



Republic of the Philippines
Department of Education
CARAGA REGION



May 31, 2021

REGIONAL MEMORANDUM

No. 358, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

ONLINE TRAINING ON TRAINER'S METHODOLOGY (TM) LEVEL 1
FOR TECHNICAL AND VOCATIONAL LIVELIHOOD

1. In reference to DepEd Memorandum (DM-CI-2021-00179), this office informs the field on the Online Training on Trainer's Methodology (TM) level 1 for Technical-Vocational Livelihood on June 14-July 3, 2021 (Phase 1) and July 5-17 (Phase 2). The training shall be facilitated and conducted by the Bureau of Learning-Delivery-Teaching and Learning Division (BLD-TLD) through virtual platform.

2. The training aims to:

- capacitate the Senior High School Teachers in TVL with the necessary skills in TM; and
- enhance the knowledge, skills, positive attitude, and work values of the learners in accordance with the prevailing standards in the Technical Vocational Education and Training (TVET).

3. The participants to this training shall be:

- Senior High School TVL Teachers;
- a holder of National Certificate (NC) II, III, or IV;
- employed in the government service for at least three years;
- 55 years old and below;
- adept with the usage of online technology;
- committed to comply with all training requirements e.g., submission of timely and quality outputs; and to finish the entire thirty-three (33) days of training period (Phase 1 and Phase 2);
- willing to be trained and share his/her learnings; and
- physically, mentally and emotionally fit.



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4. Below are the identified participants in each of the major components to wit:

Names of Participants	Division/School	AFA	HE	IA	ICT	Email Address	Mobile Number.	FB Account
Chona V. Tremedal	Edera NHS, Dinagat Islands	/				Chona.vergara01@deped.gov.ph	09129861269	chonacanete853@yahoo.com
Juanycris C. Rosales	Lingig NHS, Surigao del Sur	/				juanycris.rosales@deped.gov.ph	09958575763	Cris Juany
Amelito O. Macasocol	Butuan City Senior High School, Butuan City			/		amelito.macasocol@deped.gov.ph	09506612383	Amelito Macasocol
Mary Ann Q. Lacerna	Patin-ay NHS, Agusan del Sur		/			maryann.lacerna@deped.gov.ph	09700949789	gamos_girl85@yahoo.com
Jonathan T. Arcuino	Stand Alone Senior High School, Bayugan City Division				/	jonathan.arcuino@deped.gov.ph	09122281915	Jonathan Arc
Raymund L. Penaflor	Stand Alone Senior High School, Bayugan City				/	raymund.penaflor@deped.gov.ph	09507083018	Raymund Labastilla Penaflor

5. Identified participants to this activity shall individually register on or before June 7, 2021 through the link <http://bit.ly/TM1training> ; and shall use their official email address.

6. Participants shall be entitled to service credits in accordance with DepEd Order 53, s. 2003 titled, "Granting of Vacation Service Credits to Teachers."

7. Miscellaneous expenses; such as, supplies and materials, internet expenses and assessment fee shall be charged to allocated downloaded funds, subject to the usual accounting and auditing rules and regulations.

8. Immediate dissemination of this Memorandum is desired.


EVELYN R. FETALVERO, GESO IV
 Director IV

Encls.: see attached DM

Reference: DM-OUCI-2021-152

To be indicated in the Perpetual Index
under the following subjects:

METHODOLOGY

TRAINERS

TVL

CLM/eab
05/31/2021

Please email this page to
bld.tld@deped.gov.ph



Republic of the Philippines
Department of Education
CARAGA REGION

Official Participants to the Online Training on Trainer's Methodology (TM) Level 1
for TVL Teachers on June 14-July 3, 2021 (Phase 1) and July 5-17, 2021 (Phase 2)

Names of Participants	Division/School	AFA	HE	IA	ICT	Email Address	Mobile Number.	FB Account
Chona V. Tremedal	Edera NHS, Dinagat Islands	/				chona.vergara001@deped.gov.ph	09129861269	chonacanete853@yahoo.com
Juanycris C. Rosales	Lingig NHS, Surigao del Sur Division	/				juanycris.rosales@deped.gov.ph	09958575763	Cris Juany
Amelito O. Macasocol	Butuan City Senior High School, Butuan City Division		/			amelito.macasoco1@deped.gov.ph	09506612383	Amelito Macasocol
MaryAnn Q. Lacerna	Patin-ay NHS, Agusan del Sur Division		/			maryann.lacerna@deped.gov.ph	09700949789	gamos_girl85@yahoo.com
Jonathan T. Arcuino	Stand Alone Senior High School, Bayugan City Division			/		jonathan.arcuino@deped.gov.ph	09122281915	Jonathan Arc
Raymund L. Penaflo	Stand Alone Senior High Alone, Bayugan City Division			/		raymund.penaflor@deped.gov.ph	09507083018	raymund labastilla penaflo

