



Republic of the Philippines
Department of Education
CARAGA REGION



January 14, 2021

REGIONAL MEMORANDUM
No. 022, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
DIVISION CI COORDINATORS
This Region

UPDATING OF THE ONLINE REPOSITORY FOR THE CONTINUOUS
IMPROVEMENT (CI) PROJECTS

1. To ensure support to the implementation of **Hiniusang Pag-Alagad Para Sa Edukalidad**, and to sustain the implementation of **Continuous Improvement (CI) Program**, the Regional Office through the Field Technical Assistance Division (FTAD) is updating the online repository of the CI projects implemented by the Division Offices and schools for easy access of users and stakeholders.
2. Along this line, this Office requests all the Schools the Division Offices to update the CI projects on or before February 15, 2021 by accessing the Online Repository through this link <https://tinyurl.com/yxttrqqq>.
3. To ensure the quality of the uploaded projects, it is expected that the Division Quality Assurance Team (DQAT) will quality assure all the projects before uploading them to the link. CI projects should be in Power Point Format, labelled by year (e.g 2019-2020) and classified according to its category like governance as well as teaching and learning. (For more details please refer to the attached Regional Memorandum No. 219, s.2018 "Guidelines in Uploading the Continuous Improvement Projects).
4. For information and compliance

FRANCIS CESAR B. BRINGAS, CESO V
Regional Director

for the Regional Director:

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

CONTINUOUS IMPROVEMENT EDUKALIDAD REPOSITORY

FTAD/cmn
01/14/2021



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Enclosure to RM

022, S. 2021

ANNEX A: REGIONAL MEMORANDUM NO. 219, S. 2018 "GUIDELINES IN UPLOADING CONTINUOUS IMPROVEMENT PROJECTS"

Tracking #: 298-04-4327



Republic of the Philippines
Department of Education
Caraga Region XIII
J.P. Rosales Avenue, Butuan City



April 10, 2018

REGIONAL MEMORANDUM
No. 219 2018



GUIDELINES IN UPLOADING CONTINUOUS IMPROVEMENT (CI) PROJECTS

To: Schools Division Superintendents
This Region

1. The Continuous Improvement (CI) is one of the principles of the School-Based Management (SBM) thrust of the Department of Education. It aims to continually improve key processes and service delivery of the offices and schools towards the achievement of desired educational outcomes and eventually promote a culture of excellence at all levels in the Department.
2. It is for this reason that this Office has cascaded CI Program and required the SDOs to craft relevant projects based on the Priority Improvement Areas (PIAs) to fulfill the tall order for its implementation.
3. Along this line, this Office has created an online file repository of all the Projects for easy access of users and other stakeholders.
4. To ensure quality in uploading the Projects, the following guidelines are set.
 - Projects crafted by the CI Teams of the division and schools following the 10 steps of CI methodology should be submitted to the existing Division CI Teams in PowerPoint format.
 - The members of the existing Division CI Teams shall comprise the Division Quality Assurance Team (DQAT) or may invite potential members of the school CI teams to assure the quality of the Projects for submission to the Regional Office.
 - Only quality assured Projects should be emailed to ftadcaraga@gmail.com.
 - The Division should assign a focal person in-charge in sending the Projects to the Regional Office.
 - Projects uploaded in the google link should be in PDF Format to preserve the intellectual property rights of the project owners/writers.
5. The Divisions may adopt or customize the Projects appropriate and relevant to their needs to improve the desired learning outcomes.
6. To access the link, simply follow these steps.
 - Go to facebook.com/FTADCaraga
 - Scroll down to find the pinned post on the page.
 - Click the google drive link in the description of the pinned post.
(https://drive.google.com/drive/folders/1H0RjWFC0rEz2ftEubCEu_fmplgnxW)
 - Click either governance or teaching and learning to search for any projects.
7. For guidance and compliance.

BEATRIZ G. TORNÓ, PhD., CESO IV
Regional Director

Reference: NONE

To be included in the Perpetual Index
Under the following subjects:

FTADMI/continuous

CONTINUOUS IMPROVEMENT (CI)