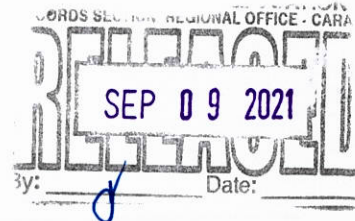




Republic of the Philippines
Department of Education
CARAGA REGION



September 8, 2021

REGIONAL MEMORANDUM
No. 708, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
Division of Bayugan City and
Division of Surigao del Sur
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TERMINAL LEAVE BENEFITS (TLB)**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover payment of Terminal Leave Benefits (TLB) of Ms. Consolatrix U. Respecia, Head Teacher III of Felisberto Verano National High School, Division of Surigao del Sur and Ms. Delia D. Lumacad, School Principal I of Bayugan West Central Elementary School, Division of Bayugan City under FY 2021 GAA – APB.
2. Attached are the approved requests.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

EVELYN R. FETALVERO, PhD., CESO IV
Director IV
Regional Director

Encls.: as stated
Reference: FY 2021 GAA
To be indicated in the Perpetual Index
under the following subjects:

**ADMINISTRATION OF PERSONNEL BENEFITS
SUB-ARO**

BUD/nap
09/09/2021



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



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