



Republic of the Philippines
Department of Education
CARAGA REGION



October 18, 2021

REGIONAL MEMORANDUM
No. 823, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**TUBERCULOSIS (TB) CONTROL PROGRAM MANUAL OF
PROCEDURES (MOP) 6TH EDITION ONLINE TRAINING**

1. The Department of Health National TB Control Program launched the self-paced Manual of Procedures (MOP) 6th Edition Online Training that aims to ensure that all health care providers understand and implement the complete cascade of care to provide quality TB services.
2. Anent to this, all medical doctors and nurses are invited to attend the online training via the DOH Academy which can be accessed through <https://learn.doh.gov.ph>.
3. Attached is a copy of the training guidelines for your reference.
4. For information and dissemination.


MA. GEMMA MERCADO LEDESMA
Director IV

Encls.: As stated

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

MANUAL OF PROCEDURES

ONLINE TRAINING

TUBERCULOSIS

ESS/jcc
10/18/2021



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DEPARTMENT OF HEALTH
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October 11, 2021

EVELYN R. FETALVERO, CESO IV
Regional Director
Department of Education
Butuan City

DOH CHD CARAGA RECORDS SECTION	
RECEIVED BY: 	RELEASED BY: 
DATE: 11 OCT 2021	DATE: 11 OCT 2021
TIME: 14:40	TIME: 2:00pm

Dear **Director Fetalvero**,

Healthy greetings!

The National TB Control Program in collaboration with Health Human Resource Development Bureau through DOH Academy launched the self - paced **MOP 6th Edition Online Training**. The program aims to ensure that all health care providers understand and implement the complete cascade of care to provide quality TB services.

In relation to this, may we invite **ALL your Medical Doctors and Nurses** to attend the Online Training on their preferred time schedule as agreed by their Supervisors.

Attached herewith is the Department Memorandum No. 2021- 0325 Guidelines for the NTP Manual of Procedures, 6th edition Online training for reference and guidance.

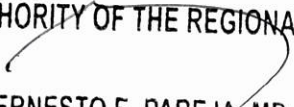
For more information, you may call Ms. Arlene M. Serrano or Mr. Ronel Japon thru contact numbers 09338603416 and 09669321528 respectively.

Thank you and let's work together to end TB.

Very truly yours,

CESAR C. CASSION, MD, MPH, CESO III
Director IV

BY AUTHORITY OF THE REGIONAL DIRECTOR


ERNESTO E. PAREJA, MD, MPH
Medical Officer V



Republic of the Philippines
Department of Health
OFFICE OF THE SECRETARY

July 14, 2021

DEPARTMENT MEMORANDUM

No. 2021 – 0225

FOR: BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO (BARMM) MINISTER OF HEALTH; AND ALL DIRECTORS OF THE DEPARTMENT OF HEALTH CENTERS FOR HEALTH DEVELOPMENT

SUBJECT: Guidelines for the National Tuberculosis Control Program Manual of Procedures, 6th Ed. (NTP MOP) Online Trainings

I. Background

The National TB Control Program (NTP) issued last year the 6th edition of the Manual of Procedures (MOP). To facilitate the training of frontline healthcare workers on the new policies and procedures with the COVID-19 pandemic, the NTP in collaboration with partners developed online training modules with engaging content to facilitate online learning. The e-learning for NTP MOP will enable healthcare workers to stay at their posts to provide services, and limit travel and face-to-face encounters which is currently discouraged as per DOH Department Memorandum 2020-0132: "Temporary Suspension of Face to Face and Walk-in Transactions and Activities related to Learning and Development". Also, e-learning will enable a faster dissemination of the new MOP considering that a lot of healthcare workers from many areas can take the courses simultaneously.

The following guidelines will provide instructions to the Center for Health Developments (CHDs), Provincial Health Office (PHO)/City Health Office (CHO) and healthcare workers in online learning of the revised NTP MOP, 6th ed. Training. All frontline health workers are advised to complete the training by the end of the third quarter of 2021. It is also recommended that all new hires should be able to attend and complete the current updated training modules.

