



Republic of the Philippines
Department of Education
CARAGA REGION



April 19, 2021

REGIONAL MEMORANDUM

No. 237, s. 2021

To: OIC-ASST. REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS OF FUNCTIONAL DIVISIONS
This Region

RE-ORIENTATION ON THE ENHANCED RECOGNITION EVALUATION TOOL IN
THE CENTRAL OFFICE AND REGIONAL OFFICES FOR NEAP-R AND
RECOGNITION EVALUATION COMMITTEE (REC) MEMBERS

1. In line with DepEd Order No. 1 s. 2020 titled "Guidelines for NEAP Recognition of Professional Development Programs and Courses for Teachers and School Leaders", the National Educators Academy Philippines (NEAP) shall conduct a Re-Orientation on the Enhanced Recognition Evaluation Tool in the Central Office and Regional Offices for NEAP-R and Recognition Evaluation Committee (REC) Members on May 4-6, 2021 (Batch 1) and May 11-13, 2021 (Batch 2) via Online.
2. The activity aims to:
 - 2.1 inform the NEAP-R and REC Members on the progress of DepEd Order No. 001, s. 2020 implementation and its recent developments.
 - 2.2 equip the REC Members on the evaluation of professional development programs and courses for teachers and school leaders submitted to NEAP Central Office and Regional Offices by the DepEd Service Providers (DSPs) and Authorized Learning Service Providers (LSPs) for Recognition; and
 - 2.3 guide the REC Members in utilizing the enhanced FORM R.1 Recognition Application Form and FORM R.2 Recognition Evaluation Tool.
3. The participants to this activity are: NEAP-R, SEPS and EPS II; Review Evaluation Committee (REC) Members in the Central Office and Regional Offices Identified as Content Experts; and Five (5) select NEAP Assessors.
4. The participants are advised to do the online registration through this link <https://cutt.ly/lx0by06> on or before March 20, 2021.
5. Attached hereto are:
 - 5.1 List of Participants
 - 5.2 Copy of Memorandum OSEC-NEAP-OD-2021-44
6. For your information and guidance.



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EVELYN R. FETALVERO, PhD, CESO IV
Regional Director

Encls.: As stated.

Reference: Memorandum OSEC-NEAP-OD-2021-44

To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION

TRAINING PROGRAM

HRD/vcn
04/19/2021

Enclosure 01 to RM No. 207 s. 2021

LIST OF PARTICIPANTS

Re-Orientation on the Enhanced Recognition Evaluation Tool in the Central Office
and Regional Offices for NEAP-R and Recognition Evaluation
Committee (REC) Members

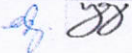
No	Name	Position/Designation
1	Flordelisa R. Dalin, EdD	Chief Education Supervisor, HRDD
2	Violeta C. Nuñez,	EPS, HRDD / NEAP Focal Person
3	Marylne M. Villareal	Education Program Supervisor, HRDD
4	Roy S. Rele	SEPS, NEAP-RO
5	Elmer Augustus F. Conde	EPS – II, NEAP-RO
6	Elaine N. Navarro	SAO, FD
7	Zenylou I. Frias	AO V/LF
8	Kevin Hope Salvaña	MT I, On-Detail-CLMD
9	Gladys S. Asis, PhD	EPS, CLMD
10	Maria Consuelo C. Jamera	EPS, CLMD
11	Elizabeth A. Bautista, PhD	EPS, CLMD
12	Rowena C. Calumpang	P II/LF, On-Detail-HRDD
13	Josephine Chonie M. Obseñares	EPS, CLMD
14	Abe Naireza Ibano	EPS II, HRDD
15	Bernard C. Abellana	EPS, CLMD
16	Jonathan F. Garzon	EPS, FTAD
17	Elizabeth M. Ysulan	EPS, CLMD
18	Elena N. Capangpangan, PhD	EPS, CLMD
19	Jeanie L. Mativo, PhD	OIC-SDS, Cabadbaran City Division
20	Hector DN Macalalag, PhD, CESE	ASDS, Agusan Sur Division
21	Geraldine F. Vergas	EPS, Bayugan City Division
22.	Jesus D. Nono, PhD	EPS, QAD-RO
23	Christopher Kimilat	EPS II-Bislig City Division
24	Voltaire Asildo	EPS II- Surigao del Sur Division
25	Maribel Taburno	SEPS-Agusan del Sur Division



Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Office of the Director
MEMORANDUM
OSEC-NEAP-OD-2021-44

TO : Central Office Bureaus and Services Directors
Regional Directors

FROM : 
JOHN ARNOLD S. SIENA
Director IV, NEAP 

SUBJECT : Re-Orientation on the Enhanced Recognition Evaluation Tool in the
Central Office and Regional Offices for NEAP-R and Recognition
Evaluation Committee (REC) Members

DATE : April 12, 2021

1. In line with DepEd Order No. 1 s. 2020 titled “**Guidelines for NEAP Recognition of Professional Development Programs and Courses for Teachers and School Leaders**”, the National Educators Academy Philippines (NEAP) shall conduct a **Re-Orientation on the Enhanced Recognition Evaluation Tool in the Central Office and Regional Offices for NEAP-R and Recognition Evaluation Committee (REC) Members** on **May 4-6, 2021** (Batch 1) and **May 11-13, 2021** (Batch 2) via **Online**.

