



Republic of the Philippines
Department of Education
CARAGA REGION

DECEMBER 3, 2025

REGIONAL MEMORANDUM

No. **1315**, s. 2025

To: Schools Division Superintendents
All Others Concerned

**PROGRAM IMPLEMENTATION REVIEW ON SCHOOL-BASED MANAGEMENT,
SCHOOL GOVERNANCE COUNCIL, ENHANCED SCHOOL IMPROVEMENT
PLAN, CONTINUOUS IMPROVEMENT AND TECHNICAL ASSISTANCE**

1. The field is informed of the conduct of Program Implementation Review (PIR) on SBM, SGC, ESIP, CI, and TA scheduled for December 18, 2025, at the Nickel Hall, DepEd Regional Office, J.P. Rosales Ave., Butuan City, from 8:00 a.m. to 6:00 p.m.
2. This one-day face-to-face activity aims to review the implementation of SBM, SGC, ESIP, CI, and TA across the twelve divisions, identify best practices and challenges in school governance, provide technical assistance to address implementation gaps, replicate successful CI projects, and formulate strategies and action plans for continuous improvement. presentations, workshops, and sessions on Technical Assistance.
3. The participants are the Division SBM Coordinators, SGC Focal Persons, CI Focal Persons, DFTAT Focal Persons, and select school heads. Meals (two snacks, lunch, and dinner) will be provided.
4. Participants are directed to complete the pre-work activities using the templates and references available at <https://tinyurl.com/FTADPIR>.
6. Expenses incurred shall be charged to the additional MOOE 2025, subject to usual accounting and auditing rules and regulations.
7. For appropriate action.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: None

To be indicated in the Perpetual Index

under the following subjects: REVIEW WORKSHOP

FTAD/apm
11/17/2025

Enclosure 1 to RM No. _____

Indicative Activity Matrix

Time	Activity/Topic	Facilitator/In-charge
7:30-8:00 A.M.	Arrival and Registration	Secretariat
8:00-8:30 A.M.	Opening Program	Secretariat
8:31-9:00 A.M.	Presentation of the Consolidated Report of School Visit and Provision of Technical Assistance	Lou Ann A. Acosta EPS, FTAD
9:01-12:00 N.N.	Presentation of Accomplishment Report - School-Based Management Implementation - School Governance Council	Division Coordinators
10:01-10:15 A.M.	Break	
1:00-2:30 N.N.	Sharing of Best Practices - Continuous Improvement - School Governance Council - Technical Assistance	Cabadbaran City Agusan del Sur Surigao City
2:31- 3:30 P.M.	Action Planning	
3:31-4:30 P.M.	Presentation of Outputs	Butuan City Agusan del Norte Siargao
4:31-5:00 P.M.	Open Forum	FTAD Staff
5:01-5:30 P.M.	Ways Forward	FTAD Staff
5:31-6:00 P.M.	Closing Program	FTAD Staff

Enclosure 2 to RM No. _____

Participants to the Program Implementation Review

December 18, 2025

Division	SBM Coordinator	SGC Coordinator	CI Focal Person	DFTAT Focal Person
Agusan del Norte	Adam Neil C. Uba	Alternate: Angel P. Rabuya	Annabelle G. Remonte	
Agusan del Sur	Maribel J. Taburno	Annie C. Silabay	Jecel D. Taray	Lelani R. Abutay
Bayugan City	Gilbert E. Cubillas	Gilbert E. Cubillas	Liwayway J. Lubang	Delbert U. Dela Calzada
Bislig City	Adelfa C. Dua	Christopher O. Kimilat	Teresa May Mundiz-Laquihon, PhD	Adelfa C. Dua
Butuan City	Generuth M. Bagaforo	Generuth M. Bagaforo	Edwin Fuego	Rowena Egay
Cabadbaran City	Monette Eustella M. Sa	Alternate: Chris P. Rasonable	Joel L. Pelenio, PhD.	Monette Eustella M. Sa
Dinagat Islands	Christopher A. Gimena	Christopher A. Gimena	Rene G. Ebol, PhD	Lope Papeleras
Siargao	Aquino D. Garcia	Alternate: Joselito T. Tokong	Relyn D. Raza, PhD	Luz Sandra R. Fernandez
Surigao City	Jennifer R. Jovita	Alternate : Medeline L. Busio	Tessie C. Dolores, PhD	Jennifer R. Jovita
Surigao del Norte	Jay Mark V. Fulgarinas	Jay Mark V. Fulgarinas	Vilma O. Juanite	Marsih Baradillo
Surigao del Sur	Jayson Orozco	Rufino T. Reyes		Ramil Tersona
Tandag City	Rowena T. Balan	Carmelita A. Teves	Arlene L. Abala	Nilda Mendiola
FTAD Personnel	Alejandro P. Macadatar Jonathan F. Garzon Lou Ann L. Acosta Christy Mae J. Gamboa			