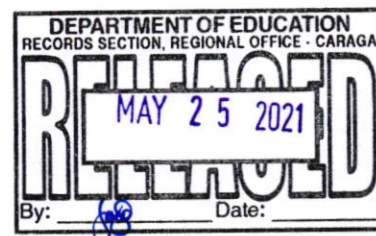




Republic of the Philippines
Department of Education
CARAGA REGION



May 25, 2021

REGIONAL MEMORANDUM

No. 327, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

PARTICIPATION TO DISASTER RISK REDUCTION AND MANAGEMENT
(DRRM) BLENDED TRAINING COURSES

1. This office informs all Schools Division Offices that the Office of the Civil Defense (OCD)-Caraga will be conducting series of **DRRM Blended Training Courses** for the Educators of Caraga Region on **June 7-10, 2021** and **June 14-17, 2021** thru Video teleconferencing via Zoom platform and self-paced via training IMS.
2. Relative to this, all SDOs are requested to enlist their participants to the training courses following the breakdown of participants and schedule of training per SDO as hereunder indicated:

<i>Date of Training</i>	<i>SDOs</i>	<i>No. of Slots allotted</i>
June 7-10, 2021 (Batch 1)	Bayugan City Division	5
	Bislig City Division	5
	Butuan City Division	10
	Cabadbaran City Division	5
	Dinagat Islands Division	10
	Siargao Island Division	10
	Tandag City Division	5
June 14-17, 2021 (Batch 2)	Agusan del Norte Division	10
	Agusan del Sur Division	10
	Surigao City Division	9
	Surigao del Norte Division	10
	Surigao del Sur Division	10
	Regional Office	1

3. SDOs should prioritize the slots for the newly designated School DRRM Coordinators. Select participants shall have to confirm their attendance until 11:00am only of **May 28, 2021** for the Batch 1 and of **June 4, 2021** for the Batch 2.
4. Enclosed are the copies of the course overview and invitation letter from OCD-Caraga along with important instructions and confirmation links.
5. Should there be any concerns, contact this office thru Megnon P. Beldad at mobile phone no. 0910-472-3654 or e-mail address: megnon.beldad@deped.gov.ph or the OCD-Caraga Secretariat thru Ms. Diana Lim at 0947-835-3744 or e-mail address: cbts.ocdcaraga@gmail.com.

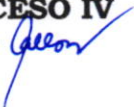


Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



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6. For immediate dissemination.


EVELYN R. FETALVERO, CESO IV
Regional Director 

Encls.: OCD-Invitation Letter and Course Overview

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

DRRM TRAINING

ESS/mpb
05/25/2021



Republic of the Philippines
Department of National Defense
OFFICE OF CIVIL DEFENSE

Caraga Region
109 T. Calo Extension, Butuan City
Tel/Fax/Hotline Numbers: (085) 342-8753 / 0947-946-8145
E-mail Address: civildefensecaraga@gmail.com
Facebook Page: Civil Defense Caraga

March 22, 2021

DIR. EVELYN R. FETALVERO, Phd., CESO IV

Regional Director
Department of Education (DepEd)
Caraga Region, Butuan City

Dear Director Fetalvero,

The Office of Civil Defense Caraga Regional Office will conduct series of trainings for the **Public Sectors of Caraga Region** as one of the priority targets based on Annual Plans and Budget (APB) for CY 2021. This capacity-building initiative is our commitment to capacitate all stakeholders of society in Disaster Risk Reduction and Management to ultimately achieve the NDRRMCs vision of safe, adaptive and disaster-resilient communities towards sustainable development through whole of society approach engaging the public sector employees or workers in the civil/government service pursuant to *Section 14 of Republic Act 10121*.

In our continuous effort to mitigate the country's present COVID-19 situation, implementation of Civil Defense and DRRM programs particularly the capacity building and training activities has transitioned from the traditional face-to-face to blended learning method which includes self-paced and video teleconferencing sessions adhering to the "new normal".

Anent to this, we would like to request your office to assist us in the identification and invitation of **fifty (50) participants per batch (2 batches)** of **Educators from Caraga Region**. The schedule of the DRRM Blended Training Course is hereunder indicated:

Particulars	Date of Training	Required Number of Participants	Learning Methodology
Educators of Caraga Region (Batch 1)	June 7-10, 2021	50	Blended Learning (VTC via Zoom and Self-paced via Training IMS)
Educators of Caraga Region (Batch 2)	June 14-17, 2021	50	

"Safer, Adaptive and Disaster-Resilient Filipino Communities toward Sustainable Development"

Also, we respectfully request your good office to advise the participants that the blended learning requires stable internet connection using Information, Communications Technology (ICT) equipment such as laptop/personal computer or cellphone to ensure participant's compliance of the training requirements.

