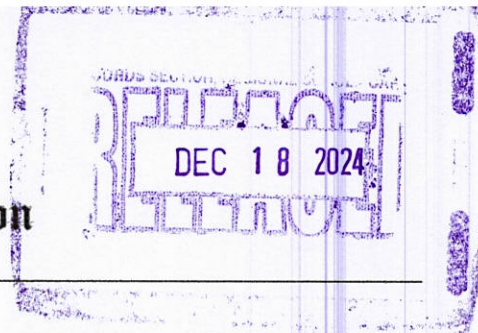




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **1416**, s. 2024

DEC 18 2024

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR HUMAN
RESOURCE DEVELOPMENT FOR PERSONNEL IN SCHOOLS
AND LEARNING CENTERS

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover travelling expenses for the following activities:

- a. **Regional Training for Junior High School (JHS) and Senior High School (SHS) Filipino Teachers who are Non-Filipino Majors** under OSEC 13-24-6080 dated September 21, 2024.
- b. **Capacity Building of NEAP Faculty for the Training for JHS and SHS Teachers who are Non-Filipino Majors** under OSEC-13-24-1741 dated March 18, 2024.

2. Attached are the approved requests.

3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.

4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
12/13/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
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Website: caraga.deped.gov.ph



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Republic of the Philippines
Department of Education
CARAGA REGION

December 11, 2024

MARIA INES C. ASUNCION

Regional Director

Department of Education

J. Rosales Avenue, Butuan City

Madame:

The undersigned respectfully requests the transfer of Program Support Funds under SARO No. OSEC-13-24-6080 from your office. This request pertains to the amount of Eighty-Four Thousand Pesos (P84,000.00), derived from the total allocation of Five Hundred Eighty-Eight Thousand Four Hundred Pesos (P588,400.00), intended for the travel expenses of participants attending the Regional Training of Junior High School (JHS) and Senior High School (SHS) Filipino Teachers who are Non-Filipino Majors.

Below is the breakdown of budget allocation per Schools Division Office chargeable to the aforementioned fund:

SCHOOLS DIVISION OFFICE	NUMBER OF PAX	ALLOTMENT
Agusan del Norte	3	P 6,000.00
Agusan del Sur	9	P 18,000.00
Bayugan City	2	P 4,000.00
Bislig City	2	P 4,000.00
ButuanCity	5	P 10,000.00
Cabadbaran City	2	P 4,000.00
Dinagat Islands	4	P 8,000.00
Siargao Islands	2	P 4,000.00
Surigao City	4	P 8,000.00
Surigao del Norte	2	P 4,000.00
Surigao del Sur	5	P 10,000.00
Tandag City	2	P 4,000.00
TOTAL	42	P 84,000.00

Thank you.

Very truly yours,

FLORDELISA R. DALIN, EdD
Chief, HRDD

Funds Available:

ELAINE N. NAVARRO
Supervising Admin. Officer
OIC- CAO

HRDD Cont. 082 13-24-6080
Mal. 13.684

Approved:

MARIA INES C. ASUNCION
Regional Director

HRDD/rsr
12/11/2024



Republic of the Philippines
Department of Education
CARAGA REGION

December 11, 2024

MARIA INES C. ASUNCION
Regional Director
Department of Education
J. Rosales Avenue, Butuan City

Madame:

The undersigned respectfully requests the transfer of 2024 Program Support Funds under SARO No. OSEC-13-24-1741 from your office. This request pertains to the amount of Fifty-Six Thousand Two Hundred Fifty-Seven Pesos and Eighty Six Centavos (P 56,257.86), derived from the total allocation of Sixteen Million Two Hundred Fifty Thousand (P 16,250,000.00), to support the development and implementation of initiatives relative to the continuing professional development of school teachers and school leaders in compliance with DM-OUHROD-2024-0427 titled "Guidelines on the Utilization of FY 2024 Human Resource Development (HRD) Fund" for the conduct of Human Resource Development Programs.

The request is intended to cover travel expenses and per diem for Vetted Faculty participating in the Capacity Building of NEAP Faculty for the Training of Junior High School (JHS) and Senior High School (SHS) Filipino Teachers who are Non-Filipino Majors.

Below is the breakdown of budget allocation per Schools Division Office chargeable to the aforementioned fund:

SCHOOLS DIVISION OFFICE	NUMBER OF PAX	ALLOTMENT
Bayugan City	1	P 16,891.76
Dinagat Islands	1	P 19,858.55
Surigao City	1	P 19,507.55
TOTAL	3	P 56,257.86

Thank you.

Very truly yours,

FLORDELISA R. DALIN, EdD
Chief, HRDD



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Funds Available:

4.9 12/11
ELAINE N. NAVARRO
Supervising Admin. Officer
OIC- CAO

Annex OSEC D-74.1241
Current funds
bal. 9,774,603.58

Approved:

MARIA INES C. ASUNCION
Regional Director

HRDD/rsr
12/11/2024



2024-12-20917

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