



Republic of the Philippines
Department of Education
CARAGA REGION



August 18, 2021

REGIONAL MEMORANDUM

No. 639, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENT
This Region

CALL FOR NOMINATIONS TO THE PUBLIC MANAGEMENT DEVELOPMENT
PROGRAM (PMDP) MIDDLE MANAGERS CLASS (MMC) BATCH 28
OF THE DEVELOPMENT ACADEMY OF THE PHILIPPINES (DAP)

1. The Development Academy of the Philippines (DAP) announces its offering of the Public Management Development Program (PMDP) for Middle Managers Class (MMC) Batch 28.
2. The program is designed to prepare middle managers for career executive positions in the government. A Master in Development Management degree will be conferred upon fulfillment of the academic requirements of the PMDP under a ladderized scheme.
3. Classes will begin on October 11, 2021 under flexible learning mode. Sessions are conducted from Monday to Friday, 8:00 Am to 5:00 PM. It will run continuously for 3 weeks per month. The duration of the entire program is one (1) year.
4. Given the rigors of the program and per policy set by the NGCESDP Screening Committee, scholars should be relieved of their official duties for the duration of the six-month intensive online training. Participating agencies are also encouraged to provide scholars internet access to ensure uninterrupted participation.
5. The program information, qualification criteria and the documentary requirements of the expected participants are attached to this memo for your information. The list of qualifications and the admission requirements (PMDP Forms) can be viewed and downloaded from this link: <https://bit.ly/PMDPMMCFORMS>.
6. DAP is accepting nominations on or before September 10, 2021. All nominations together with the e-copies of the requirements should be submitted via bit.ly/pmdponlinesubmissionsMMC. Hard copies of the documents must also be sent to DAP Pasig address:

Development Academy of the Philippines
PMDP Recruitment and Admissions
DAP Bldg., San Miguel Ave., Ortigas Center, Pasig City
c/o Ms. Angelica Ranas



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



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7. For inquiries and concern, you may contact Ms. Sheila Marie C. Dejan of the PMDP Recruitment and Admissions at mobile number 0917-128-2732 or email at pmdp.admissions@dap.edu.ph .

8. Immediate dissemination and appropriate action for this Memorandum is desired.


EVELYN R. FETALVERO, CESO IV
Director IV

Encl/s.: As stated

Reference/s: NONE

To be indicated in the Perpetual Index
under the following subjects:

PERSONNEL

SCHOLARSHIPS

TRAINING PROGRAMS

HRD/ea/c
08/18/2021



Middle Managers Class Batch 28

The Middle Managers Class (MMC) transforms division chiefs, promising section chiefs and high potential specialists into development-oriented, peak-performing and future-ready leaders preparatory to a post in the Philippine Career Executive Service.

IF YOU ARE



from a national line or attached agency, constitutional and legislative office, government-owned and controlled corporation, or state university/college



aged 50 years old or below



designed for division chiefs (SG 24) but high performing, high potential individuals up to SG 18 can be considered



in good health

CLASS OPENS

11 OCTOBER 2021

**WE ARE STILL ACCEPTING NOMINATIONS
UNTIL 10 SEPTEMBER 2021**



(02) 8631-2128
8631-0921 loc. 125



0917 928 8623
0908 304 5535



pmdp.admissions
@dap.edu.ph

FOR MORE INFORMATION



pmdp.dap.edu.ph

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12
MONTHS



**FLEXIBLE
LEARNING
MODE**



**FULL
GOVERNMENT
SCHOLARSHIP**



development academy of the philippines

The National Productivity Organization

10 August 2021

DR. EVELYN R. FETALVERO

Regional Director

Department of Education - CARAGA

Km. 3, Libertad St. Butuan City

Dear Regional Director Fetalvero:

Greetings of good health from the Development Academy of the Philippines (DAP)!

We are pleased to invite nominations from your agency to the Public Management Development Program (PMDP) Middle Managers Class (MMC) Batch 28 which will open on 11 October 2021 under a flexible learning mode.

The MMC is designed for Division Chiefs (SG 24) or those in equivalent positions who are in succession for 3rd level posts. Designated OIC-Division Chiefs for at least a year are also eligible for nomination. The MMC is also open to high-performing and high-potential specialists with SG 18 to SG 23. All nominees must not be older than 50 years old and in good health. Further, nominees must not have any ongoing or pending completion of post-graduate studies at the time of the application.

Applicants admitted to this government scholarship will be mentored closely by prominent and seasoned pracademics – practitioners and academics - from the public and private sectors. After their six-month online training, the scholars will implement a Capstone Project that will hopefully impact the delivery of your critical services. The completion of the PMDP will effectively prepare the scholars for career executive positions in the government. Should they fully satisfy the academic requirements, scholars will also earn a Master in Development Management degree under a ladderized scheme.

