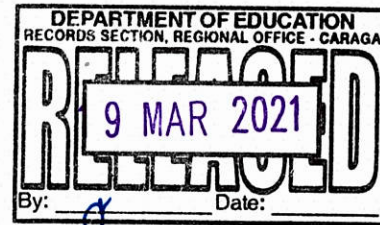




Republic of the Philippines
Department of Education
CARAGA REGION



March 18, 2021

REGIONAL MEMORANDUM
No. 171, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENT
This Region

SUBMISSION OF STATEMENT OF EXPENDITURES (SOE)

1. This is to reiterate the requirement to submit a Statement of Expenditure (SOE) of all downloaded funds for the provision of learning resources in the implementation of the Basic Education-Learning Continuity Plan (BE-LCP) Pursuant to DepEd Order No. 18, s. 2020 Section VII, paragraph 1:

*"VII Monitoring and Evaluation – BLR shall gather feedback on the implementation of these policy guidelines from: ROs, through the CLMD; SDOs, through the Curriculum Implementation Division (CID); and down to the level of school. **SDOs shall submit to their respective ROs a Statement of Expenditure (SOE) within two (2) months from the receipts of funds.** The SOE shall be duly certified by the Division Accountant and approved by the Schools Division Superintendent."*

2. To give ample time for the regional office to consolidate the submitted SOEs, SDOs are required to **submit to the region two (2) weeks earlier** than the date when the two-month period after receipt of funds falls.

3. To accomplish the SOE, SDO in-charge shall access the following link: <http://bit.ly/SOEFforLR>. Aside from accomplishing the report in the google drive provided, a duly signed copy shall be submitted to the regional office. A scanned copy shall be emailed to caragalr@deped.gov.ph

4. Immediate and widest dissemination of this Memorandum is directed.


EVELYN R. FETALVERO, CESO-IV
Regional Director

Encls.: none

Reference: DepEd Order No. 018, s.2020 dated July 20, 2020

To be indicated in the Perpetual Index
under the following subjects:

EXPENDITURE FUNDS LEARNING RESOURCE MONITORING

CLM/mfm
03/18/21



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