2. The activity aims to:

- inform** the NEAP-R and REC Members on the progress of DepEd Order No. 001, s. 2020 implementation and its recent developments;
- equip** the REC Members on the evaluation of professional development programs and courses for teachers and school leaders submitted to NEAP Central Office and Regional Offices by the DepEd Service Providers (DSPs) and Authorized Learning Service Providers (LSPs) for Recognition; and
- guide** the REC Members in utilizing the enhanced FORM R.1 Recognition Application Form and FORM R.2 Recognition Evaluation Tool.

3. The participants and the schedule of the activities for both Central Bureaus/Services and Regional Offices are provided in the table below. The **deadline for the submission of the list of participants** is on or before **April 16, 2021 (Friday)**.



Address: 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600
Telephone No.: (02) 8638-8638 / (02) 8633-7207 / (02) 8635-4796
Email Address: neap.od@deped.gov.ph / askneap@deped.gov.ph

Concerned Offices	Participants	Participants	Date
Batch 1	Regions I, III, IV-B, VI, VIII, X, XII, CAR, CO	• NEAP-R, SEPS and EPS II • Review Evaluation Committee (REC) Members in the Central Office and Regional Offices Identified as Content Experts • 5 select NEAP Assessors	May 4-6, 2021, (Tues-Thurs) 9:00-11:00 A.M
Batch 2	Region II, Region IV-A, Region V, Region VII, Region IX, Region XI, CARAGA, NCR, CO		May 04-06, 2021 (Tues-Thurs) 9:00-11:00 A.M

- The participants from the Regional Offices shall register to this link <https://cutt.ly/lx0byO6> , while the participants from the Central Office Bureaus and Services shall register to this link <https://cutt.ly/dx0bGPv> . The **deadline of the Registration** is on **April 20, 2021 (Monday)**.
- For queries and clarifications, please contact **Ms. MA. NIDA C. CARAMAT** at ma.caramat@deped.gov.ph or **Ms. MA. GRACIEL A. RETARDO**, at ma.retardo@deped.gov.ph of the National Educators Academy of the Philippines – Quality Assurance Division (NEAP-QAD).
- Immediate dissemination of and compliance with this Memorandum is desired.



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Program of Activity: Re-Orientation of NEAP R and the Recognition Evaluation Committee (REC) Members on the Enhanced Program Recognition Tool in the Central Office and Regional Offices

Batch 1 : May 04-06, 2021 (Tuesday - Thursday)
Batch 2 : May 11-13, 2021 (Tuesday - Thursday)

Day	Time	Discussion Points
Morning Day 1 8:30-11:00 A.M	8:30 – 9:00 (30 Minutes)	Opening Program • Preliminary • Introduction of Participants • Welcome Message • Expectation Setting • Purpose and Overview of the Activity
	9:00 – 9:20 (20 Minutes)	DepEd Order No. 001, s. 2020 • Implementation of DO No. 001, s. 2020 • Milestones
	9:20 – 9:50 (30 Minutes)	Recognition Process Map and Terms of Reference • Central Office • NEAP-R (as the program owner in the Regional Offices) • Communications Team, Secretariat, REC, RAC
	9:50 – 10:00 (10 Minutes)	HEALTH BREAK
	10:00 – 10:25 (25 Minutes)	Question and Answer Portion
	10:25-10:40 (15 minutes)	Professional Development Priorities vis-à-vis Recognition of Professional Development Program
	10:40-11:00 (20 Minutes)	Wrapping Up and Reminders *Remind the participants to read the mock proposal/s for Recognition.
Morning Day 2 9:00-11:00 A.M	9:00-9:10 (15 minutes)	Attendance Checking Recap of previous activity
	9:10-10:10 (45 minutes)	Short Presentation of Program Recognition Forms and Tool • Recognition Checklist • FORM R.1 Recognition Application Form • FORM R.2 Recognition Evaluation Tool • FORM R.3 Recognition Endorsement • FORM R.4 Recognition Recommendation • Recognition Approval Form • Recognition Certificates • Recognition - Letter of Notice
	10:10-10:30 (20 minutes)	Discussion on how to use FORM R.2 Recognition Evaluation Tool
	10:30-10:45	Question and Answer Portion



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	(15 Minutes)	
	10:45-11:00 (15 minutes)	Wrapping Up and Reminders
		Reminders for the Deliberation on the Next Day
		*Remind the participants to work on the evaluations of the mock proposals
Morning	9:00-9:10 (10 minutes)	Attendance Checking Recap of previous activity
Day 3 9:00 A.M-12:00 NN	9:10-9:50 (40 Minutes)	Deliberation Meeting as a Team (Triad)
	9:50-10:00 (10 minutes)	HEALTH BREAK
	10:00-11:00 (60 Minutes)	Select Group Presentation of the Deliberated Recognition Evaluation Results
	11:00 – 11:30 (30Minutes)	Question and Answer Portion
	11:30 – 11:45 (15 minutes)	Wrapping Up, Next Steps and Reminders
	11:45-12:00 (15 minutes)	Closing
THE END 😊		



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