Virtual PMDP sessions are scheduled from Monday to Friday, 8:00 AM to 5:00 PM, both synchronously and asynchronously, continuously for three weeks per month. Given the rigor of the program and per policy set by the NGCESDP Steering Committee, scholars should be relieved of their official duties for the duration of the six-month intensive online training. Participating agencies are also encouraged to provide scholars internet access e.g., data allowance in lieu of the transportation expenses which was the agency counterpart in the face-to-face set-up, to ensure uninterrupted participation.

We will highly appreciate receiving the nominations from your agency on or before 10 September 2021. The admission requirements of the nominees should be submitted via bit.ly/pmdponlinesubmissionsMMC. For further inquiries, please feel free to contact Ms. Shellie Marie C. Dejan of the PMDP Recruitment and Admissions at mobile number 0917-128-2732 or email at pmdp.admissions@dap.edu.ph.

Very truly yours,


ATTY. ENGELBERT C. CARONAN, JR., MNSA
President and CEO

DAP MAIN OFFICE
DAP Bldg., San Miguel Avenue, Pasig City 1600
PO Box 112788, Ortigas Center, Pasig City 1600
Tel.: (632) 631 0921 to 31 | Fax: (632) 631 2123
E-mail: academy@dap.edu.ph | <http://www.dap.edu.ph>

DAP CONFERENCE CENTER
Brgy. Sungay, Tagaytay City 2720
Telefax: (046) 483-1291
E-mail: academy@dap.edu.ph

DAP SA MINDANAO
PO Box 80102, Davao City
Tel.: (082) 232-8082 | Fax: (082) 224-5685
E-mail: academy@dap.edu.ph



MIDDLE MANAGERS CLASS (MMC)

QUALIFICATIONS

- Incumbent of a permanent position with Salary Grade 18 to 24 (*Current OICs of SG 18-24 positions for at least a year are also eligible*)
- Division Chief or those in equivalent positions who are in succession for 3rd level posts
- Aged 50 years old and below
- Filipino citizen
- At least a bachelor's degree holder
- Nominated by the Head of the Agency (*Nominations made by the Regional Directors and other officers vested with the authority to nominate must be certified/confirmed by the Central Office*)
- From a national line agency or its attached agencies, constitutional offices, legislative and executive offices, and government-owned and controlled corporations, and SUCs
- Has Very Satisfactory or Outstanding performance rating for the past two years
- Must be in government service for at least two (2) years
- Has no pending administrative and/or criminal case
- Did not go on habitual leave (max of 2 months/year, excluding maternity leave)
- Must be in good health (no debilitating, chronic illnesses or serious health condition)
- Must have excellent communication skills (both oral and written)
- Willing to sign a Tripartite Memorandum of Agreement with DAP and his/her agency
- Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract

ADMISSION REQUIREMENTS

PMDP FORMS	DESCRIPTION	BE APPROVED BY
MMC Form A	Nomination Form	• Head of the Agency • Other officers other than the Head of Agency such as Regional Director (<i>must be endorsed by the Central Office</i>)
MMC Form B	Assessment by the Immediate Supervisor	• Immediate Supervisor of the Nominee
MMC Form C	Agency Screening Certification	• HR/Scholarship Personnel / Administrative Officer)
MMC Form D	Declaration of Medical Illness/es	• Nominee
MMC Form E	Government Physician's Certification	• Physician from a Government Hospital (<i>other than the agency's clinic/hospital</i>)



**PUBLIC MANAGEMENT
DEVELOPMENT
PROGRAM**

Other admission requirements:

- Laboratory Results (from a government hospital, other than the agency's clinic/hospital) such as: CBC (Complete Blood Count), Urinalysis, Fecalalysis, Physical assessment, and Chest X-ray
- CSC Form 212 - Updated Personal Data Sheet
- CSC Form 33 - Appointment Paper (Certified True Copy)
- Designation Order (if applicable) - (Certified True Copy)
- IPCR for the past 2 years
- Certificate of No Pending Administrative/Criminal Case
- Transcript of Records (Certified True Copy)
- Birth Certificate (Certified True Copy)
- Organizational Chart

The PMDP Forms can be downloaded from: <https://bit.ly/PMDPMMCFORMS>

SUBMIT THE ADMISSION REQUIREMENTS VIA:



E-copies:

<http://bit.ly/pmdponlinesubmissionsMMC>



Hard copies:

Development Academy of the Philippines
DAP Building, San Miguel Avenue
Ortigas Center, Pasig City 1600
Attn: Desiree Grace Distajo (PMDP)

CONTACT US:



Trunk Line: (02) 8-631-0921 loc. 127
Direct line: (02) 8-631-2128 or
(02) 8-631-2162



Email:
pmdp.admissions@dap.edu.ph