



Republic of the Philippines
Department of Education
CARAGA REGION



March 10, 2021

REGIONAL MEMORANDUM

No. 147, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENT
ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEFS, SCHOOL GOVERNANCE AND OPERATIONS DIVISION
SEPS/EPS II SMME
This Region

RE-ORIENTATION ON ISO 9001:2015 STANDARD TEMPLATES FOR DIVISION
MONITORING, EVALUATION, AND ADJUSTMENTS (DMEA) AND KEY
PERFORMANCE INDICATORS IN SCHOOL MONITORING,
EVALUATION, AND ADJUSTMENTS (SMEA)

1. The Regional Office through the Quality Assurance Division is the process owner of the standard templates used in the quarterly conduct of RMEA/DMEA/SMEA that measure the Regional Office, Schools Division Offices, and Schools organizational performance in its delivery of quality basic education services.
2. The Schools Governance and Operations Division (SGOD) and Curriculum Implementation Division (CID) in the 12 SDOs are required to manage and implement the Quality Management System through a functional Division Monitoring, Evaluation, and Adjustments (DMEA) and School Monitoring, Evaluation and Adjustments (SMEA).
3. To ensure a uniform understanding and quality presentation of the targets vis-à-vis physical accomplishments of all Programs, Activities, and Projects (PAPs) implemented by the three (3) Functional Divisions in the SDOs, an orientation is necessary.
4. The Regional Office shall conduct an orientation on the standard templates applied in the quarterly conduct of Division Monitoring, Evaluation, and Adjustments (DMEA) and School Monitoring, Evaluation and Adjustments (SMEA) on March 25, 2021, from 8:30 AM to 3:00 PM through MS Teams. The said activity aims to:
 - a. orient the participants on the standard templates in DMEA and identified KPIs in SMEA;
 - b. familiarize the content delivery of the quantitative and qualitative information provided in the different tables and key performance indicators; and
 - c. ensure the quality consolidation and purpose of the DMEA/SMEA Report.



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



2021-03-2864

Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

5. The expected participants in this activity are the Chiefs of the School Governance and Operations Division (SGOD) and Curriculum Implementation Division (CID, SEPS and EPS II of School Management Monitoring and Evaluation (SMME), one (1) Public School District Supervisor (PSDS) and Quality Assurance Division personnel.

6. The program of activities is found in Enclosure No. 1.

7. Immediate and wide dissemination of this memorandum to all concerned is highly desired.


EVELYN R. FETALVERO, PhD., CESO IV
Regional Director

Encls.: As stated.

Reference:

To be indicated in the Perpetual Index under the following subjects:

PLAN MONITORING EVALUATION REPORT

QAD/edm
03/10/2021

Enclosure No.1 of Regional Memorandum No. 147, s. 2021

PROGRAM OF ACTIVITIES

8:30 – 9:00 AM

Opening Prayer	:	Virginia A. Seña, EdD. EPS, QAD
Opening Remarks	:	Lorenzo O. Macasocol, PhD., CESO V OIC – Assistant Regional Director
Statement of Purpose	:	Gilbert L. Gayrama, PhD., CESE Chief, QAD
Attendance Recognition	:	Jesus D. Nono, PhD. EPS, QAD
Message	:	Evelyn R. Fetalvero, PhD., CESO IV Regional Director

9:00 AM – 3:00 PM

ORIENTATION PROPER

Overview of Pag-Inambitay og Pagtinabangay Alang sa Paglambo sa EDUKALIDAD	Celsa M. Cataluña, PhD. EPS, QAD
Standard Templates of DMEA Progress Accomplishment Report	Edmund D. Mendoza, PhD EPS, QAD
12:00 Noon – 1:00 PM	BREAK
KPIs on Access, Quality, and Governance	Elan M. Elpidang, PhD. EPS, QAD

Coniefe C. Artista
ADAS, QAD
Program Host