Prepared by:

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Republic of the Philippines
Department of Education
**OFFICE OF THE UNDERSECRETARY
FOR CURRICULUM AND INSTRUCTION**

449262

MEMORANDUM

DM-CI-2021- 00179

TO : **All Regional Directors**
Minister, Ministry of Basic, Higher and Technical Education
(MBHTE), BARMM

FROM : **DIOSDADO M. SAN ANTONIO**
Undersecretary for Curriculum and Instruction

SUBJECT : **ONLINE TRAINING ON TRAINER'S METHODOLOGY (TM) LEVEL 1**
FOR TECHNICAL AND VOCATIONAL LIVELIHOOD (TVL)
TEACHERS

DATE : **30 April 2021**

In line with the Department's mandate to continuously provide quality, accessible, relevant, and liberating basic education for all Filipino children, the Bureau of Learning Delivery - Teaching and Learning Division (BLD-TLD) will conduct a virtual training on Trainer's Methodology (TM) Level 1. The training which is intended for Technical and Vocational Livelihood (TVL) Teachers will be from June 14-July 3, 2021 (Phase 1) and July 5-17 (Phase 2).

The training aims to capacitate the Senior High School Teachers in TVL with the necessary skills in TM. Also, another objective of the training is to enhance the knowledge, skills, positive attitude, and work values of the learners in accordance with the prevailing standards in the Technical Vocational Education and Training (TVET) sector.

The participants to this training shall be:

- Senior High School TVL Teachers;
- a holder of National Certificate (NC) II, III, or IV;
- employed in the government service for at least three years; and
- 55 years old and below.

Also, the nominated participants should be:

- adept with the usage of online technology;
- committed to comply with all training requirements e.g., submission of timely and quality outputs; and to finish the entire thirty-three (33) days of training period (Phase 1 & Phase 2);
- willing to be trained and share his/her learnings; and

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- physically, mentally, and emotionally fit

The regions are requested to:

- (1) strictly comply with the criteria in the identification of participants for the training;
- (2) take note of the number of participants allotted per region under each TVL strand;

	No. of Participants				
	Agri-Fishery Arts Strand	Home Economics Strand	Industrial Arts Strand	ICT Strand	TOTAL
Region I	2	2	2	1	7
Region II	1	2	1	1	5
Region III	3	3	3	3	12
CALABARZON	3	3	3	3	12
MIMAROPA	1	1	1	1	4
Region V	1	2	2	2	7
CAR	1	1	1	1	4
NCR		2	3	3	8
Region VI	3	3	3	2	11
Region VII	3	2	2	3	10
Region VIII	2	2	2	1	7
Region IX	1	1	1	1	4
Region X	2	2	2	1	7
Region XI	2	1	1	2	6
Region XII	2	1	1	1	5
CARAGA	2	1	1	2	6
BARMM	1	1	1	2	5
TOTAL	30	30	30	30	

- (3) submit the names of the qualified participants using the required template on or before May 31, 2021;

Region	Division	Full Name	Email address	Mobile Number	FB account

- (4) instruct the nominated participants to individually register on or before **June 7, 2021** through the link - <http://bit.ly/TM1training>; and
- (5) require the participants to use their DepEd official email address for concerns related to the activity. The link for the online platform to be used during the

- physically, mentally, and emotionally fit

The regions are requested to:

- (1) strictly comply with the criteria in the identification of participants for the training;
- (2) take note of the number of participants allotted per region under each TVL strand;

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Region V	1	2	2	2	7
CAR	1	1	1	1	4
NCR		2	3	3	8
Region VI	3	3	3	2	11
Region VII	3	2	2	3	10
Region VIII	2	2	2	1	7
Region IX	1	1	1	1	4
Region X	2	2	2	1	7
Region XI	2	1	1	2	6
Region XII	2	1	1	1	5
CARAGA	2	1	1	2	6
BARMM	1	1	1	2	5
TOTAL	30	30	30	30	

- (3) submit the names of the qualified participants using the required template on or before May 31, 2021;

Region	Division	Full Name	Email address	Mobile Number	FB account

- (4) instruct the nominated participants to individually register on or before **June 7, 2021** through the link - <http://bit.ly/TM1training>; and
- (5) require the participants to use their DepEd official email address for concerns related to the activity. The link for the online platform to be used during the

online training will be sent to the participants through their email. Hence, participants are advised to use their DepEd official email address.

