

REGIONAL MEMORANDUM  
No. 408 , s. 2025

APR 24 2025

To: Schools Division Superintendents  
All Others Concerned

**PDO1 /YOUTH FORMATION COORDINATORS' REGIONAL CONVERGENCE**

1. The First Caraga Regional PDO-1 / Youth Formation Coordinators' Convergence will be held on April 29, 2025 to May 3, 2025, in the Caraga Region. The specific venue will be announced once the procurement process is completed.

2. This activity aims to: (1) provide an inclusive platform for implementers of learner formation programs to share experiences and challenges, and (2) align regional efforts with Secretary Angara's agenda for youth formation.

3. Participants are the Division Project Development Officers (PDO-1) and Division Youth Formation Coordinators involved in Learner Governance, Career Guidance, and other Youth Formation PPAs. Each School Division Office (SDO) is expected to present its first-quarter accomplishments, challenges, and plans for the upcoming National PDO Convergence in August 2025.

4. Meals and lodging will be provided as follows:

| Date                   | Provision                          | Remarks     |
|------------------------|------------------------------------|-------------|
| April 29, 2025         | Dinner and Accommodation           | Day 0       |
| April 30 – May 2, 2025 | Full board and lodging             | Day 1 and 3 |
| May 3, 2025            | Breakfast, lunch, am and pm snacks | Day 4, 2025 |

5. Participants shall also be granted with CTO (compensatory-time-off) for the holiday (May 1, 2025) and weekend (May 3-4, 2025) utilized as training days of this activity.

6. Travel expenses shall be charged to local funds or downloaded PSF- Learner Formation, subject to existing accounting and auditing regulations.

7. The Program Flow is enclosed for more details.
8. For immediate dissemination and compliance.

  
**MARIA INES C. ASUNCION**  
Regional Director 

Encl.:Program Flow  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:  
CONVERGENCE LEARNER

ESSD/ajc  
04/23/2025

Enclosure 1: Program flow



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**REGIONAL PDO CONVERGENCE**  
**April 29 – May 3, 2025**

| Date , Time and Venue  | Activity                                                                                                                                                        | Concerned Personnel                                                     |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| April 29, 2025         |                                                                                                                                                                 |                                                                         |
|                        | Arrival and Registration                                                                                                                                        | PMT                                                                     |
|                        | Dinner                                                                                                                                                          | TWG                                                                     |
| Day 1 : April 30, 2025 |                                                                                                                                                                 |                                                                         |
| 6:00-7:00              | Nature Walk                                                                                                                                                     | Health and wellness committee                                           |
| 7:00                   | Breakfast                                                                                                                                                       | TWG- Food Committee                                                     |
| 8:00                   | Preliminaries <ul style="list-style-type: none"> <li>National Anthem</li> <li>Prayer for Educators</li> <li>Caraga Hym</li> <li>DepEd Quality Policy</li> </ul> | TWG-Technical Comm.                                                     |
|                        | Acknowledgment of Participants                                                                                                                                  | Sheila Abenido<br>TWG                                                   |
|                        | Welcome Remarks and Statement of Purpose                                                                                                                        | ARD Pedro T. Escobarte                                                  |
|                        | Message                                                                                                                                                         | RD Maria Ines C. Asuncion                                               |
| 8:30                   | Gender-responsive Getting to Know You Activity                                                                                                                  | RO-TWG- Mental Health TAS<br>Charlestone Otaza and Leah Ellen V. Yaoyao |
|                        | Health Break                                                                                                                                                    | TWG- Food Committee                                                     |
| 9:00                   | Division PDO KRAs                                                                                                                                               | Ma. Mitch Malazarte<br>PDO-1 ( Cabadbaran City Division)                |
|                        | Youth formation Program priority projects                                                                                                                       | Dr. Adrilene Mae J. Castanos<br>Regional Youth Formation Coordinator    |
| 12:00-1:00             | Lunch Break                                                                                                                                                     |                                                                         |
| 1:00-1:30              | Gender-responsive ice breaker                                                                                                                                   | Group 1                                                                 |
| 1:30- 3:00             | Career Guidance Program                                                                                                                                         | Dr. Adrilene Mae J. Castanos<br>Regional Youth Formation Coordinator    |
| 3:00-3:15              | Health Break                                                                                                                                                    | TWG                                                                     |
| 3:15 -5:00             | Learner Government Program                                                                                                                                      | Richard E. Davide, PDO-<br>Dinagat Islands Division                     |
| 5:00-7:00              | Health Break                                                                                                                                                    | TWG                                                                     |

