



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **1293**, s. 2024

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
BASIC EDUCATION CURRICULUM

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover the funding requirements for the following activities:
 - a. *Senior High School Curriculum Revision: Applied Subjects* under OSEC-13-24-5957 dated September 7, 2024.
 - b. *Consultative Workshop on the Development of Guidelines for 2025 National Festival of Talents (NFOT)* on November 13-15, 2024, at Cebu City, under OSEC-13-24-2566 dated April 6, 2024.
 - c. *Division Based Orientation on the Use of Math Manipulatives for Grades 1-3 Teachers* under OSEC-13-23-6810 dated December 6, 2023.
2. Attached are the approved requests.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
11/18/2024



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Republic of the Philippines
Department of Education
CARAGA REGION

November 18, 2024

MARIA INES C. ASUNCION

Regional Director

DepEd-Caraga Regional Office

J.P. Rosales Ave., Butuan City

Madame:

Relative to the DM-CT-2024-367 (Workshops on the Revision of Senior High School Curriculum: Applied Subjects), the undersigned respectfully requests to download funds to the following Schools Division Offices:

SDOs	Revision Phase (Oct. 14-18, 2024)	Revision Phase (Oct. 21-25, 2024)	Finalization Phase	Total No. of Pax	Total Allocation at P 14,180.00 per pax
1 Agusan del Sur	1	0	1	2	28,360.00
Bayugan City	0	2	0	2	28,360.00
Butuan City	1	0	1	2	28,360.00
Tandag City	1	0	1	2	28,360.00
TOTAL	3	2	3	8	113,440.00

The amount in sum Php 113,440.00 is from the Sub-Allotment Release Order (SARO) No. OSEC-13-24-5957 which is intended to cover the travel expenses of the participants relative to the abovementioned activity. Attached in this request letter are the issuance and SARO for your reference.

Thank you.

Very truly yours,

KEVIN HOPE Z. SALVAÑA

EPS, CLMD

Noted by:

BERNABE L. LINOG

Chief ES, CLMD

Funds available:

ELAINE N. NAVARRO

OIC-Chief, Finance Division

Approved by:

MARIA INES C. ASUNCION

Regional Director

CLMD/khzs

11/18/2024

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Republic of the Philippines
Department of Education
CARAGA REGION

November 18, 2024

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director
This Region

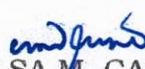
Madam:

This is to respectfully request authority from your office to download funds from OSEC-13-24-2566 for the travel expenses during the Consultative Workshop Conference on the Development of Guidelines for the 2025 National Festival of Talents (NFOT) on November 13-15, 2014 at Cebu City, to wit:

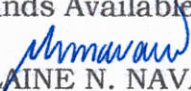
Name of Participants	Division	Amount
Juvy B. Luna	Bayugan City	7,950.00
Mary Grace M. Tadulan	Surigao del Norte	7,950.00
Elnie Anthony Barcena	Surigao del sur	7,950.00
TOTAL		23,850.00

For your approval.

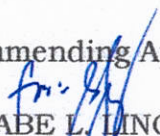
Very truly yours,


CELSA M. CATALUÑA
EPS, CLMD

Funds Available:


ELAINE N. NAVARRO
SAO, Finance Division

Recommending Approval:


BERNABE L. LINOG
Chief, CLMD

Approved:


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/cmc
11/18/2024



Republic of the Philippines
Department of Education
CARAGA REGION

November 18, 2024

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director
This Region

Madam:

This is to respectfully request authority from your office to download funds to the concerned Schools Division Offices to cover the expenses for the conduct of division-based orientation on the use of math manipulatives for Grades 1-3 Teachers based on the virtual consultative meeting held on November 14, 2024, via MS Teams and the approved activity proposal. The funds will be allocated as follows:

Division	Amount for Downloading
Bayugan City	122,129.00
Bislig City	122,128.00
Butuan City	122,128.00
Dinagat Islands	122,129.00
Siargao	122,128.00
Surigao City	122,129.00
Tandag City	122,129.00
TOTAL	854,900.00

The activity aims to enhance the teaching competencies of Grades 1-3 Mathematics teachers through the effective utilization of manipulatives in classroom instruction. The amount shall be charged against **OSEC-13-23-6810**.

For your approval.

Very truly yours,

RHEA J. YPARRAGUIRRE
EPS-Mathematics, CLMD

Approved:

Funds Available:

ELAINE N. NAVARRO
SAO, Finance Division

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director



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