Enclosed is the proposed program of activities of the said training.

The participants shall be entitled to service credits in accordance with DepEd Order 53, s. 2003 entitled *Granting of Vacation Service Credits to Teachers*. The Regional Offices and School Division Offices are highly encouraged to fully support the participation of their representatives in this activity.

Miscellaneous expenses such as supplies and materials, internet expenses and assessment fee shall be charged to allocated downloaded funds, subject to the usual accounting and auditing rules and regulations. However, in the case of BARMM participants, expenses shall be charged to local funds.

For submission of names of participants, queries and clarifications, please contact Mr. Fernando Estacio and Ms. Glenda M. Granadozin through their Facebook Messenger accounts, *Ferdy Estacio* and *Glenda Paras-Monterozo Granadozin*, respectively. Participants may also contact the BLD-TLD through email at bld.tld@deped.gov.ph.

Kindly indicate the subject in the email as **TM Training for TVL Teachers**.

For compliance, information and guidance.

Online Training of Technical and Vocational Livelihood (TVL) Teachers on Trainer's Methodology (TM) Level 1
June 14 – July 3, 2021

Indicative Program of Activities (for all Groups)

PHASE I

PHASE I								
Schedule	June 14 (Monday)	June 15 (Tuesday)	June 16 (Wednesday)	June 17 (Thursday)	June 18 (Friday)			
07:45 AM – 08:00 AM	Platform Log-in							
08:00 AM – 08:15 AM	Management of Learning							
08:15 AM – 08:30 AM	Opening Program	Unit of Competency 1 Plan Training Session	Development Workshop 2:	Unit of Competency 2 Facilitate Learning Session	Institutional Assessment Unit of Competency 2			
08:30 AM – 09:00 AM						Administrative Arrangement		
09:00 AM – 010:00 AM	Health Break							
10:00 AM – 10:15 AM	Course Overview and Assessment Arrangement The Phil. TVET System: An Overview	Development Workshop 1				Continuation Development Workshop 2	Continuation Unit of Competency 2	Institutional Assessment Unit of Competency 2
10:00 AM – 11:00 AM								
11:00 AM – 12:00 NN	Lunch Break							
12:00 NN – 01:00 PM	Asynchronous Activity	Continuation Development Workshop 1	Institutional Assessment Unit of Competency 1	Continuation Unit of Competency 2	Institutional Assessment Unit of Competency 2			
01:00 PM – 02:00 PM								
02:00 PM – 03:00 PM	Reading Assignment	Continuation Development Workshop 1	Health Break					
03:00 PM – 03:15 PM								
03:15 PM – 04:00 PM	Unit of Competency 1 Plan Training Session	Continuation Development Workshop 1	Continuation Institutional Assessment Unit of Competency 1	Continuation Unit of Competency 2	Institutional Assessment Unit of Competency 2			
04:00 PM – 05:00 PM								
Officer of the Day	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist			

Schedule	June 19	June 20	June 21	June 22	June 23

Note: This training matrix will be used by all groups of participants and trainer simultaneously.

	(Saturday)	(Sunday)	(Monday)	(Tuesday)	Wednesday)
07:45 AM – 08:00 AM	Platform Log-in				
08:00 AM – 08:15 AM	Management of Learning				
08:15 AM – 10:00 AM	Unit of Competency 3 Utilize Electronic Media in Facilitating Training	Asynchronous Activity	Unit of Competency 4 Supervise Work-Based Learning	Continuation Development Workshop 3	Institutional Assessment Unit of Competency 4
10:00 AM – 10:15 AM			Health Break		
10:00 AM – 11:00 AM	Asynchronous Activity	Institutional Assessment Unit of Competency 3	Continuation Unit of Competency 4	Continuation Development Workshop 3	Institutional Assessment Unit of Competency 4
11:00 AM – 12:00 NN	Reading Assignment				
12:00 NN – 01:00 PM	Unit of Competency 2	Break			
01:00 PM – 02:00 PM	Asynchronous Activity	Asynchronous Activity	Development Workshop 3	Continuation Development Workshop 3	Institutional Assessment Unit of Competency 4
02:00 PM – 03:00 PM			Health Break		
03:00 PM – 03:15 PM					
03:15 PM – 04:00 PM	Self-Practice Activity	Institutional Assessment Unit of Competency 3	Continuation Development Workshop 3	Continuation Development Workshop 3	Institutional Assessment Unit of Competency 4
04:00 PM – 05:00 PM					
Officer of the Day	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist
Schedule	June 24 (Thursday)	June 25 (Friday)	June 26 (Saturday)	June 27 (Sunday)	June 28 (Monday)
07:45 AM – 08:00 AM	Platform Log-in				