|                     |                                                         |                                                        |
|---------------------|---------------------------------------------------------|--------------------------------------------------------|
| 7:00                | Dinner                                                  | TWG: Food Committee                                    |
| Day 2 : May 1, 2025 |                                                         |                                                        |
| 6:00-7:00           | Nature Walk                                             | Health and Wellness Committee                          |
| 7:00                | Breakfast                                               |                                                        |
| 8:00                | MOL                                                     | Group 2                                                |
| 8:30                | YFD-PAPs ( DepEd Recommended activities and advocacies) | Eliakem Revil<br>PDO1 ( Bislig City Division)          |
| 9:00-9:15           | Health Break                                            | TWG                                                    |
| 9:15- 12:00         | WFP 2025-2026 Workshop                                  | PMT                                                    |
| 12:00-1:00          | Lunch Break                                             | Group 3                                                |
| 1:00-1:30           | MOL                                                     | TWG                                                    |
| 1:30- 3:00          | WFP presentation by SDO                                 | PDOs                                                   |
| 3:00-3:15           | Health Break                                            |                                                        |
| 3:15 -5:00          | WFP presentation by SDO                                 | PDOs                                                   |
| 5:00-7:00           | Health Break                                            |                                                        |
| 7:00                | Dinner/ Fellowship                                      |                                                        |
| Day 3: May 2, 2025  |                                                         |                                                        |
| 6:00-7:00           | Nature Walk                                             | Health and Wellness Committee                          |
| 7:00                | Breakfast                                               |                                                        |
| 8:00                | MOL                                                     | Group 4                                                |
| 8:30                | Consolidation of Regional WFP 2025-2026                 | Dr. Castanos<br>Regional Youth Formation Coordinator   |
| 9:00-9:15           | Health Break                                            |                                                        |
| 9:15- 12:00         | Action Plan                                             | Division PDOs                                          |
| 12:00-1:00          | Lunch Break                                             |                                                        |
| 1:00-1:30           | MOL                                                     | Group 5                                                |
| 1:30-3:00           | Open Forum and Discussions of Issues and Concerns       | Pambansang Tagapaghubog sa Pilipinas ( Caraga Cluster) |
| 3:00-3:00           | Health Break                                            |                                                        |
| 3:30-5:00           | Ways Forward Closing Program                            | Dr. Adrilene Mae J. Castanos                           |
| 3:00-3:15           | Pm snacks                                               | TWG: Food Committee                                    |
| Day 4 May 3, 2025   |                                                         |                                                        |
| 7:00-8:00           | Breakfast                                               |                                                        |
|                     | Homeward-Bound                                          | TWG- Transportation                                    |



PMT

RD Ma. Ines C. Asuncion

ARD Pedro T. Escobarte

ESSD Chief : Edmund Mendoza

PDO IV: Dr. Adrilene Mae Castanos

TWG : ESSD Personnel

Logistics/ Transportation : Cherry Hope Botona and Roderick Mindajao

Documentation: Shiela Abenido and PAU-JO

Registration and Attendance: Cherry hope Botona and Christian John Pulido

Accommodation Committee: Engr. Mariel Sosmena and Judith Gatab

Tech. Committee.: Charlestone Otaza and Leah Ellen Yaoyao and OJT- Christian Ibe

Health and wellness: Dr. Josie Magsalay and Dr. Jumer Carlon

Food Committee : Annaliza Lerio and Rena Tul-id



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Republic of the Philippines  
**Department of Education**  
CARAGA REGION

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