



Republic of the Philippines
Department of Education
CARAGA REGION

REGIONAL MEMORANDUM
No. _____, s. 2025

DECEMBER 18, 2025

To: Assistant Regional Director
Schools Division Superintendents
Regional Office Functional Division Chiefs
All Others Concerned

SUBMISSION OF 2025 OFFICE PERFORMANCE
COMMITMENT AND REVIEW FORM (OPCRF)

1. The field is informed that the Schools Division Offices (SDOs) shall submit their 2025 Office Performance Commitment and Review Form (OPCRF), together with the SDO's 2025 Milestones (hardcopy), on **December 29, 2025**.
2. The SDOs are likewise requested to share the Canva link of their Milestones with the Policy, Planning and Research Division (PPRD) **not later than January 2, 2026**. The Milestones template may be accessed at: <https://tinyurl.com/3mpmr2kp>.
3. For information and guidance.

MARIA INES C. ASUNCION

Director IV
Regional Director

Encl.: None.

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

PERFORMANCE

PPRD/vcn
12/16/2025