



Republic of the Philippines
Department of Education
CARAGA REGION



June 29, 2021

REGIONAL MEMORANDUM

No. 444, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

CONDUCT OF DATA COLLECTION FOR THE MULTIPLE DISTANCE
LEARNING DELIVERY MODALITY (MDLDM) STUDY

1. The Department of Education, through the Office of the Undersecretary of Curriculum and Instruction (OUCI) and the Bureau of Education Assessment-Education Research Division (BEA-ERD), is currently conducting a study on the "Innovative Practices in Implementing Multiple Distance Learning Delivery Modalities (MDLDM) during the COVID-19 Pandemic".
2. The said study aims to explore the learners' and key education stakeholders' experiences as they transition from the conventional face-to-face learning delivery to the distance learning delivery modalities (DLDM) during the COVID-19 pandemic. Specifically, this study aims to describe the practices, challenges, opportunities and innovations of the learners and education stakeholders in implementing the distance learning modalities
3. In connection to the said study, the OUCI and ERD-BEA shall be conducting an orientation on the process and procedures of the data collection as well as in defining the shared roles and responsibilities of the Regional Office (RO) and Schools Division Office (SDO) representatives indicated in the table below:

Offices	Unit/FD	Name of Representatives	Orientation Details
Regional Office	QAD (1)	Edmund D. Mendoza, PhD	Date: June 30, 2021
	PPRD (2)	Margarita T. Delima Elsie D. Mongado	Time: 9:00 AM-12:00 PM Zoom ID: 959 1804 7540
	CLMD (1)	Kevin Hope Z. Salvaña	Password: w5TFyE
Schools Division Office	Planning & Research	Loinda S. Guerta	Date: June 30, 2021
	SMME	Jennifer R. Jovita	Time: 1:00 PM-4:00 PM
	LRMDS	Venus M. Alboruto, PhD	Zoom ID: 980 3660 6549
	CID	Marvilyn Francia, PhD	Password: w3jqW8

4. The orientation for SDO representatives shall also be attended by the Schools Division Superintendent or Asst. Schools Division Superintendent of SDO-Agusan del Norte, SDO-Surigao del Sur, and SDO-Siargao.
5. The Schools Division Offices stated in provision 4 of this Memorandum are the predetermined research locales of this study and thus required to submit documents for the research participants. Selection of participants shall be in



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



accordance to the enclosed Research Operations Procedures (ROP). Further, SGOD-Planning and Research Unit, in cooperation with CID, shall submit the:

- a. List of Participants in the MDLDM Study (see page 9 of the ROP)
- b. School Head/Teacher Informed Consent Form (see page 11 of the ROP)
- c. Parent's Informed Consent Form (see page 13 of the ROP)
- d. Learner Assent Form (see page 17 of the ROP)
- e. LGU Representative Informed Consent Form (see page 19 of the ROP)

6. Deadline of the submission is on or before July 2, 2021. Required documents from letters a to e of provision 5 shall be uploaded to (<https://tinyurl.com/JwKxYniw>). For clarification, please contact Mr. Kevin Hope Z. Salvaña using his mobile number 09688559847.

7. Immediate dissemination of this Memorandum to all concerned is highly desired.


EVELYN R. FETALVERO, CESO IV
Director IV

Encls.: None

Reference: DM-OUCI-2021-236

To be indicated in the Perpetual Index
under the following subjects:

DATA COLLECTION

DISTANCE LEARNING DELIVERY MODALITY

CLM/khzs
06/29/2021

Implementation of the Multiple Distance Learning Delivery Modalities (MDLDM) during the time of COVID-19 Pandemic

Research Operations Procedures (ROPs)



BUREAU OF EDUCATION ASSESSMENT
EDUCATION RESEARCH DIVISION

Table of Contents

Purpose of the Research Study2

Research Timeline2

Selection of Participants.....3

 Stratification Variables.....3

 A. Distance Learning Modality (based on DepEd-BE-LCP, 2020).....3

 B. Type of School4

 C. School Location.....4

 D. Gender of the School Head.....4

Sampling Procedure4

Target Participants5

 Table 16

 Table 29

School Level Orientation 10

Informed Consent and Assent Form 10

 School Head/Teacher Informed Consent Form..... 11

 Parent’s Informed Consent Form..... 13

 Parent’s Informed Consent Form..... 15

 Learner Assent Form 17

 LGU Representative Informed Consent Form 19

Data Collection Technique..... 21

 Interview Team 21

 Tasks of the Interview Team 22

 Conforme 22

 Observers 23

Administration Scheme..... 23

 Interview Script 25

 Sample Script..... 25

 Time Allotment..... 26

Post-Interview Activities 26

PURPOSE OF THE RESEARCH STUDY

The study is an initiative from the Office of Undersecretary of Curriculum and Instruction (OUCI) to be conducted by the Education Research Division of the Bureau of Education Assessment (ERD-BEA), which aims to explore the learners’ and key education stakeholders’ experiences as they transition from the conventional face-to-face learning delivery to multiple distance learning delivery modalities (MDLDM) during the COVID-19 pandemic.

Specifically, this study aims to describe the learners’ and education stakeholders’ practices, challenges, opportunities, and innovations in implementing the multiple distance learning modalities (MDLDM) in the Philippine public schools in terms of:

- 1. learners’ and key education stakeholders’ **experiences** as they transition from the face-to-face learning modality to the distance learning modalities.
- 2. **practices** carried out by learners’ and key education stakeholders to continue education through MDLDM.
- 3. **challenges** encountered by the learners’ and key education stakeholders in implementing the MDLDM.
- 4. **strategies and approaches** employed by the learners’ and key education stakeholders in addressing challenges encountered relative to the implementation of MDLDM.

