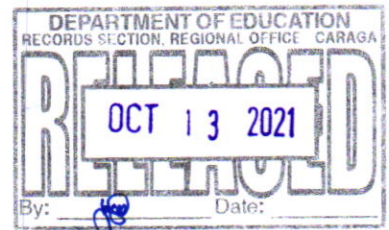




Republic of the Philippines
Department of Education
CARAGA REGION



October 11, 2021

REGIONAL MEMORANDUM

No. 804 s., 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

SUBMISSION OF MONITORING REPORTS ON THE DELIVERY STATUS OF
HEALTH KITS FOR K TO GRADE 6 LEARNERS

1. In order to track the delivery status of health kits for K to Grade 6 learners supplied by EEA Enterprise, Schools Division Offices (SDOs) are required to submit a consolidated monitoring report not later than October 20, 2021.
2. Below is the prescribed consolidated monitoring template:

Consolidated Monitoring Report on the Delivery Status of Health Kits for K to Grade 6 Learners				
Division:				
Total No. of Districts:				
Total No. of Elementary Schools:				
Supplier:		EEA Enterprise		
Description of Health Kits		The kit must be transparent, resealable plastic with DepEd logo and should be marked with NOT FOR SALE, should contain toothbrush, 2 toothpaste sachets and soap.		
Expected Total No. of Health Kits to be delivered:				
DELIVERED HEALTH KITS				
District	No. of Elementary Schools	No. of Expected Health Kits	Condition Upon Delivery (Good condition/ with defects)	Status (Complete/Incomplete)
UNDELIVERED HEALTH KITS				
District	No. of Elementary Schools	No. of Health Kits		
Prepared by: (Dentist In-Charge/Dental Coordinator)				
Reviewed by: (SGOD Chief)				
Noted by: (Schools Division Superintendent)				



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



3. Submitted monitoring report should be signed, scanned, and sent through annaliza.lerio@deped.gov.ph.

4. For immediate and appropriate action.


MA. GEMMA MERCADO LEDESMA
Director IV

Encl/s.: NONE

Reference/s: NONE

To be indicated in the Perpetual Index
under the following subjects:

LEARNERS

OKD

SDHCP

ESS/all
10/11/2021