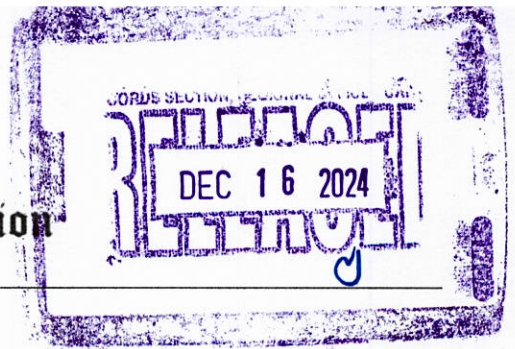




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **1394**, s. 2024

DEC 16 2024

To: Schools Division Superintendents
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
EDUCATION INFORMATION AND COMMUNICATION SERVICES**

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover communication expenses such as load cards for field coverage of **Division Information Officers and Division Public Assistance Coordinators for FY 2024** under OSEC 13-24-2550.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.


MARIA INES C. ASUNCION
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
12/11/2024



Republic of the Philippines
Department of Education
CARAGA REGION

December 6, 2024

MARIA INES C. ASUNCION

Director IV
Office of the Regional Director
This Region

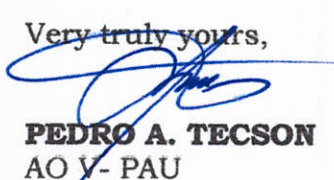
Madam:

This is to respectfully request the download of funds from SUB-ARO No. OSEC-13-24-2550, as per AR No.: AR-2024-R5788-00049, to the Schools Division Offices concerned as communication expense such as load cards for field coverages, to be equally divided by the Division Information Officers and Division Public Assistance Coordinators for FY 2024.

Division	Amount
Agusan del Norte	2,200.00
Agusan del Sur	2,200.00
Bayugan City	2,200.00
Bislig City	2,200.00
Butuan City	2,200.00
Cabadbaran City	2,200.00
Dinagat Islands	2,200.00
Siargao	2,200.00
Surigao City	2,200.00
Surigao del Norte	2,200.00
Surigao del Sur	2,200.00
Tandag City	2,200.00
TOTAL	26,400.00

For your approval.

Very truly yours,


PEDRO A. TECSON
AO V- PAU

Funds Available:


ELAINE N. NAVARRO
OIC-Chief, Finance Division

ORD/jmrm
12/06/2024

Approved by:


MARIA INES C. ASUNCION
Director IV
Office of the Regional Director