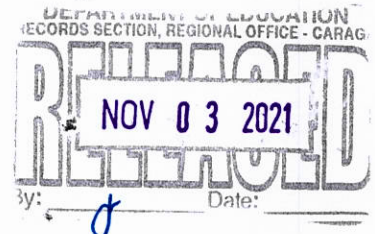




Republic of the Philippines
Department of Education
CARAGA REGION



November 2, 2021

REGIONAL MEMORANDUM
No. 862, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

SUBMISSION OF SELF-LEARNING KIT (SLK) ON CAMPUS JOURNALISM
FOR SPECIAL PROGRAM IN JOURNALISM (SPJ)

1. In reference to RM No. 463, s. 2021 on the conduct of the development of Self-Learning Kit (SLK) on Campus Journalism for Special Program in Journalism (SPJ), the SDOs are advised to submit the quality assured SLKs for quarters 1-4 on their assigned grade level on November 26 to December 3, 2021.
2. Only Self-Learning Kits (SLKs) which have undergone quality assurance in the division and regional levels shall be submitted to the Regional Office. The Division Learning Resource Management Section (LRMS) shall upload the quality assured SLKs and its corresponding LR annexes. See attached enclosures.
3. Division SPJ Coordinator who served as team leader in the quality assurance of assigned SLKs shall submit an accomplishment report on the QA activities, and accomplished language and content evaluation tool duly signed by the evaluators.
4. Quality assured SLKs with its corresponding annexes, accomplishment report and duly signed language and content evaluation tools shall be uploaded to the link: https://bit.ly/SLK_CampusJournalism with its corresponding folder names on or before the said dates.
5. Immediate dissemination of and compliance to this Memorandum is highly desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encls.: Program of Activities
Reference: Regional Memorandum No. 463, s. 2021
To be indicated in the Perpetual Index
under the following subjects:

CAMPUS JOURNALISM LEARNING RESOURCE SELF LEARNING KITS

CLM/gsa
11/03/2021



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



Enclosure 1 to Regional Memorandum No. 862, s. 2021

WRITER'S ASSIGNMENT AGREEMENT

This Agreement is made and entered this day of _____, **2021** by and between _____ of _____ at _____ hereinafter referred to as "Assignor";

The Department of Education, a government entity mandated by law, B.P. 232, otherwise known as the "Education Act of 1982", as amended by Republic Act No. 9155, otherwise known as "Governance of Basic Education Act of 2001", with office address at DepEd Complex, Meralco Avenue, Pasig City, represented herein by its Secretary, _____, hereinafter referred to as "DepEd".

WHEREAS, Assignor is the copyright holder and owner of all proprietary interest in _____ Brief description of Artwork to be assigned (to be filled out by the BLR) _____ hereinafter referred to as "Work".

NOW THEREFORE, in consideration of the mutual promises, covenants, warranties, and good consideration set forth herein, the Parties agree as follows:

1. **Assignment of the Work.** Assignor hereby irrevocably assigns to DepEd all right, title, and interest to the Work, including all copyright ownership and interest in the creation of the Work. DepEd shall be the exclusive owner of the Work and of the copyright in the Work from the date of this Agreement forward, and shall have the exclusive owner right to secure registration of the copyright of the Work with the Intellectual Property Office. No rights in the work, or in the copyright in the Work, shall be retained by Assignor, nor shall there be any reversion of those rights to Assignor in the future.

2. **Consideration.** In consideration of the assignment made by Assignor, as well as Assignor's promises, representations, covenants, and warranties under this Agreement, DepEd shall issue a Certificate of Recognition to Assignor and indicate the latter's name as the illustrator/author of the Work.

3. **Assignor's Representations and Warranties.** Assignor represents and warrants as follows:

a. Assignor has the legal authority to grant the assignment of the Work, including all copyright and propriety interest therein, as set forth in Section 1.

b. There are currently no licenses outstanding granting any other person or entity the right to enjoy or lay claim to any copyright privileges in the Work, nor will Assignor attempt to grant ay such licenses at an time in the future. The Work, and all copyright interest in the Work, is free and clear of any liens security interests, or other encumbrances.

c. The Work does not infringe upon the rights, copyright or otherwise, of any other person or entity.

d. There are no claims currently pending or threatened, nor does Assignor have any reason to believe in the future, against Assignor's right, ownership or interest in the Work.

4. **Indemnification.** Assignor agrees to indemnify and hold harmless DepEd for any claims, suits, damages, actions, or other costs arising out of any breach of Assignor's warranties set forth in Section 3.

