



Republic of the Philippines
Department of Education
CARAGA REGION



November 4, 2020

REGIONAL MEMORANDUM

No. 468, s. 2020

To: SCHOOLS DIVISION SUPERINTENDENT
This Region

FY 2020 4th QUARTER FULL-TIME DELIVERY UNIT (FDU) MEETING

1. This pertains to the communication from DBM OIC-Regional Director Jenneth C. Partosa, received November 3, 2020 on the conduct of FY 2020 4th Quarter Full-Time Delivery Unit Meeting on November 6, 2020, 1:00pm via Teleconference

2. Below are the Agenda for the Meeting:

2.1 Presentation of the Agency's Physical Report of Operations (Target vs Accomplishment per FY 2020 GAA) and Budget Utilization Rate (BUR) as of September 30, 2020;

2.2 Circular Letter No. 2020-12-Reiteration of Deadline for Submission of Agency Request/s for Release of Additional Funds Requiring the Issuance of SARO/NCA;

2.3 Circular Letter No. 2020-12-Reminding Agency Submission of Budget Execution Documents (BEDs) for FY2021 and for other purposes;

2.4 Issues and Concerns in P/A/P implementation and budget utilization; and

2.5 Other Matters

For agenda no. 2.4 above, you are requested to submit your issues and concerns in advance.

3. Participants of this activity are the Regional and Division FDU Teams composed of Schools Division Superintendents, Budget Officers, Accountants, Planning Officers, Personnel Officers, CID & SGOD Chiefs (7pax per DO x 12 = 84 pax plus 16 RO FDU Team) and RO FDU Team composed of RD, ARD, CAO-FD, SAO-FD, Accountant III, BO III, CAO Staff, Chiefs of PPRD, ASD, CLMD, ESSD and HRDD, PO III, HRMO III, Personnel and ICT.

4. Internet load expense and other incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.



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2. 5. Each participant is required to access <https://forms.gle/CurMDgQ6CJt9xxNC6> for your attendance. The meeting link will be given after confirmation of your attendance.

6. Immediate dissemination and compliance of this memorandum is hereby directed.


FRANCIS CESAR B. BRINGAS, CESO V
Regional Director 

Encls.: DBM letter dated October 29, 2020

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

FY 2020 4th QUARTER FDU MEETING

FD/atb
11/04/2020



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE XIII, BUTUAN CITY

October 29, 2020

FRANCIS CESAR B. BRINGAS, CESO V
Regional Director
Department of Education
Regional Office XIII
Butuan City



Dear **Director Bringas**:

Greetings of peace and good health!

We wish to inform you that our FY 2020 4th Quarter Full-time Delivery Unit (FDU) meeting is on **6 November 2020 (Friday) at 1:00 PM** via **teleconference**. You may access <https://forms.gle/CurMDgQ6CJt9xxNc6> for your attendance. The meeting link will be given after confirmation of your attendance.

Below are our proposed agenda:

1. Presentation of the Agency's Physical Report of Operations (Target vs. Accomplishment per FY 2020 GAA) and Budget Utilization Rate (BUR) as of September 30, 2020;
2. Circular Letter No. 2020-12 - Reiteration of Deadline for Submission of Agency Request/s for Release of Additional Funds Requiring the issuance of SARO/NCA;
3. Circular Letter No. 2020-13 - Reminding Agency Submission of Budget Execution Documents (BEDs) for FY 2021 and for other purposes;
4. Issues and concerns in P/A/P implementation and budget utilization; and
5. Other matters.

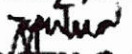
For agenda item no. 4 above, may we request the submission of your issues and concerns two (2) days before the meeting so we can provide advance response and action on the matter or coordination with our central office, if needed.

We enjoined your presence and the members of your FDU team in the meeting. A google link for the evaluation of activity will be provided after the meeting which shall be accomplished by the attendees as requisite to the issuance of electronic certificate of attendance.

For the details, you may contact any of our technical staff at telephone numbers 342-1227, 342-8977 or 341-5932. We hope to see you then.

Thank you.

Very truly yours,


JENNETH C. PARTOSA
OIC-Regional Director

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