II. Guidelines

The conduct of e-learning for the NTP MOP, 6th ed. shall be guided by the following methods:

A. Learning Methods

1. Synchronous class-based training

- a. This online/virtual class is an online, interactive training led by instructor/s for a batch of participants using technologies such as, but not limited to, Microsoft Teams, Zoom, Webex, Google Meet, etc. with the support of facilitator/s. This is convened by the CHD in collaboration with the PHO/CHO.

- b. The whole MOP training course has 11 modules and each module takes 1.5 to 2.5 hours. Hence, the training can be flexible and designed in consideration of the available time of trainers and participants, anytime from 3 to 11 days.
- c. Materials for the modules will be shared by the DOH-NTP Central Office and regularly check for updates.
- d. The recommended maximum number of participants for each class is 30 with 1 technical facilitator and 1 platform administrator excluding the resource speaker
- e. Laptop or desktop are the preferred tools for the webinar. The participant may use a mobile phone if there is no access to a laptop or desktop, but the use of this will have limited functionality in some of the online platforms that will be used in the webinars. Good internet with at least 1 mbps connection is required.

2. Asynchronous or Self-paced online training

- a. This is an online course to be made available at the DOH Academy that can be accessed by individual learners. Learners may create an account and log-in at <https://learn.doh.gov.ph/>
- b. There are 11 modules and each can be undertaken for about 1 hour. The modules may be accessed anytime and at the desired pace of the individual learner.
- c. There is no moderator or facilitator but there are exercises, pre- and post- tests and additional readings or references available.
- d. Good internet with at least 1 mbps connection is the main requirement. DOH academy may be accessed online through any web browser.

B. Training Certificate

- 1. A certificate of completion/continuing professional development (CPD) certificate shall be issued upon completion of the following:
 - a. Completion of the course
 - b. Passing the post-evaluation assessment
 - c. Responding to the survey for course evaluation
- 2. For the Synchronous class-based training, a certificate of completion/participation shall be issued by the CHD and sent to the participant via email. For the asynchronous or self-paced online training, a certificate of completion/CPD certificate with a unique QR code shall automatically be generated. This is issued by the DOH Health Human Resource Development Bureau (HHRDB) Central Office.

C. Training Database

The training database will only be accessed by the NTP Central Office for purposes of staying up-to-date on the training information, to generate and analyze reports for monitoring and evaluation purposes.

- 1. A Training database shall be maintained by the CHD coordinators to record the MOP 6th edition trainings conducted and participants' information.
- 2. For the synchronous class-based training, record personal information of all MOP 6th edition training participants using the form attached (See Annex A- MOP 6th edition Participant Training Completion Form).

- a. Ensure all fields are filled out while protecting data privacy of the participants. The accomplished form shall be uploaded to the ITIS Cloud in your region's dedicated folder immediately after every completion of the batch training with the Subject: CHD<>_MOP_DATABASE_Date.

Example: CHD1_MOP_DATABASE_March 26-30, 2021.

3. For the self-paced online learning module, the participant information will be auto generated by the DOH Academy based on information from the learner's account. The DPCB-NTP shall coordinate with HHRDB/DOH Academy to get access to the database.

D. Monitoring and Evaluation

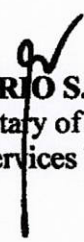
Reports shall be generated and analyzed at the regional and central level, and to create plan for the capacity building activities of the Program.

The training database shall be used to generate information quarterly with respect to the following:

1. Number of participants trained per training method
2. Percentage of participants who completed the training
3. Percentage of participants who passed the training test
4. Percentage of participants who completed per training method

For information, dissemination and compliance to all concerned.

By Authority of the Secretary of Health:


MARIA ROSARIO S. VERGEIRE, MD, MPH, CESO IV
OIC-Undersecretary of Health
Public Health Services Team