



Republic of the Philippines
Department of Education
CARAGA REGION



June 15, 2021

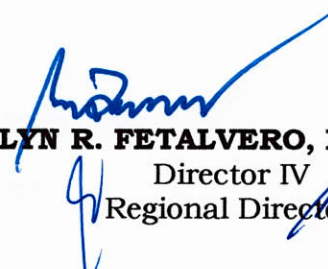
REGIONAL MEMORANDUM

No. 411, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENT
Division of Agusan del Norte
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TERMINAL LEAVE BENEFITS (TLB)

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover payment of Terminal Leave Benefits (TLB) of Ms. Clarivel L. Edulzura, Administrative Assistant III of Agusan del Norte Division under FY 2021 GAA - APB dated December 28, 2020.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


EVELYN R. FETALVERO, PhD., CESO IV
Director IV
Regional Director

Encls.: as stated
Reference: FY 2021 GAA
To be indicated in the Perpetual Index
under the following subjects:

ADMINISTRATION OF PERSONNEL BENEFITS
SUB-ARO

BUD/nap
06/15/2021



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Republic of the Philippines
Department of Education
CARAGA REGION

June 11, 2021

EVELYN R. FETALVERO, PhD., CESO IV
Director IV
Regional Director
DepEd Caraga Regional Office
J. Rosales Ave., Butuan City

Madam:

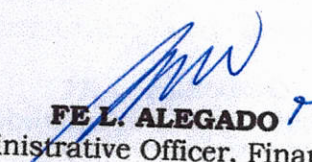
This is to request to download a Sub-Allotment Order (SARO) to the **DIVISION OF AGUSAN DEL NORTE**. The fund is intended to be used to cover funding requirement for Terminal Leave Benefit (TLB) chargeable against APB-TLB of the following:

Name of Retiree	Total Number of Days TLB	Amount of TLB	Station
CLARIVEL L. EDULZURA (Administrative Assistant III)	71.566	P 68,710.16.	Division Office

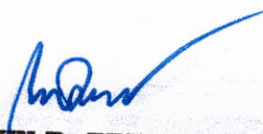
For your approval. Thank you.


SHERYL R. PUYO
AO V/HRMO III

Funds Available:


FE L. ALEGADO
Chief Administrative Officer, Finance Division

Approved:


EVELYN R. FETALVERO, PhD., CESO IV
Director IV
Regional Director

PER/srp
5/11/2021



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