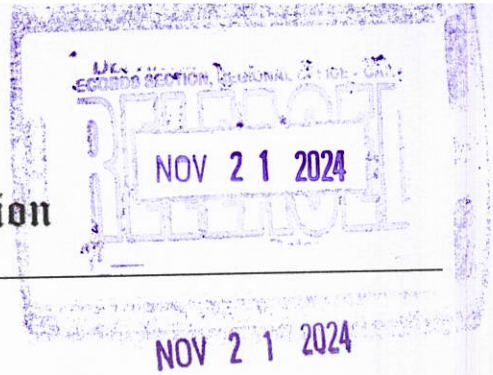




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **1273**, s. 2024

To: Schools Division Superintendents
Division Engineers and Architects
All Others Concerned

**COORDINATION MEETING FOR THE FORMULATION OF CLASSROOM
MASTERPLAN AND MASTER LIST FOR THE SCHOOLS
CONSTRUCTION AND REPAIRS**

1. The Department of Education (DepEd) and the Department of Public Works and Highways (DPWH) issued Joint Memorandum Circular (JMC) No. 1, s. 2024, titled *Formulation of a Classroom Masterplan and Master List for the Schools Construction and Repairs*, dated September 27, 2024. The JMC directs DepEd Regional Directors, Schools Division Superintendents, and DPWH Engineers to jointly formulate and develop a masterplan for school infrastructure projects.
2. To guide the relevant officials in formulating their respective masterplans, the Office of the Undersecretary for Human Resource and Organizational Development, through the Education Facilities Division, will conduct a coordination meeting on November 24-26, 2024 (inclusive of travel time) at the DepEd Ecotech Center, Cebu City.
3. In preparation for this meeting, all Schools Division Offices are kindly requested to submit the consolidated list of confirmed participants from your respective divisions by November 20, 2024. Please fill out the participant list using this link: <https://tinyurl.com/2r3zru95>.
4. The participants in this activity include Regional Directors, Schools Division Superintendents, and Regional and Division Engineers. Please refer to DepEd Memorandum (DM-OUHROD-2024-2276) for a detailed list of participants.
5. Immediate dissemination of this memorandum is desired.

MARIA INES C. ASUNCION
Director III
Office in-Charge
Office of the Regional Director



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Effectivity	02.01.23	Page	1 of 2



Encl.: None

Reference: DM-OUHROD-2024-2276

To be indicated in the Perpetual Index
under the following subjects:

FACILITIES MEETING SCHOOL

ESSD/mss
11/18/2024

Enclosure No.1 to Regional Memorandum No. 1273, s. 2024

List of Participants		
Regional Office		Sherwin P. Viajar
		Mariel S. Sosmena STA III
Agusan del Norte	Hector N. Macalalag, Ph.D.,	Shelemiah C. Gata
Agusan del Sur	Marilou B. Laurencio,	Jeff G. Montejo
Bayugan City	Ma. Teresa M. Real	Alvin Marion C. Orboc
Bislig City	Glorian B. Ederosas	Zojet B. Petilo
Butuan City	Leonevee V. Silvosa	Nichael M. Madria, C.E.
Cabadbaran	Imelda Sabornido	Richard Y. Buque
Dinagat Island	Florence E. Almaden	Dave Paymalan
Siargao Island	Roel T. Diamante	Neil T. Espenido
Surigao City	Gilbert L. Gayrama,	Von Eugene F. Cleofe
Surigao del Norte	Manuel O. Caberte	Al Peter L. Cañeda
Surigao del Sur		Ricky A. Magnaye
		Jhun Rey M. Paluca
Tandag City		Alvin R. Fernandez



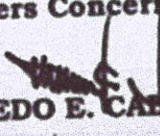
Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024- 2276

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL AND DIVISION ENGINEERS
All Others Concerned

FROM : 
WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development

SUBJECT : CONDUCT OF COORDINATION MEETING FOR THE
FORMULATION OF CLASSROOM MASTERPLAN AND MASTER
LIST FOR THE SCHOOLS CONSTRUCTION AND REPAIRS

DATE : NOVEMBER 15, 2024

The Department of Education (DepEd) and the Department of Public Works and Highways (DPWH) issued Joint Memorandum Circular (JMC) No. 1, s. 2024, titled *Formulation of a Classroom Masterplan and Master List for the Schools Construction and Repairs*, dated September 27, 2024. The JMC directs DepEd Regional Directors, Schools Division Superintendents, and DPWH Engineers to jointly formulate and develop a masterplan for school infrastructure projects.

To guide the relevant officials in formulating their respective masterplans, the Office of the Undersecretary for Human Resource and Organizational Development, through the Education Facilities Division, will conduct a **coordination meeting on November 24-26, 2024 (inclusive of travel time)** at the **DepEd Ecotech Center, Cebu City**. The first meal to be served will be dinner on November 24, 2024, and the last meal on November 26, 2024, will be breakfast.

The participants in this activity include Regional Directors, Schools Division Superintendents, and Regional and Division Engineers. Attached as Annex A is the number of participants per region, and Annex B contains the indicative program.

Should you have any questions or concerns regarding the above-mentioned subject, you may contact the **Education Facilities Division** at 8638-7110 or email at ousif.efd@deped.gov.ph

For information and reference.