RESEARCH TIMELINE

Activity	Office Involved	Timeline (Tentative Dates)
A. Preparatory Stage		
Orientation with the interview team	OUCI, BEA	June 30, 2021
Within-school sampling (school-level sampling)	RO and DO	June 28 – July 2, 2021
Orientation with the study participants Distribution and retrieval of consent and assent forms	RO and DO	June 29 – July 2, 2021
Submission of required documents	RO and DO	June 29 – July 2, 2021
B. Data Collection Proper		
Conduct of focus group discussion to target research participants	RO and DO	July 5-9, 2021
Preparation and submission of summarized reports, verbatim transcripts, and recordings	RO and DO	July 14, 2021
C. Post-data Collection		
Post-conference	OUCI, ERD	July 14, 2021

SELECTION OF PARTICIPANTS

The participants of the study shall be identified using a **multi-stage random sampling design**. That is, the 51 participating schools shall be identified from the 51 selected DepEd divisions from the 17 DepEd Regions based on the following stratification variables: (1) distance learning modality (DLM), (2) type of school, (3) school location, and (4) gender of the school head. The BEA-Education Research Division shall carry out the selection of the 51 sample DepEd divisions.

While the Policy, Planning, and Research Division (PPRD) of DepEd regional and schools' division offices shall perform the sampling of 51 schools (51 school heads and 51 LGU representatives), 153 teachers, 153 parents of learners selected, and 153 learners within their respective regions and divisions. **Purposive and convenience sampling designs** may be used to draw within-division or school samples.

Stratification Variables

A. Distance Learning Modality (based on DepEd-BE-LCP, 2020)

1. **Modular distance learning** involves individualized instruction that allows learners to use self-learning modules (SLMs) in print or digital format, and other learning resources like learner's materials, textbooks, activity sheets, study guides, and other study materials. The learners may ask assistance from the teacher via email, telephone, text message/instant messaging, etc. Where possible, the teacher shall do home visits to learners needing remediation or assistance. Any member of the family or other stakeholders in the community need to serve as para-teachers.
2. **Online distance learning** features the teacher as facilitator, engaging learners' active participation using various technologies accessed through the internet while they are geographically remote from each other during instruction. The internet is used to facilitate learner-teacher and peer-to-peer communication. The learners may download materials from the internet, complete and submit assignments online, and attend webinars and virtual classes.
3. **TV/Radio-based instruction** utilizes SLMs converted to video lessons for Television-Based Instruction and SLMs converted to radio scripts for Radio-Based Instruction.

In categorizing the schools which are using blended distance learning modalities, the **dominant distance learning modality** being employed by the school shall be used.

B. Type of School

- 1. **Elementary school (ES)** refers to a school that offers public elementary education from Grade 1 to Grade 6.
- 2. **Junior high school (JHS)** refers to a school offering public secondary education from Grade 7 to Grade 10.
- 3. **Senior high school (SHS)** refers to a school that offers public secondary education from Grade 11 to Grade 12 which can be a Stand-alone SHS or an Integrated SHS.

C. School Location

- 1. **The urban school** refers to a school located in a community classified as “urban” according to the guidelines set by DILG and NEDA.
- 2. **The rural school** refers to a school located in a community classified as “rural” according to the guidelines set by DILG and NEDA.

D. Gender of the School Head

- 1. **Male** school head
- 2. **Female** school head

Sampling Procedure

The figure below shows the sample procedures on how the schools per region/division shall be selected based on the **Participant Selection Design Plan**. It is strongly advised that you follow the required school participant based on Table 1, Design Plan for your respective region.

Example: *(Based on Table 1 Design Plan for Region I as reference)*

For Region I, the first school must be:	The second school in Region I must be:	The third school in Region I must be
• employing the <u>Modular Distance Learning</u> approach; • an elementary school; • a school in a rural area; • a school managed by a male school head.	• employing the <u>Online Distance Learning</u> approach; • an elementary school; • a school in a rural area; • a school managed by a male school head.	• employing the <u>TV/Radio-based instruction</u>; • an elementary school; • a school in a rural area; • a school managed by a male school head.

Whenever possible, the 3 selected schools in each region should come from **different** Schools Division Offices (SDOs).

It is important to note that the selection of participants should adhere to the hierarchical structure of the education system; that is, learners are nested within teachers within school heads, etc. Ascribing to this principle, below is the **procedure of how the participants per school shall be selected.**

1. Once the first school is selected, the school head of the school and a local government unit representative of where the school is located shall form part of the study.
2. Three (3) teachers within the school shall be selected; if possible, it should be a mixture of both genders.
3. One learner for each teacher participant will be selected. Since there will be three teachers selected per school, there should be a total of three (3) learners per school; if possible, it should be a mixture of both genders.
4. Three (3) parents shall be selected, either the father or mother of each of the selected learners.

Target Participants

There shall be **five (5) groups of study participants per selected school**: (a) school heads; (b) teachers; (c) learners; (d) parents of learners selected; and (e) local government unit representatives.

The total number of required participants per school or region is shown in the table below.

Participants	Number of Participants per Selected School	Number of Participants per Region
School Head	1	3
Teacher	3	9
Learner	3	9
Parent of the learner selected	3	9
Local government representative	1	3

Kindly accomplish Table 2 (page 9) and upload it to this google drive link: <https://tinyurl.com/JwkxYniw> or scan the QR Code to open the shared folder.