They are further advised to confirm their attendance for the specified schedules by filling out the forms via the google links indicated below.

Particulars	Confirmation Date of Participants	Cut-off Time	Enrollment Date
Educators of Caraga Region (Batch 1)	May 28, 2021 Confirmation link: http://bit.ly/DRRME12021Confirmation	11:00 AM	June 3, 2021, 1:30-3:30 PM Zoom Details: Meeting ID: 862 8587 5471 Passcode: DRRME12021
Educators of Caraga Region (Batch 2)	June 4, 2021 Confirmation link: http://bit.ly/DRRME22021Confirmation		June 10, 2021, 1:30-3:30 PM Zoom Details: Meeting ID: 885 6059 0642 Passcode: DRRME22021

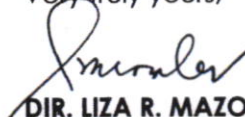
Training advisories will be given reiterating instructions on how to **log-in** to Training **IMS** Application.

For queries and concerns relative to the activity, our Head of Capacity Building and Training Section, **Ms. Diana A. Lim** can be reached at 0947-835-3744 or emailed at cbts.ocdcaraga@gmail.com.

We would greatly appreciate your favorable response on this request.

Thank you for your continued support and commitment in pursuit of achieving a safer, adaptive and disaster -resilient Caraga Region.

Very truly yours,



DIR. LIZA R. MAZO

Regional Director, OCD
Chairperson, RDRMC

DISASTER RISK REDUCTION AND MANAGEMENT COURSE FOR PUBLIC SECTOR

COURSE OVERVIEW

RA 10121 calls for the need to capacitate all stakeholders of society in DRRM and ultimately achieve the NDRRMC's vision of safe, adaptive and disaster-resilient communities towards sustainable development. Such scope of work in DRRM particularly includes public sector employees, or workers in the civil/ government service.

Specifically, under Section 14 of RA 10121, all public sector employees are mandated to be trained in emergency response and preparedness. Further, under Rule 8 Section 1 of the Implementing Rules and Regulations of RA 10121, there is a need to train public sector individuals, both local and national, in DRRM-related subjects.

Building the DRRM capacities of public sector employees is vital to help mainstream DRRM in all government-related services. Also, during emergencies, public sector employees can help in ensuring the continuity of government services by addressing the risks associated with disasters.

In this regard, the course design for the conduct of DRRM Course for Public Sector is hereby prepared.



General Objective

At the end of the training, the participants will be able to obtain the knowledge, skills, and attitude that public sector employees must possess in order to help implement DRRM in their respective work areas.

Specific Objectives

Upon completion of the training, the participants will be able to:

1. Discuss the overview of the Philippine DRRM System, with emphasis on the salient points of RA 10121;
2. Explain basic disaster concepts that are fundamentals in the DRRM profession;
3. Describe the different hazards surrounding the Philippines, their types, causes, and effects;
4. Discuss the need to organize Disaster Control Groups within the workplace in accordance with the principles of Incident Command System;
5. Determine practical measures in order to ensure safety in the government workplace;
6. Explain the overview of Public Service Continuity Planning;
7. Practice the conduct of an evacuation drill; and
8. Generate commitment in implementing DRRM in their respective organizations.



As we transition into the “new normal,” the OCD-CBTS ushers its participants into a variety of online tools designed to fit the course, and accommodate its learners. The course utilizes the following teaching-learning methods:

Self-Paced Learning is a method in which the learners are able to control the amount of material content they consume, as well as the duration of time needed to learn the new information properly. Note however, each self-paced session is given a corresponding technical training time credit.

Video teleconferencing (VTC) is a learning technology that facilitates the communication and interaction of two or more users through a combination of high quality audio and video over the internet. As face to face learning is currently adjourned, VTC is used for lectures and other interaction.

Online Evaluation, in the forms of pre-training and post-training tests, is administered in order to assess the effectiveness of the training course. Likewise, self-paced quizzes and assignments are given during for the course duration.