Note: This training matrix will be used by all groups of participants and trainer simultaneously.

08:15 AM – 10:00 AM	Continuation Skills Demonstration	Continuation Skills Demonstration	Continuation Skills Demonstration	Institutional Summative Assessment	Continuation Institutional Summative Assessment
10:00 AM – 10:15 AM	Health Break				
10:15 AM – 11:00 AM	Continuation Skills Demonstration	Continuation Skills Demonstration	Continuation Skills Demonstration	Continuation Institutional Summative Assessment	Continuation Institutional Summative Assessment
11:00 AM – 12:00 NN	Break				
12:00 NN – 01:00 PM					
01:00 PM – 02:00 PM	Continuation Skills Demonstration	Continuation Skills Demonstration	Continuation Skills Demonstration	Continuation Institutional Summative Assessment	Closing Program Phase 1
02:00 PM – 03:00 PM					
03:00 PM – 03:15 P<	Health Break				
03:15 PM – 04:00 PM	Continuation Skills Demonstration	Continuation Skills Demonstration	Continuation Skills Demonstration	Continuation Institutional Summative Assessment	
04:00 PM – 05:00 PM	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist
Officer of the Day					

Note:

- All Saturdays and Sundays will be scheduled as independent learning activity for the participants.
- All Assessment method for written will posted in the Google Drive.
- Assessment method for practical will be through a video presentation as evidence of skills performance to be submitted to the trainer.

Online Training of Technical and Vocational Livelihood (TVL) Teachers on Trainer's Methodology (TM) Level 1

July 5 – July 17, 2021

Indicative Program of Activities (for all Groups)

PHASE II

Schedule	July 5 Monday	July 6 (Tuesday)	July 7 Wednesday	July 8 Thursday	July 9 Friday
07:45 AM – 08:00 AM	Platform Log-in				

Note: This training matrix will be used by all groups of participants and trainer simultaneously.

08:00 AM – 08:15 AM	Management of Learning				
08:15 AM – 10:00 AM	Unit of Competency 6 Maintain Training Facilities	Continuation Development Workshop 4	Asynchronous Activity	Asynchronous Activity	Unit of Competency 5 Conduct Competency Assessment
10:00 AM – 10:15 AM	Health Break				Health Break
10:15 AM – 11:00 AM	Continuation Unit of Competency 4	Continuation Development Workshop 4	Institutional Assessment Unit of Competency 6	Reading Assignment Unit of Competency 5	Skills Demonstration Conducting Assessment
11:00 AM – 12:00 NN	Break				
12:00 NN – 01:00 PM					
01:00 PM – 02:00 PM	Development Workshop 4	Continuation Development Workshop 4	Asynchronous Activity	Asynchronous Activity	Continuation Skills Demonstration
02:00 PM – 03:00 PM	Health Break				Health Break
03:00 PM – 03:15 PM			Institutional Assessment Unit of Competency 6	Reading Assignment Unit of Competency 5	
03:15 PM – 04:00 PM	Continuation Development Workshop 4	Continuation Development Workshop 4			Continuation Skills Demonstration
04:00 PM – 05:00 PM					
Officer of the Day	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist

Schedule	June 29 (Tuesday)	June 30 (Wednesday)	July 1 (Thursday)	July 2 (Friday)	July 3 (Saturday)
07:45 AM – 08:00 AM					
08:00 AM – 08:15 AM	Platform Log-in				
	Management of Learning				

Note: This training matrix will be used by all groups of participants and trainer simultaneously.