Table 1
Participant Selection Design Plan for MDLDM Study
SY 2020-2021

				PRIMARY	SECONDARY								Distribution of Participants					Proposed Schedule of Data Collection
Administrative Regions		Division	Name of School	DLM	Study Program			Type of Community		Gender		LGU	School Head	Teacher	Parent	Student		
					Elem	JHS	SHS	Urban	Rural	Male	Female							
I	Ilocos Region	Ilocos Norte		MDL	1					1	1		1	1	3	3	June 28	
I	Ilocos Region	Pangasinan I		ODL	1					1	1		1	1	3	3	June 29	
I	Ilocos Region	La Union		TV/R-BI	1					1	1		1	1	3	3	June 30	
II	Cagayan Valley	Isabela		MDL	1					1		1	1	1	3	3	June 28	
II	Cagayan Valley	Nueva Vizcaya		ODL	1					1		1	1	1	3	3	June 29	
II	Cagayan Valley	Quirino		TV/R-BI	1					1		1	1	1	3	3	June 30	
III	Central Luzon	Cabanatuan City		MDL	1				1			1	1	1	3	3	June 28	
III	Central Luzon	Olongapo City		ODL	1				1			1	1	1	3	3	June 29	
III	Central Luzon	Tarlac City		TV/R-BI	1				1			1	1	1	3	3	June 30	
IV - A	CALABARZON	Batangas City		MDL	1				1				1	1	3	3	June 28	
IV - A	CALABARZON	San Pablo City		ODL	1				1			1	1	1	3	3	June 29	
IV - A	CALABARZON	Dasmariñas City		TV/R-BI	1				1			1	1	1	3	3	June 30	
IV - B	MIMAROPA	Marinduque		MDL		1				1			1	1	3	3	June 28	
IV - B	MIMAROPA	Occidental Mindoro		ODL		1				1			1	1	3	3	June 29	
IV - B	MIMAROPA	Palawan		TV/R-BI		1				1			1	1	3	3	June 30	
V	Bicol Region	Camarines Norte		MDL		1				1		1	1	1	3	3	June 28	
V	Bicol Region	Catanduanes		ODL		1				1			1	1	3	3	June 29	
V	Bicol Region	Albay		TV/R-BI		1				1			1	1	3	3	June 30	

			PRIMARY	SECONDARY										Distribution of Participants					Proposed Schedule of Data Collection
Administrative Regions	Division	Name of School	DLM	Study Program			Type of Community		Gender		LGU	School Head	Teacher	Parent	Student				
				Elem	JHS	SHS	Urban	Rural	Male	Female									
CAR		Baguio City	MDL	1			1			1	1	1	3	3	3	June 28			
CAR		Tabuk City	ODL	1			1			1	1	1	3	3	3	June 29			
CAR			TV/R-BI	1			1			1	1	1	3	3	3	June 30			
NCR		Pasay City	MDL	1			1			1	1	1	3	3	3	June 28			
NCR		Muntinlupa City	ODL	1			1			1	1	1	3	3	3	June 29			
NCR		Malabon City	TV/R-BI	1			1			1	1	1	3	3	3	June 30			
VI	Western Visayas	Cadiz City	MDL		1		1			1	1	1	3	3	3	June 28			
VI	Western Visayas	Iloilo City	ODL		1		1			1	1	1	3	3	3	June 29			
VI	Western Visayas	Sagay City	TV/R-BI		1		1			1	1	1	3	3	3	June 30			
VII	Central Visayas	Lapu-lapu City	MDL		1		1			1	1	1	3	3	3	June 28			
VII	Central Visayas	Dumaguete City	ODL		1		1			1	1	1	3	3	3	June 29			
VII	Central Visayas	Tagbilaran City	TV/R-BI		1		1			1	1	1	3	3	3	June 30			
VIII	Eastern Visayas	Eastern Samar	MDL			1			1	1	1	1	3	3	3	June 28			
VIII	Eastern Visayas	Southern Leyte	ODL			1			1	1	1	1	3	3	3	June 29			
VIII	Eastern Visayas	Biliran	TV/R-BI			1			1	1	1	1	3	3	3	June 30			

Stratification Variables																			
			PRIMARY		SECONDARY										Distribution of Participants				Proposed Schedule of Data Collection
			Name of School	Division	DLM	Study Program			Type of Community		Gender		LGU	School Head					
						Elem	JHS	SHS	Urban	Rural	Male	Female							
	Zamboanga Peninsula	Zamboanga Del Sur		MDL			1				1		1	1	3	3	June 28		
IX	Zamboanga Peninsula	Zamboanga Del Norte		ODL			1				1		1	1	3	3	June 29		
IX	Zamboanga Peninsula	Zamboanga Sibugay		TV/R-BI			1				1		1	1	3	3	June 30		
X	Northern Mindanao	Cagayan De Oro City		MDL			1	1				1		1	3	3	June 28		
X	Northern Mindanao	Ozamis City		ODL			1	1				1		1	3	3	June 29		
X	Northern Mindanao	Iligan City		TV/R-BI			1	1				1		1	3	3	June 30		
XI	Davao Region	Davao City		MDL			1	1				1	1	1	3	3	June 28		
XI	Davao Region	Mati City		ODL			1	1				1	1	1	3	3	June 29		
XI	Davao Region	Tagum City		TV/R-BI			1	1					1	1	3	3	June 30		
XII	SOCCSKSARGEN	South Cotabato		MDL	1					1		1		1	3	3	June 28		
XII	SOCCSKSARGEN	Sarangani		ODL	1					1		1		1	3	3	June 29		
XII	SOCCSKSARGEN	Sultan Kudarat		TV/R-BI	1					1		1		1	3	3	June 30		
CARAGA		Agusan Del Norte		MDL		1				1		1	1	1	3	3	June 28		
CARAGA		Surigao Del Sur		ODL		1				1		1	1	1	3	3	June 29		
CARAGA		Siargao		TV/R-BI		1				1		1	1	1	3	3	June 30		
BARMM		Lanao Del Sur II		MDL	1					1			1	1	3	3	June 28		
BARMM		Maguindanao I		ODL	1					1			1	1	3	3	June 29		
BARMM		Tawi-tawi		TV/R-BI	1					1			1	1	3	3	June 30		
TOTAL					23	15	12	24	27	27	24	51	51	153	153	153			



Table 2
List of Participants in the MDLDM Study

Region	Division	School	Name of Participant				LGU Representative
			School Head	Teacher	Learner	Parent	

Prepared by

Reviewed by

Approved by

[Signature over Printed Name]
[Designation/ Date Signed]

[Signature over Printed Name]
[Designation/ Date Signed]

[Signature over Printed Name]
[Designation/ Date Signed]

School Level Orientation

The school-level orientation shall be conducted and facilitated by the Schools Division Office representatives along with the school heads of the sample schools. The orientation aims to inform the participants on the following:

- The objective of the study,
- Research technique and platform used in data gathering,
- Schedule of the interview, and
- Confirmation of study participants' involvement in the study.