5. **Choice of Law and Venue.** This Agreement is governed by law and shall be construed in accordance with the laws of the Philippines. In case of litigation, both parties agree that the venue should be the component Courts of Pasig City to the exclusion of all other courts.

6. **Separability Clause.** If any of the provisions of this Agreement becomes invalid, illegal, or unenforceable in any respect under any law, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired.

7. **Effectivity.** This agreement shall take effect immediately upon signing by the parties and shall supersede and replace any prior agreement signed between the parties.

WAIVE OF RIGHTS

I waive all the rights, including any right of prior approval, and release the Department of Education from, and will neither sue nor bring any proceeding against the Department of Education for, any claim or cause of action, whether now known or unknown, for defamation, copyright infringement, and invasion of the rights to privacy, publicity, or personality or any similar matter, or based upon or relating to the use and exploitation of the Content.

I agree that there is no obligation to use the authorization granted by me hereunder. The terms of this authorization commence on the date below and continue in perpetuity.

Printed Name

Signature

Designation

School/Office Address

Date: _____

Email and Contact Number: _____

ARTWORK ASSIGNMENT AGREEMENT

This Agreement is made and entered this ____ day of ____, ____ by and between _____, ____ (Position) of _____ (Name of School) at _____ (Address of School/Office), hereinafter referred to as "Assignor";

The Department of Education, a government entity mandated by law, B.P. 232, otherwise known as the "Education Act of 1982", as amended by Republic Act No. 9155, otherwise known as "Governance of Basic Education Act of 2001", with office address at DepEd Complex, Meralco Avenue, Pasig City, represented herein by its Secretary, _____, hereinafter referred to as "DepEd".

WHEREAS, Assignor is the copyright holder and owner of all proprietary interest in _____ Brief description of Artwork to be assigned (to be filled out by the BLR) _____ hereinafter referred to as "Work".

NOW THEREFORE, in consideration of the mutual promises, covenants, warranties, and good consideration set forth herein, the Parties agree as follows:

1. **Assignment of the Work.** Assignor hereby irrevocably assigns to DepEd all right, title, and interest to the Work, including all copyright ownership and interest in the creation of the Work. DepEd shall be the exclusive owner of the Work and of the copyright in the Work from the date of this Agreement forward, and shall have the exclusive owner right to secure registration of the copyright of the Work with the Intellectual Property Office. No rights in the work, or in the copyright in the Work, shall be retained by Assignor, nor shall there be any reversion of those rights to Assignor in the future.

2. **Consideration.** In consideration of the assignment made by Assignor, as well as Assignor's premises, representations, covenants, and warranties under this Agreement, DepEd shall issue a Certificate of Recognition to Assignor and indicate the latter's name as the illustrator/author of the Work.

3. **Assignor's Representations and Warranties.** Assignor represents and warrants as follows:

a. Assignor has the legal authority to grant the assignment of the Work, including all copyright and propriety interest therein, as set forth in Section 1.

b. There are currently no licenses outstanding granting any other person or entity the right to enjoy or lay claim to any copyright privileges in the Work, nor will Assignor attempt to grant any such licenses at any time in the future. The Work, and all copyright interest in the Work, is free and clear of any liens, security interests, or other encumbrances.

c. The Work does not infringe upon the rights, copyright or otherwise, of any other person or entity.

d. There are no claims currently pending or threatened, nor does Assignor have any reason to believe in the future, against Assignor's right ownership or interest in the Work.

4. **Indemnification.** Assignor agrees to indemnify and hold harmless DepEd for any claims, suits, damages, actions, or other costs arising out of any breach of Assignor's warranties set forth in Section 3.

5. **Choice of Law and Venue.** This Agreement is governed by law and shall be construed in accordance with the laws of the Philippines. In case of litigation, both parties agree that the venue should be the component Courts of Pasig City to the exclusion of all other courts.

6. **Separability Clause.** If any of the provisions of this Agreement becomes invalid, illegal, or unenforceable in any respect under any law, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired.

7. **Effectivity.** This agreement shall take effect immediately upon signing by the parties and shall supersede and replace any prior agreement signed between the parties.

WAIVE OF RIGHTS

I waive all the rights, including any right of prior approval, and release the Department of Education from, and will neither sue nor bring any proceeding against the Department of Education for, any claim or cause of action, whether now known or unknown, for defamation, copyright infringement, and invasion of the rights to privacy, publicity, or personality or any similar matter, or based upon or relating to the use and exploitation of the Content.

I agree that there is no obligation to use the authorization granted by me hereunder. The terms of this authorization commence on the date below and continue in perpetuity.