Duration and Schedule

Four (4) training days with a total of 25 training hours (11 hours for self-paced and 14 hours for VTC)

MODULES	METHODOLOGY	DESCRIPTIONS
Introduction to Philippine DRRM System	Self-paced	This provides an overview of the Philippine DRRM System and the paradigm shift brought about by RA 10121.
Basic Disaster Concepts	Self-paced	This introduces the key disaster concepts that are fundamental in the DRRM profession.
Module 1: Understanding Hazards	VTC	This highlights the different natural hazards that exist in the country and the underlying factors that lead to the occurrence of disasters
Module 2: Organizing Disaster Control Groups and using Incident Command System	VTC	This highlights the importance of organizing disaster control groups following the standards and principles of Incident Command System, as required by RA 10121.
Module 3: Ensuring Safety in the Workplace	VTC	This module showcases the roles to be undertaken by public sector employees to build a culture of safety and resiliency in the government service.
Module 4: Public Service Continuity Plan	VTC	This module provides an overview of the Public Service Continuity Planning as a methodology to ensure continuity of public services amidst any disruption.
Module 5: Evacuation Process	VTC	This module highlights the importance of conducting an emergency evacuation drill regularly in the workplace.

Module 6: DRRM Application	VTC	This provides an in-depth discussion of the practical steps to apply in DRRM. It also serves as an opportunity to generate personal commitment among the participants on how they are to implement DRRM in their respective organizations.
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Course Schedule

DAY 1 (PRE-TRAINING)

1 hour and 30 minutes for VTC and 5 hours and 30 minutes for Self-paced

Time	Particulars	Duration	Methodology
0900H – 1000H	Training Orientation	1 hour	VTC
1000H – 1030H	Course Overview	30 minutes	VTC
N/A	Pre-Test	1 hour	Self-Paced
N/A	Introduction to Philippine DRRM System	2 hours	Self-Paced
N/A	Basic Disaster Concepts	1 hour, 30 minutes	Self-Paced
N/A	Assignment 1: Hazard Assessment	1 hour	Self-Paced

DAY 2

5 hours and 25 minutes for VTC and 1 hour for Self-paced

Time	Particulars	Duration	Methodology
0800H – 0830H	Course Overview	30 minutes	VTC

0830H – 1100H	Module 1: Understanding Hazards (up to 3 hazards only based on training needs/ profile of audience) · Hydrometeorological Hazards c/o DOST-PAGASA · Geological Hazards c/o DOST PHIVOLCS · Rain-Induced Landslides and Subsidence c/o DENR-MGB · Climate Change c/o CCC · Human-Induced c/o AFP	2 hours, 30 (50 minutes per session)	VTC
1100H – 1155H	Open Forum	55 minutes	VTC
1155H – 1255H	<i>Lunch break</i>		
1255H – 1355H	Module 2: Organizing Disaster Control Groups using Incident Command System	1 hour	VTC
1355H – 1425H	Open Forum	30 minutes	VTC
N/A	Assignment 2: Disaster Imagination	1 hour	Self-paced

DAY 3

7 hours and 05 minutes for VTC and 2 hours and 30 minutes for Self-paced

Time	Particulars	Duration	Methodology
0800H – 0830H	Recap	30 minutes	VTC
0830H – 1100H	Module 3: Ensuring Safety in the Workplace (up to 3 topics only based on training needs/ profile of audience) · Minimum Health Standard and Basic First Aid c/o DOH/ PRC · Basic Fire Safety c/o BFP · Basic Security Measures c/o PNP	2 hours, 30 minutes	VTC
1100H – 1145H	Open Forum	45 minutes	VTC
1145H – 1245H	<i>Lunch break</i>		

1245H – 1345H	Module 4: Public Service Continuity Planning	1 hour	VTC
1345H – 1415H	Open Forum	30 minutes	VTC
1415H – 1515H	Module 5: Evacuation Process	1 hour	VTC
1515H – 1545H	Open Forum	30 minutes	VTC
1545H – 1600H	Module 6: DRRM Application	15 minutes	VTC
1600H – 1605H	Open Forum	5 minutes	VTC
N/A	Assignment 3: Capacity Self Assessment	1 hour, 15 minutes	Self-paced
N/A	Assignment 4: DRRM Commitment	1 hour, 15 minutes	Self-paced

DAY 4 (POST-TRAINING)

Time Particulars Duration Methodology			
N/A	Training Evaluation	1 hour	Self-Paced
N/A	Post-Test	1 hour	Self-Paced