The schedule of the orientation shall be determined and arranged by the school heads of the sample schools within **Week 4: June 28 - July 2, 2021**.

Informed Consent and Assent Form

The informed consent and assent form shall be distributed to and retrieved from the participants before the conduct of individual and focus group interviews.

Informed consent is a voluntary agreement of the sample study participant who is of legal age and has free will to decide without any form of constraint or coercion to take part in the research. In the study, informed consent shall be given to LGU representatives, regional directors, school heads, teachers, and parents of the selected learners.

Whereas, **assent form** is given to study participants who are too young to give informed consent but are old enough to understand the purpose of the activity or the research objectives in general. In the study, the assent form shall be given to the learners sampled from elementary, junior, and senior high schools.

The blank informed consent and assent forms are provided on the succeeding pages of this document.

Note:

This research undertaking requires voluntary participation from the study participants, hence, withdrawal or refusal from them is anticipated/expected. However, the interview team is strongly advised to find a replacement following the same criteria for every refusal until the required number of participants per division is already completed.



Republic of the Philippines

Department of Education

Office of the Undersecretary for Curriculum and Instruction

SCHOOL HEAD/TEACHER INFORMED CONSENT FORM

Date : _____

Dear School Head/Teacher,

Warm greetings!

The Department of Education, through the Bureau of Education Assessment – Education Research Division (BEA-ERD) is conducting a study on the *Implementation of Multiple Distance Learning Delivery Modalities (MDLDM) during the COVID-19 Pandemic*.

This study aims to explore the learners' and key education stakeholders' experiences as they transition from the conventional face-to-face learning delivery to the distance learning delivery modalities (MDLDM) during the COVID-19 pandemic. Specifically, this study aims to describe the learners' and education stakeholders' practices, challenges, opportunities, and innovations in implementing the distance learning modalities in the Philippine public schools in terms of:

1. experiences as the learners' and key education stakeholders' transition from the face-to-face learning modality to the distance learning modalities;
2. practices carried out to continue education through MDLDM;
3. challenges encountered in implementing the MDLDM; and
4. strategies and approaches employed in addressing challenges encountered relative to the implementation of MDLDM.

The data-gathering shall be carried out through a 30 to 45-minute individual interview or a focus group discussion (FGD) with the study participants via an applicable online communication platform. This individual interview or focus group discussion shall be facilitated by the representatives from DepEd regional and division offices.

Your participation in this research undertaking is voluntary. If you do not wish to participate or answer some of the questions that will be asked, you may do so without any consequences. However, we encourage you to join in the said activity and consider this as an opportunity to express your thoughts, experiences, and challenges encountered relative to the implementation of the MMDLDM during this time of the pandemic. Any personal information that will be collected in this study will be kept confidential. Additionally, any information about you shall be coded instead of your name and only the researchers shall have access to it. At the end of this study, the findings shall be shared but nothing shall be attributed to you.

Your participation in this study is important to further help the curriculum planners and policymakers identify relevant policy initiatives and interventions to appropriately address the unforeseen crossroads as you juggle to deliver the Department's mandate amidst pandemic.

Should you have further queries about the activity or the study in general, kindly reach us out at mdldm.erd@gmail.com or call at (02) 8633-2591 and look for Ms. Armida Celeste or Ms. Mary Stephanie Yaw.

We look forward to your active participation in this research undertaking. Thank you.

Very truly yours,

DIOSDADO M. SAN ANTONIO
Undersecretary

INFORMED CONSENT FORM

I _____, of legal age, hereby give my voluntary consent to participate in the study titled “*Implementation of Multiple Distance Learning Delivery Modalities (MMDLDM) during the COVID-19 Pandemic*”. I understand that:

- 1. I may not directly benefit from taking part in this study.
- 2. I am free to withdraw my participation at any time and I am free not to answer questions without any consequence.
- 3. I will not be identified, and the individual information will be kept confidential when the findings of this study will be disseminated.
- 4. The interview may be electronically recorded, and I am bound to follow the rules observed during the interview and/or this research activity as a whole.

Name & Signature of the interviewee

Contact Number

Date Signed

I have explained the purpose of this activity as well as the implications of being interviewed. I believe that the consent s/he executed is informed and that s/he understands the implications of his/her participation.

Name & Signature of the interviewer

Contact Number

Date Signed

Region/Division : _____
Name of School : _____
School Address : _____



Republic of the Philippines

Department of Education

Office of the Undersecretary for Curriculum and Instruction

PARENT'S INFORMED CONSENT FORM

Date : _____

Dear Parent/Guardian,

Warm greetings!

The Department of Education, through the Bureau of Education Assessment – Education Research Division (BEA-ERD) is conducting a study on the *Implementation of Multiple Distance Learning Delivery Modalities (MDLDM) during the COVID-19 Pandemic*.

This study aims to explore the learners' and key education stakeholders' experiences as they transition from the conventional face-to-face learning delivery to the distance learning delivery modalities (MDLDM) during the COVID-19 pandemic. Specifically, this study aims to describe the learners' and education stakeholders' practices, challenges, opportunities, and innovations in implementing the distance learning modalities in the Philippine public schools in terms of:

1. experiences as the learners' and key education stakeholders' transition from the face-to-face learning modality to the distance learning modalities;
2. practices carried out to continue education through MDLDM;
3. challenges encountered in implementing the MDLDM; and
4. strategies and approaches employed in addressing challenges encountered relative to the implementation of MDLDM.

