



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
RELEASED
MAY 9 2025
BY: NMB TIME: 1:45 PM

MAY 9 2025

REGIONAL MEMORANDUM

No. 0484 , s. 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
SPECIAL NEEDS EDUCATION PROGRAM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover Program Support Funds (PSF) for travel expenses related to the various activities of **Special Needs Education Program**, under OSEC-13-24-5162.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
05/05/2025



Republic of the Philippines
Department of Education
CARAGA REGION

April 29, 2025

MARIA INES C. ASUNCION
Regional Director
DepEd Caraga Region
J.P. Rosales Avenue, Butuan City

Madame:

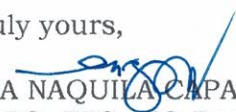
This is to request from your good office the approval on the downloading of SNED Program Support Fund from the SUB ARO NO. OSEC-13-24- 5162 to cover travel expenses or the conduct of various activities of Special Need Education with a **total amount of One Hundred Forty-Eight Thousand Seven Hundred Eighty Nine pesos (P148,789.00) only. to wit:**

Breakdown:

Division	
1. Agusan del Norte	6,000.00
2. Agusan del Sur	11,000.00
3. Bayugan City	8,000.00
4. Bislig City	15,800.00
5. Butuan City	3,000.00
6. Cabadbaran City	5,000.00
7. Dinagat	20,000.00
8. Siargao	21,000.00
9. Surigao City	7,000.00
10. Surigao del Norte	7,000.00
11. Surigao del Sur	24,989.00
12. Tandag City	20,000.00
Total	148,789.00

Thank you.

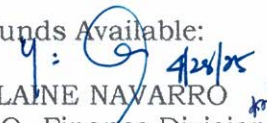
Very truly yours,


ELENA NAQUILA CAPANGPANGAN
RO, EPS, MG Focal Person

Noted by:


BERNABE L. LINO
CLMD Chief

Funds Available:


ELAINE NAVARRO
SAO- Finance Division

Approved:


MARIA INES C. ASUNCION
Regional Director

CLMD/enc
04/29/2025



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



2025-04-07625

Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1

