



Republic of the Philippines
Department of Education
CARAGA REGION

July 23, 2021

REGIONAL MEMORANDUM

No. 530, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS SGOD/CID
SEPS and EPS II, SMME
This Region



ADOPTION OF THE REVISED DIVISION MONITORING, EVALUATION,
AND ADJUSTMENTS (DMEA) TEMPLATES

1. The SDOs are hereby requested to use the revised templates for the Division Monitoring, Evaluation, and Adjustments (DMEA) effective on August 4, 2021, for the 2nd Quarter DMEA Progress Accomplishment Report per Regional Memorandum No. 484, s. 2021 and on the succeeding quarters.
2. The revised templates were adjusted from eleven (11) tables to seven (7) tables to simplify the reporting of the SDOs and to merge other tables which are considered to be repetitious.
3. The Key Performance Indicators (KPIs) on Access, Quality, and Governance in School Monitoring, Evaluation, and Adjustments (SMEA) are data input in the crafting of the Customized Division Technical Assistance Plan (CDTAP). The district/division initiated interventions/strategies together with the KPIs in the SMEA consolidated data are presented in the SDO Customized Division Technical Assistance Plan (CDTAP). Thus, the SDOs are encouraged to continually institutionalize the implementation of the SMEA in the School/District/Division Level for continuous improvement as the school endeavor to become a Level 3 SBM Implementer and for the SDOs to deliver quality basic education services. However, the SMEA Consolidated Report will no longer be reported in the quarterly conduct of RO and SDO Interfacing on August 5, 2021, per Regional Memorandum No. 484, s. 2021 and on the succeeding quarters.
4. The revised templates are found in Enclosure No. 1.



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

5. Immediate and wide dissemination of this memorandum to all concerned is highly desired.


EVELYN R. FETALVERO, PhD., CESO IV
Regional Director *78*

Encls.: As stated.

Reference: Regional Memorandum No. 484, s. 2021

To be indicated in the Perpetual Index under the following subjects:

REPORT PLAN MONITORING EVALUATION

QAD/edm
07/23/2021

Enclosure No. 1 of Regional Memorandum No. _____, s, 2021

REVISED TEMPLATES FOR DIVISION MONITORING, EVALUATION, AND
ADJUSTMENTS

Table 1:

Table 1. Consolidated Computed Accomplished Physical Outputs (Q1 - Q4)															
KRA's	Target Outputs					Accomplishments					% Accomplished vs. Targets				
	Q1	Q2	Q3	Q4	Total	Q1	Q2	Q3	Q4	Total	Q1	Q2	Q3	Q4	Total
Functional Division: _____															
KRA 1:															
Obj 1															
Obj 2															
KRA 2:															
Obj 1															
Obj 2															
KRA 3:															
Obj 1															
Obj 2															

Tables 1 and 1.A of the old template are merged into Table 1.

AGREEMENTS:

- 1. SMEA shall be presented in the SDO level only.
- 2. New Table 1 is adopted unanimously.

Table 2:

Table 2. Computed Accomplished Physical Outputs								
KRAs	Planned Outputs	Target		Actual Accomplishment	Variance (+ or -)	Reason for the Variance	Planned Adjustment	Remarks
		Region	Division					
Functional Division:								
KRA 1:								
Obj 1:								
Obj 2:								
KRA 2:								
Obj 1:								
Obj 2:								
KRA 3:								
Obj 1:								
Obj 2:								
Value Added Contributions:								

Tables 2, 2.A, and 3 of the old template are merged into Table 2.
Table 7 or "Value-Added Contributions" is dropped for it is already incorporated in this table.

AGREEMENTS:

- 1. The Regional Targets within the Quarter are predefined by the RO-FDs.
- 2. Remarks may highlight the facilitating or hindering factors.
- 3. If the accomplishment equates to zero variance, encoders may skip the "Reason for the Variance" and "Planned Adjustment".

Table 3:

Table 3. Consolidated PAPs Computed Accomplished Physical Outputs						
PAPs for National	Planned Outputs	Focal Person	Functional Division	Target	Actual Accomplishments	Remarks
1 Adopt-A-School Program						
2 Basic Education Facilities Fund						
3 Youth Formation Program						
4 Gender and Development (GAD)						
5 Learning Action Cell (LAC)						
6 School Curricular Program (SCP)						
7 Special Science Elem. Sch. (SSES)						
8 Science, Technology and Engineering (STE)						
9 Special Program for Arts (SPA)						
10 Special Program for Sports (SPS)						
11 Special Program for Foreign Languages (SPFL)						

- AGREEMENTS:
- 1. Remarks may highlight the facilitating or hindering factors.
 - 2. Column for MOVs are removed for it means the same with the Actual Accomplishment.

Table 4:

Table 4. Consolidated PAPs Computed Accomplished Physical Outputs						
PAPs for Local	Planned Outputs	Focal Person	Functional Division	Target	Actual Accomplishments	Remarks
1						
2						
3						
4						
5						
6						
7						
8						

To be filled up by Personnel Section

[illegible][illegible]