The data gathering shall be carried out through a 30 to 45-minute focus group discussion (FGD) with the study participants via an applicable online communication platform. The representatives from DepEd regional and division offices shall facilitate the focus group interview.

Your participation in this research undertaking is voluntary. If you do not wish to participate or answer some of the questions that will be asked, you may do so without any consequences. However, we encourage you to join in the said activity and consider this as an opportunity to express your thoughts, experiences, and challenges encountered relative to the implementation of the MMDLDM during this time of the pandemic. Any personal information that will be collected in this study will be kept confidential. Additionally, any information about you shall be coded instead of your name and only the researchers shall have access to it. At the end of this study, the findings shall be shared but nothing shall be attributed to you.

Your participation in this study is important to further help the curriculum planners and policymakers identify relevant policy initiatives and interventions to appropriately address the unforeseen crossroads as you juggle to deliver the Department's mandate amidst pandemic.

Should you have further queries about the activity or the study in general, kindly reach us out at mdldm.erd@gmail.com or call at (02) 8633-2591 and look for Ms. Armida Celeste or Ms. Mary Stephanie Yaw.

We look forward to your active participation in this research undertaking. Thank you.

Very truly yours,

DIOSDADO M. SAN ANTONIO
Undersecretary

INFORMED CONSENT FORM

I _____, of legal age, hereby give my voluntary consent to participate in the study titled *“Implementation of Multiple Distance Learning Delivery Modalities (MMDLDM) during the COVID-19 Pandemic”*. I understand that:

- 1. I may not directly benefit from taking part in this study.
- 2. I am free to withdraw my participation at any time and I am free not to answer questions without any consequence.
- 3. I will not be identified and the individual information will be kept confidential when the findings of this study will be disseminated.
- 4. The interview may be electronically recorded and I am bound to follow the rules observed during the interview and/or the research activity as a whole.

_____ Name & Signature of the interviewee	_____ Contact Number
	_____ Date Signed

I have explained the purpose of this activity as well as the implications of being interviewed.

I believe that the consent s/he executed is informed and that s/he understands the implications of his/her participation.

_____ Name & Signature of the interviewer	_____ Contact Number
	_____ Date Signed

Region/Division : _____
Name of School : _____
School Address : _____



Republic of the Philippines

Department of Education

Office of the Undersecretary for Curriculum and Instruction

PARENT'S INFORMED CONSENT FORM

Date : _____

Minamahal na Magulang/Tagapangalaga,

Pagbati!

Ang *Department of Education*, sa pamamagitan ng *Bureau of Education Assessment – Education Research Division (BEA-ERD)* ay nagsasagawa ng pag -aaral patungkol sa *Implementation of Distance Learning Delivery Modalities (MDLDM) during the COVID -19 Pandemic*.

Ang pag -aaral na ito ay nagnanais na alamin ang mga karanasan ng mga mag -aaral at iba pang *key stakeholders* sa paglipat ng paraan ng pagkatuto mula sa *face-to-face learning delivery* patungo sa *multiple distance learning delivery modalities (MDLDM)* sa panahon ng *COVID -19 pandemic*. Ang pag – aaral na ito ay nagnanais na maipaliwanag ang mga gawi, hamon, oportunidad, inobasyon sa pagpapatupad ng *distance learning modalities* sa mga pampublikong paaralan sa Pilipinas sa mga tuntuning:

1. karanasan ng mga mag -aaral at *key stakeholders* sa paglipat mula *face-to-face learning modality* patungo sa *distance learning modalities*;
2. mga gawi sa pagpapatuloy ng edukasyon sa paraang MDLDM;
3. hamong kinaharap sa pagpapatupad ng MDLDM; at
4. istrategiya at mga kaparaanan upang matugunan ang mga hamong kinaharap sa pagpapatupad ng MDLDM.

Ang pangangalap ng datos sa mga kalahok sa isinisagawang pag -aaral ay magtatagal ng 30 hanggang 45 minuto para sa *Focus Group Discussion (FGD)* sa pamamagitan ng maaaring *online communication platform*. Ang kinatawan mula sa opisina ng DepEd Region at Division ang magsasagawa ng *focus group interview*.

Ang iyong partisipasyon sa pag -aaral na ito ay boluntaryo. Kung ayaw mong makilahok o sagutin ang ilang mga katanungan, maaari mo itong gawin ng walang anumang negatibong kahihinatnan. Subalit, hinihikayat ka namin na makibahagi sa nasabing aktibidad at ituring itong isang oportunidad upang ipahayag ang iyong mga nasa isip, karanasan, hamong kinaharap na may kinalaman sa implementasyon ng MDLDM sa panahon ng pandemya. Ang anumang *personal information* na makukuha mula sa pag -aaral na ito ay ituturing na kumpidensyal. Bukod dito, ang iyong pangalan ay hindi itatala kundi ang mga impormasyon lamang na makukuha mula sa iyo. Sa huli, tanging ang mga naging *findings* lamang mula sa pag -aaral na ito ang ibabahagi at hindi maiuugnay sa iyo.

Ang iyong pakikilahok sa pag -aaral na ito ay mahalaga upang higit na matulungan ang mga *curriculum planners* at iba pang mga *policy makers* na malaman ang mga kinakailangang *policy initiatives* at *interventions* upang matugunan ang mga hindi inaasahang kaganapan habang ikaw ay nagpapatupad ng mga mandato ng departamento sa gitna ng pandemya.

Kung may mga katanungan patungkol sa aktibidad or pag -aaral na ito sa kabuuan, mangyaring makipag -alam sa amin sa pamamagitan ng mdldm.erd@gmail.com o tumawag sa numero (02) 8633-2591 at hanapin si Bb. Armida Celeste o si Bb. Mary Stephanie Yaw.

