING AND ASSESSMENT OF RECENTLY DELIVERED SENIOR
HIGH SCHOOL TECHNICAL-VOCATIONAL AND LIVELIHOOD (TVL)
TOOLS AND EQUIPMENT PROCURED IN 2017 AND 2018**

1. In consonance with Regional Memorandum No. III, s. 2021 re: Monitoring of the Delivery and Assessment of Senior High School Technical -Vocational and Livelihood (TVL) Tools and Equipment procured in 2017 and 2018, this Office through the Curriculum and Learning Management Division (CLMD), shall conduct a region-wide monitoring on the delivery and assessment of TVL tools and equipment procured in 2017 and 2018 which were recently delivered to the recipients schools and divisions on November 8-12, 2021.
2. The schools through the property custodians, supply officers and SHS TVL coordinators shall prepare the necessary documents prior to date of the onsite inspection and validation, such as:
 - copy of the signed purchase request,
 - inspection and acceptance report,
 - assessment report,
 - delivery receipt, and
 - copy of inventory of tools and equipment by specialization
3. The Division SHS TLE & TVL Coordinators, Supply Officers, and Learning Resource Supervisors are responsible and shall coordinate with each other on the regular conduct of inventory and assessment of the SHS TVL tools and equipment in various recipient schools in bi-annual or semestral scheme in order to track and check the status of the said tools and equipment.
4. Enclosed herewith are the list of SHS TVL tools and equipment in various specializations which were recently delivered by the supplier in the recipient schools and divisions, the official template of tool to be used in monitoring, and list of monitoring team per cluster. (please refer to enclosures).
5. Travel expenses of personnel who shall conduct the monitoring, validation, and on-site inspection shall be charged against CLMD local funds subject to the usual government accounting and auditing rules and regulations.



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6. Immediate dissemination and appropriate action of this Memorandum is desired.


MA. GEMMA MERCADO LEDESMA
Regional Director *in Bldg*

Encls.: see attachments

Reference: DM-OUCI-2021-442

To be indicated in the Perpetual Index
under the following subjects:

DELIVERY INVENTORY MONITORING SHS TVL TOOLS VALIDATION

CLM/eab
11/02/2021

Enclosure No. 1 to Regional Memorandum No. 867 s. 2021

OFFICIAL LIST OF SHS TVL TOOLS AND EQUIPMENT BY SCHOOL BY DIVISION

Name of Supplier: _____

Division: _____

[illegible]

Enclosure No. 2 to Regional Memorandum No. 867 s. 2021

DELIVERY STATUS AND ASSESSMENT OF SENIOR HIGH SCHOOL TVL
TOOLS AND EQUIPMENT (SCHOOL LEVEL)

Division: _____ School: _____ School ID: _____
Name of School Head: _____ Designation/Position: _____

Tools/ Equip ment	Special ization	Quantity			Condition			Remarks
		Expected	Received	Variance	Date Received	As received	Present	
								(any deficiency noted on the delivered items, ex: non- functional absence of user's manual, poor quality, broken, etc.)

Prepared by:

School Property Custodian/ Supply Officer

School TVL/Coordinator

Attested by:

School Principal

Enclosure No. 3 to Regional Memorandum No. 867, s. 2021

DELIVERY STATUS AND ASSESSMENT OF SENIOR HIGH SCHOOL TVL TOOLS AND EQUIPMENT (DIVISION LEVEL)

Division: _____

Name of Schools Division Superintendent: _____

[illegible]

Prepared by:

Division LR Supervisor

Division School TVL/SHS Coordinator

Reviewed by:

Attested by:

CID Chief

Schools Division Superintendent

Enclosure No. 4 to Regional Memorandum No. 867, s. 2021

REGIONAL MONITORING TEAM ON DELIVERY AND ASSESSMENT OF SHS
TVL TOOLS AND EQUIPMENT
Dates of Monitoring: November 8-12, 2021

Name of Supplier	Schools & Divisions	Team
JMKYLE Packaging	Tubay NHS-ADN	Team A (ADN, Butuan, Dinagat & SDN)
	Buenavista NHS-ADN	Chairman:
	NNVS-ADN	Isidro M. Biol, Jr., PhD
	FS Omayna NHS-ADN	Members:
	Dona Rosario NHS-ADN	Elena N. Capangpangan
	Kitcharao NHS-ADN	Maripaz F. Magno
	Durian NHS-ADN	Consuelo O. Jamera
	Calamba NHS-ADN	
	Matin-ao NHS-SDN	
	Libas Sub ISS-SDN	
	Tungao NHS-Butuan City	
	Oro NHS-Butuan City	
	New Nazareth NHS-Dinagat	
	Puerto Princesa NHS-Dinagat	
JMKYLE Packaging and JR & JP Enterprises	Bislig City NHS-Bislig	Team B (Bayugan, Bislig & SDS)
	Mabog NHS-Bislig	Chairman:
	Gata ISS-SDS	Rhea J. Yparraguirre
		Members:
		Elizabeth M. Ysulan
		Marites M. Golosino

Name of Supplier	Schools & Divisions	Team
Name of Supplier: JMKYLE Packaging and JR & JP Enterprises	Lapaz NHS-ADS	Team C (Agusan del Sur)
	Prosperidad NHS-ADS	Chairman:
	Sinobong NHS-ADS	Elizabeth A. Bautista, PhD
	Sta. Irene NHS- ADS	Co-Chairman:
	Sta. Josefa NHS-ADS	Kevin Hope O. Salvana
	Aurora NHS -ADS	
	Bunawan NHS- ADS	Members:
	Datu Lipus Makapandong NHS-ADS	Josephine Chonie M. Obsenares
	Del Monte NHS- Causwagan Annex-ADS	Bernard C. Abellana
	Democrito O. Plaza NHS- ADS	Gladys S. Asis
	Desamparado NHS-ADS	
	Esperanza NHS-ADS	
	Guadalupe NHS-ADS	
	Hawilian NHS-ADS	
	Kapatungan NHS-ADS	
	La Fortuna NHS-ADS	
	La Paz NHS- ADS	
	Laminga NHS-ADS	
	Lapinigan NHS0 ADS	
	LNHS-Buena Swerte Annex- ADS	
	San Isidro NHS (Trento)-ADS	
	Sayon NHS	
	Sibagat NHS of Home Industries-ADS	
	Sta. Maria NHS- ADS	
	Talacogon NHS-ADS	
	TNHS- San Roque Annex- ADS	
	Trento NHS-ADS	
	Veruela NHS- ADS	
	Veruela NHS Annex- Nueva Era HS-ADS	
	Sta. Irene NHS-ADS	