		Management of Learning			
08:00 AM – 08:15 AM	Opening Program				
08:15 AM – 09:00 AM	Demonstration Teaching Deliver and Conduct Competency Assessment	Continuation Demonstration Teaching	Continuation Demonstration Teaching	Continuation Demonstration Teaching	Continuation Demonstration Teaching
09:00 AM – 10:00 AM					
10:00 AM – 10:15 AM	Health Break				
10:15 AM – 11:00 AM	Continuation Demonstration Teaching	Continuation Demonstration Teaching	Continuation Demonstration Teaching	Continuation Demonstration Teaching	Continuation Demonstration Teaching
11:00 AM – 12:00 NN					
12:00 NN – 01:00 PM	Break				
01:00 PM – 02:00 PM	Continuation Demonstration Teaching	Continuation Demonstration Teaching	Continuation Demonstration Teaching	Continuation Demonstration Teaching	Portfolio Checking, Enhancement and Consolidation
02:00 PM – 03:00 PM					
03:00 PM – 03:15 PM	Health Break				
03:15 PM – 04:00 PM	Continuation Demonstration Teaching	Continuation Demonstration Teaching	Continuation Demonstration Teaching	Continuation Demonstration Teaching	Continuation Portfolio Checking
04:00 PM – 05:00 PM					
Officer of the Day	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist

Schedule	July 10 (Saturday)	July 11 (Sunday)	July 12 (Monday)	July 13 (Tuesday)	July 14 (Wednesday)
07:45 AM – 08:00 AM	Platform Log-in				
08:00 AM - 08:15 AM	Management of Learning				
08:15 AM – 09:00 AM	Continuation Portfolio Checking	Asynchronous Activity	Continuation Portfolio Checking	Continuation Portfolio Checking	Continuation Portfolio Checking
09:00 AM – 10:00 AM	Health Break		Continuation Portfolio Checking	Continuation Portfolio Checking	Continuation Portfolio Checking
10:00 AM – 10:15 AM	Continuation		Continuation	Continuation	Continuation
10:00 AM – 11:00 AM					

Note: This training matrix will be used by all groups of participants and trainer simultaneously.

	Portfolio Checking	Enhancement and Consolidation of Portfolio	Portfolio Checking	Portfolio Checking	Portfolio Checking
11:00 AM – 12:00 NN					
12:00 NN – 01:00 PM		Break			
01:00 PM – 02:00 PM	Continuation	Asynchronous Activity	Continuation	Continuation	Continuation
02:00 PM – 03:00 PM	Portfolio Checking		Portfolio Checking	Portfolio Checking	Portfolio Checking
03:00 PM – 03:15 PM	Health Break		Health Break		
03:15 PM – 04:00 PM	Continuation	Enhancement and Consolidation of Portfolio	Continuation	Continuation	Continuation
04:00 PM – 05:00 PM	Portfolio Checking				
Officer of the Day	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist

Note: PHASE II

- All teacher participants are required to watch the demo teaching, to maximized the acquisition of knowledge and application of the activity to the real classroom situation.
- Trainers will group the participants (break out groupings) for the scheduled demonstration and portfolio checking.
- Trainers will conduct orientation on the expectations of the activity.
- Guide each teacher participant on the expected outcome of the portfolio and training delivery.

Schedule	July 15 (Thursday)	July 16 (Friday)	July 17 (Saturday)
07:45 AM – 08:00 AM	Platform Log-in		
08:00 AM - 08:15 AM	Management of Learning		
08:15 AM – 09:00 AM	Preparation for National Assessment	Preparation for National Assessment	Preparation for National Assessment
09:00 AM – 10:00 AM	Health Break		
10:00 AM – 10:15 AM	Preparation for National	Preparation for National	Preparation for National
10:00 AM – 11:00 AM			
11:00 AM – 12:00 NN			

Note: This training matrix will be used by all groups of participants and trainer simultaneously.

	Assessment	Assessment	Assessment
12:00 NN – 01:00 PM	Preparation for National Assessment	Break	
01:00 PM – 02:00 PM		Preparation for National Assessment	Preparation for National Assessment
02:00 PM – 03:00 PM		Health Break	
03:00 PM – 03:15 PM	Preparation for National Assessment	Assigned TLD Specialist	Closing Program Phase II
03:00 PM – 04:00 PM			
04:00 PM – 05:00 PM			
Officer of the Day	Assigned TLD Specialist	Assigned TLD Specialist	Assigned TLD Specialist

Note: This training matrix will be used by all groups of participants and trainer simultaneously.