Inaasahan namin ang iyong aktibong pakikilahok sa pananaliksik na ito. Salamat.

Lubos na gumagalang,

DIOSDADO M. SAN ANTONIO
Undersecretary

INFORMED CONSENT FORM

Ako _____, nasa hustong gulang, ay kusang ibinibigay ang aking pagsang -ayon sa pakikilahok sa pag -aaral na ito “*Implementation of Multiple Distance Learning Delivery Modalities (MDLDM) during the COVID -19 Pandemic*”. Nauunawaan ko na:

- 1. Hindi ako direktang makikinabang sa aking pakikilahok.
- 2. Ako ay malayang tumanggi sa aking partisipasyon sa anumang oras at ako rin ay malayang hindi sagutin ang anumang katanungan ng walang negatibong kahihinatnan.
- 3. Hindi ako makikilala at ang mga *individual information* ay ituturing na kumpidensyal kung ang mga *findings* ng pag -aaral ay ibabahagi.
- 4. Ang panayam ay maaaring *electronically recorded* at minamarapat kong sundin ang mga panuntunan habang isinasagawa ang panayam o ang *research activity* sa kabuuan.

Pangalan at Pirma ng kinapanayam

Numero

Naipaliwang ko ang layunin ng aktibidad na ito at ang implikasyon na makapanayam. Naniniwala ako na ang kanyang pagbibigay sang -ayon ay pag -unawa sa lahat ng implikasyon ng kanyang pakikibahagi.

Pangalan at Lagda ng Tagapakinayam

Numero

Region/Division: _____
Pangalan ng Paaralan: _____
Address ng Paaralan: _____



Republic of the Philippines

Department of Education

Office of the Undersecretary for Curriculum and Instruction

LEARNER ASSENT FORM

Date : _____

Dear Learner,

Warm greetings!

The Department of Education, through the Bureau of Education Assessment – Education Research Division (BEA-ERD) is conducting a study on the *Implementation of Multiple Distance Learning Delivery Modalities (MDLDM) during the COVID-19 Pandemic*.

This study aims to explore the learners' and key education stakeholders' experiences as they transition from the conventional face-to-face learning delivery to the distance learning delivery modalities (MDLDM) during the COVID-19 pandemic. Specifically, this study aims to describe the learners' and education stakeholders' practices, challenges, opportunities, and innovations in implementing the distance learning modalities in the Philippine public schools in terms of:

1. experiences as the learners' and key education stakeholders' transition from the face-to-face learning modality to the distance learning modalities;
2. practices carried out to continue education through MDLDM;
3. challenges encountered in implementing the MDLDM; and
4. strategies and approaches employed in addressing challenges encountered relative to the implementation of MDLDM.

The data gathering shall be carried out through a 30 to 45-minute focus group discussion (FGD) with the study participants via an applicable online communication platform. The representatives from DepEd regional and division offices shall facilitate the focus group interview.

Your participation in this research undertaking is voluntary. If you do not wish to participate or answer some of the questions that will be asked, you may do so without any consequences. However, we encourage you to join in the said activity and consider this as an opportunity to express your thoughts, experiences, and challenges encountered relative to the implementation of the MMDLDM during this time of the pandemic. Any personal information that will be collected in this study will be kept confidential. Additionally, any information about you shall be coded instead of your name and only the researchers shall have access to it. At the end of this study, the findings shall be shared but nothing shall be attributed to you.

Your participation in this study is important to further help the curriculum planners and policymakers identify relevant policy initiatives and interventions to appropriately address the unforeseen crossroads as you juggle to deliver the Department's mandate amidst pandemic.

Should you have further queries about the activity or the study in general, kindly reach us out at mdldm.erd@gmail.com or call at (02) 8633-2591 and look for Ms. Armida Celeste or Ms. Mary Stephanie Yaw.

We look forward to your active participation in this research undertaking. Thank you.

Very truly yours,

DIOSDADO M. SAN ANTONIO
Undersecretary

LEARNER ASSENT FORM

I _____, parent or legal guardian of _____, hereby give her my voluntary consent to participate in the study titled *“Implementation of Multiple Distance Learning Delivery Modalities (MMDLDM) during the COVID-19 Pandemic”*. I understand that:

- 1. S/he may not directly benefit from taking part in this study.
- 2. S/he is free to withdraw his/her participation at any time and s/he is free not to answer questions without any consequence.
- 3. S/he will not be identified, and the individual information will be kept confidential when the findings of this study will be disseminated.
- 4. The interview may be electronically recorded and /she is bound to follow the rules observed during the interview and/or the research activity as a whole.

_____ Name & Signature of Parent or Legal Guardian	_____ Contact Number
	_____ Date Signed

I have explained the purpose of this activity as well as the implications of being interviewed. I believe that the consent s/he executed is informed and that s/he understands the implications of his/her participation.

_____ Name & Signature of the interviewer	_____ Contact Number
	_____ Date Signed

Region/Division : _____
Name of School : _____
School Address : _____



Republic of the Philippines

Department of Education

Office of the Undersecretary for Curriculum and Instruction

LGU REPRESENTATIVE INFORMED CONSENT FORM

Date : _____

Dear Honorable City/Municipal Mayor,

Warm greetings!

The Department of Education, through the Bureau of Education Assessment – Education Research Division (BEA-ERD) is conducting a study on the *Implementation of Multiple Distance Learning Delivery Modalities (MDLDM) during the COVID-19 Pandemic*.

This study aims to explore the learners' and key education stakeholders' experiences as they transition from the conventional face-to-face learning delivery to the distance learning delivery modalities (MDLDM) during the COVID-19 pandemic. Specifically, this study aims to describe the learners' and education stakeholders' practices, challenges, opportunities, and innovations in implementing the distance learning modalities in the Philippine public schools in terms of:

1. experiences as the learners' and key education stakeholders' transition from the face-to-face learning modality to the distance learning modalities;
2. practices carried out to continue education through MDLDM;
3. challenges encountered in implementing the MDLDM; and
4. strategies and approaches employed in addressing challenges encountered relative to the implementation of MDLDM.