Printed Name

Signature

Designation

School/Office Address

Date: _____

Email and Contact Number: _____

Enclosure 3 to Regional Memorandum No. 867, s. 2021

PROFORMA COMMUNICATION SEEKING PERMISSION TO COPY

[Date]

[Name of Copyright Owner]
[Address of Copyright Owner]

Subject: Request for Copyright Permission

Dear [Name of Copyright Owner or Agent]:

We are writing to ask permission to use [specific title of work or content of work to be copied] from your work entitled [title of book or the work from where the specific content will be copied from].

The said content/s will be essential in attaining the objectives of the learning resource [title of assigned learning resource] for use by public school learners and teachers in the Philippines. The following are the limitations of the copying:

1. Rightful owners will be attributed properly.
2. Learning resource produced is purely educational and noncommercial.
3. Copied contents will not violate moral rights of the rightful owners.
4. Copying is only for the specified learning resources.
5. Copyright remains with their rightful owners.

Please complete and return the conforme slip at your earliest convenience.

Thank you very much.

Sincerely yours,

[Name of Developer, Position, and Contact Information]

[Name and Signature of Copyright Owner]
[Date]

PHOTO RELEASE FORM

Name of Subject (photographed person or property)	
Address of Subject (or Location of Property)	
Contact Details (mobile)	
Email address	
Date(s) of Photo shoot	
Location(s) of Photo shoot	

THIS PHOTO AGREEMENT AND RELEASE is dated _____ and _____ is between _____ (Photographer) and _____ (model/subject owner). Agreement as follows:

I hereby grant the above-mentioned Photographer permission to photograph me. I further give him/her my irrevocable consent to use, reuse, publish, republish, the photographs in whole or in part in printed learning resources. I waive any rights to intellectual property, royalties, or other compensation arising from or related to the use of the photos.

Name of Model or Owner of Subject:
Address:
Contact Details:
Signature and Date:

In cases where model or subject owner is under 18 years old, a parent or legal guardian must also sign:

Name of Parent or Legal Guardian: _____
Signature: _____
Date: _____

SPECIALTY CLEARANCE
CERTIFICATION

This is to certify that the title of the LR for _____ developed by publisher/development team underwent quality assurance to check that all recommended revisions are correctly and sufficiently implemented in the ready-to-print copy of the LR.
The said LR is found to be free of conceptual, factual, grammatical, typographical, book design, and other errors and suitable for use.

This certification is being issued for whatever legal purpose it may serve.

QA/Review team members:

_____ Position	_____ Position	_____ Position
Signature Over Printed Name	Signature Over Printed Name	Signature Over Printed Name

_____ Position	_____ Position	_____ Position
Signature over Printed Name	Signature over Printed Name	Signature Over Printed Name

Approved by:

(Head of Office)
Signature over Printed Name

LEARNING RESOURCE MANAGEMENT AND DEVELOPMENT SYSTEM (LRMDS)
(Metadata Form)

General	Educational	Rights	
General			
Title*			
Language*			
Keywords*			
Description*			

General	Educational	Rights	
Educational			
Material Type*			
Education Type*			
Grade level*			
Intended users*			
Learning Area*			
Content/Topic*			
Content Standards*			
Performance Standards*			
Competencies*			
Resource Type*			
Objectives			
Accessibility			

General	Educational	Rights	
Rights			
Developer*			
Copyright*			
Copyright Owner*			

Prepared by :

Writer/Author

THIRD PARTY INVENTORY FORM

School and District: _____
Development Team: _____
Quarter: _____ Week No. _____
Learning Area: _____
Module/SLK Title: _____

Third Party Content (Title or Description)	With documented permission? (Yes/No)	Copyright information (license, condition of use, permission clauses, terms and conditions)	Copyright holder (publisher, website owner, individual author)	Original location of third party content(book, website, print, with specific page)	Location of third party in the SLM (page)	Nature of third party content (creative fiction, creative non-fiction, technical)
Example: "Ang Huni ng Ibong Mahiyain"	No	Copyrighted needing permission	ABC Publishing	Mga Gawang Bata 1 st edition	Filipino Q1 Module 1 page 6	Creative fiction
"Mapagbigay na Mesa"	No	Assigned for free public consumption	Book for Juan Project	Book for Juan Facebook Page	Esp Q2 Module 7 pages 6 and 7	Creative fiction
Drawing of a boy on bike	Yes	Non-Commercial	Creative	Wikipedia Page	English Q1 Module 1 page 7	Creative non-fiction
"How to plant mung beans"	No	Copyrighted needing permission DEF Publishing	DEF Publishing	Science Tree Magazine Volume 1 No.4 page 7-9	Science Q2 Module 1 page 19	Technical

Prepared by: _____
Writer/Author