The data gathering shall be carried out through a 30 to 45-minute individual interview with the study participants via an applicable online communication platform. The representatives from DepEd regional and division offices shall facilitate the individual interview.

Your participation in this research undertaking is voluntary. If you do not wish to participate or answer some of the questions that will be asked, you may do so without any consequences. However, we encourage you to join in the said activity and consider this as an opportunity to express your thoughts, experiences, and challenges encountered relative to the implementation of the MMDLDM during this time of the pandemic. Any personal information that will be collected in this study will be kept confidential. Additionally, any information about you shall be coded instead of your name and only the researchers shall have access to it. At the end of this study, the findings shall be shared but nothing shall be attributed to you.

Your participation in this study is important to further help the curriculum planners and policymakers identify relevant policy initiatives and interventions to appropriately address the unforeseen crossroads as the education frontliners juggle to deliver the Department's mandate amidst pandemic.

Should you have further queries about the activity or the study in general, kindly reach us out at mdldm.erd@gmail.com or call at (02) 8633-2591 and look for Ms. Armida Celeste or Ms. Mary Stephanie Yaw.

We look forward to your active participation in this research undertaking. Thank you.

Very truly yours,

DIOSDADO M. SAN ANTONIO
Undersecretary

INFORMED CONSENT FORM

I _____, of legal age, hereby give my voluntary consent to participate in the study titled *“Implementation of Multiple Distance Learning Delivery Modalities (MMDLDM) during the COVID-19 Pandemic”*. I understand that:

- 1. I may not directly benefit from taking part in this study.
- 2. I am free to withdraw my participation at any time and I am free not to answer questions without any consequence.
- 3. I will not be identified and the individual information will be kept confidential when the findings of this study will be disseminated.
- 4. The interview may be electronically recorded and I am bound to follow the rules observed during the interview and/or the research activity as a whole.

Name & Signature of the interviewee

Contact Number

Date Signed

I have explained the purpose of this activity as well as the implications of being interviewed. I believe that the consent s/he executed is informed and that s/he understands the implications of participation.

Name & Signature of the interviewer

Contact Number

Date Signed

Region/Division : _____
Name of School : _____
School Address : _____

DATA COLLECTION TECHNIQUE

The interview method is the most common and popular qualitative data collection technique (Figgou, 2015), shall be used as the main data gathering mechanism in the study. This technique enables the researcher (interviewer) to ask series of questions to the interviewee. In this study, the semi-structured interviews shall be conducted through an **individual interview** with the school heads and LGU representatives and a **focus group interview** with the teachers, parents, and learners.

The **Interview Guide Questions (IGQ)** prepared by BEA-ERD shall be provided to the interview team which is primarily composed of DepEd regional and division office representatives.

Interview Team

The interview team shall be composed of DepEd representatives coming from the regional and division offices. Primarily, the offices involved are as follows:

DepEd Offices	Division/Unit	No. of Staff to be Involved
Regional Office	Quality and Assurance Division (QAD)	1
	Policy, Planning, and Research Division (PPRD)	2
	Curriculum and Learning Management Division (CLMD)	1
Schools Division Office	Planning and Research	1
	School Management, Monitoring, and Evaluation (SMME)	1
	Learning Resources Management and Development System (LRMDS)	1
	Curriculum Implementation Division (CID)	1

The members of the interview team shall be grouped into two different teams to conduct interview sessions with the sample participants of the study, school heads, teachers, parents, learners, and LGU representatives.

Team No	Team Composition	Assigned Interview Session
Team 1	Regional Office Representatives - Quality and Assurance Division (QAD) - Policy, Planning, and Research Division (PPRD) - Curriculum and Learning Management Division (CLMD)	Individual Interview 3 LGU Representatives 3 School Heads
Team 2	School Division Office - Planning and Research (PR) - School Management, Monitoring, and Evaluation (SMME) - Learning Resources Management and Development System (LRMDS) - Curriculum Implementation Division (CID)	Focus Group Interview 9 Teachers 9 Parents of the learner selected. 9 learners

Tasks of the Interview Team

To ensure high validity and reliability of the research data, the interview team are expected to perform the following:

- 1. **Familiarize** oneself with the flow of the interview;
- 2. **Follow** the interview guide script (IGS) and interview guide questions (IGQ) by all means;
- 3. **Document** the entire interview session with the study participants;
- 4. **Prepare and submit** the following documents to BEA-ERD on **14 July 2021 (Friday)**:
 - a. **Summarized report**. This report provides a narrative/documentation report as well as screenshots of the actual interview sessions with the study participants.
 - b. **Verbatim transcript**. This contains original dialogue of an interviewer and an interviewee transcribed from the recorded interview files (Zoom recordings, etc)
 - c. **Third-party recordings**. These refer to the recorded files from the communication platforms you used. For instance, Zoom or Google Meet recorded files.

CONFORME:

Name: _____

Signature: _____ **Date:** _____

Position/Designation: _____

Division: _____ **Region:** _____

Contact No.: _____ **Email:** _____

Name and Signature of the Regional Director

Observers

The interview sessions with the research participants shall be closely monitored and documented by the technical staff from the Office of the Undersecretary for Curriculum and Instruction (OUCI), and the Bureau of Education Assessment – Education Research Division (BEA-ERD).

ADMINISTRATION SCHEME

The interview sessions shall be conducted simultaneously in the 17 regions from **July 5-9, 2021**, through **applicable online platforms or modified work arrangements**. The proposed interview schedule is shown in the table below:

a. Proposed Interview Schedule for the 17 regions

Administrative Regions		No. of representatives					Observers	Interviewers
		Team 1 - RO		Team 2 - DO				
		QAD/ CLMD (1)	PPRD (2)	PR (1)	SMME (1)	LRDMS/ CID (2)		
I	Ilocos Region	1	2	1	1	2	CI, BEA	I
II	Cagayan Valley	1	2	1	1	2	CI, BEA	II
III	Central Luzon	1	2	1	1	2	CI, BEA	III
IV - A	CALABARZON	1	2	1	1	2	CI, BEA	IV - A
IV - B	MIMAROPA	1	2	1	1	2	CI, BEA	IV - B
V	Bicol Region	1	2	1	1	2	CI, BEA	V
CAR		1	2	1	1	2	CI, BEA	CAR
NCR		1	2	1	1	2	CI, BEA	NCR
VI	Western Visayas	1	2	1	1	2	CI, BEA	VI
VII	Central Visayas	1	2	1	1	2	CI, BEA	VII
VIII	Eastern Visayas	1	2	1	1	2	CI, BEA	VIII
IX	Zamboanga Peninsula	1	2	1	1	2	CI, BEA	IX
X	Northern Mindanao	1	2	1	1	2	CI, BEA	X
XI	Davao Region	1	2	1	1	2	CI, BEA	XI
XII	SOCCSKSARGEN	1	2	1	1	2	CI, BEA	XII
CARAGA		1	2	1	1	2	CI, BEA	CARAGA
BARMM		1	2	1	1	2	CI, BEA	BARMM
TOTAL		17	34	17	17	34		

b. School Level Interview Schedule

Interview Site	Team 1 (RO representatives)	Team 2 (DO Representatives)	Sample Timeline
School 1	LGU, School Head	Teachers, Parents, Learners	July 5, 2021
School 2	LGU, School Head	Teachers, Parents, Learners	July 6, 2021
School 3	LGU, School Head	Teachers, Parents, Learners	July 7, 2021

The **interview link** shall be **created and provided by BEA-ERD** to the members of the interview team. The third-party communication applications such as Zoom, Google Meet, MS Teams, or FB Messenger, or any applicable online platforms where the interview sessions can be recorded and documented may be used as platforms during the interview.

In some unfortunate cases that the study participants have difficulty accessing a stable internet connection, the school head of the sample school shall arrange the online interview either within the sample school perimeter, at the schools' division office, or whichever set-up is applicable and safer for either party.

Hence, when selecting the study participants, the following shall be coordinated and confirmed *first* with the school heads: (1) access to public transportation, and (2) access to the ICT facilities. These two considerations are in addition to the previously mentioned criteria in identifying within-school samples.

Note:

Kindly submit the accomplished below-listed documents to BEA-ERD before June 29 – July 2, 2021:

- 1. Accomplished table 2: List of Participants in the MDLD Study (page 9).**
- 2. Accomplished Informed Consent and Assent Form (pages 18-18).**
- 3. Conforme: Acceptance of the Tasks/Roles as member of interview team (page 20)**

You may also upload the above-listed files to this google drive link:
<https://tinyurl.com/JwKxYniw> or scan the QR to open the folder.



Thank you.

INTERVIEW SCRIPT

The interview script contains specific instructions and sets of questions that you will read aloud during the individual or focus group interview. It is important that you follow the script so that all the study participants receive the same set of instructions and questions about the MDLDM study.

The IGQs are provided with scripts specifically designed for LGU representatives, school heads, teachers, parents, and learners. Some IGQs contain questions and scripts written in both English and Filipino media. The questions and scripts translated into Filipino language are placed inside the box.

SAMPLE SCRIPT

Part I: Introduction

Good morning/afternoon! I am [*mention name*] from [*mention specific office*]. The Department of Education Central Office is currently conducting a study that aims to explore the learners' and key education stakeholders' experiences as they transition from the conventional face-to-face learning delivery to multiple distance learning delivery modalities (MDLDM) during this time of COVID-19 pandemic.

The interview session will be recorded and will take approximately 30 to 45 minutes. Most of the questions we will ask you are about your experiences and reflections regarding education during this time of pandemic, and we do not intend to cause any harm or discomfort. However, if you experience feelings of distress as a result of participation in this study you can inform me so that I can assist you appropriately.

Your responses will be treated with utmost confidentiality and will solely be used for the study. You have to take note also that your participation is voluntary, and your inputs will not affect your relationship with the Department of Education.

Before we proceed, I would like to ask you some basic information.

May I know the complete name of your school?

May I know your complete name?

May I know your age?

What is your designation?

What is your highest educational attainment?

How long have you been a school head?

Thank you for those information. We will now proceed with the main questions of the study.

Part II: Interview Proper

Part III: Closing

We are through with the interview and thank you for sharing your thoughts and experiences on the implementation of MDLDM. We also thank you for your time.

Is there anything else you would like to share about distance learning at this time?

Thank you again for your cooperation.

TIME ALLOTMENT

The time allotted for each semi-structured interview session is ideally **30 to 45 minutes only**. However, you may extend the interview session to make sure that you cover all the main guide questions and gather the necessary information for the study.

POST-INTERVIEW ACTIVITIES

Upon completion of the interview sessions, the members of the interview team are required to submit and upload to this google drive <https://tinyurl.com/JwkxYniw> or **scan the QR to open the folder** the following documents on or before **July 6, 2021 (Friday)**:

1. Summarized reports,
2. Verbatim transcripts, and
3. Interview recordings (third-party recorded files).



Prepared by:
Education Research Division
Bureau of Education Assessment

Recommending Approval:

A handwritten signature in purple ink, appearing to read 'nelia', positioned above the printed name of the recommending official.

NELIA V. BENITO, PhD, CESO IV
Director IV, Bureau of Education Assessment

Approved by:

DIOSDADO M. SAN ANTONIO
Undersecretary for Curriculum and Instruction