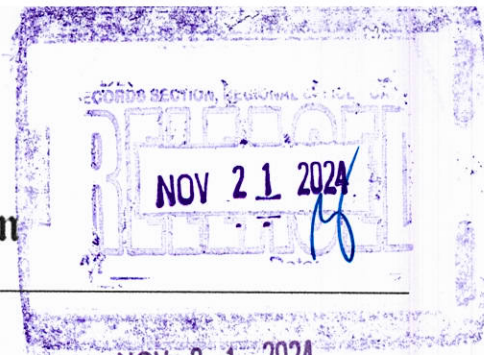




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **1272**, s. 2024

To: Schools Division Superintendents
All Others Concerned

**SEMINAR – WORKSHOP ON SUSTAINABLE GARDENING CUM SCHOOL – BASED
FEEDING PROGRAM (SBFP) AND NUTRITION SENSITIVE PROGRAMS (NSP)
COORDINATION MEETING**

1. The office of the Education Support Services Division (ESSD) through the Health and Nutrition Unit (HNU), will conduct a *Seminar-Workshop on Sustainable Gardening Seminar Cum School-Based Feeding Program (SBFP) and Nutrition Sensitive Programs (NSP) Coordination Meeting* on December 11-13, 2024, within Surigao del Norte. The venue will be communicated prior to the schedule.
2. The objectives of this activity are to enhance participants' knowledge on sustainable gardening practices, foster coordination among division focal persons of Gulayan sa Paaralan (GPP), Integrated School Nutrition Model (ISNM), and SBFP for improved nutrition programs, and share successful strategies and practices in implementing functional school gardens and feeding programs.
3. Relative to this, four representatives from the Schools Division Offices (SDOs), including Focal Persons, Contract of Service (COS), and/or alternates of GPP, ISNM and SBFP are requested to participate in this event. If the designated representatives are unavailable, a substitute may be assigned to ensure full participation.
4. All participants are advised to bring their own laptops for workshops and must register online via this link: <https://forms.gle/LTH7yKkNyvbJiooy7> on or before December 6, 2024. Pre-registration serves as confirmation and is necessary to obtain the Certificate of Appearance and Certificate of Participation.
5. Registration at the venue will commence at 3:00 p.m. on December 11 (Day 0), with the dinner as the first meal. The last meal is lunch on December 13 (Day 2).
6. Participants may proceed to the Information/Front Desk for room assignments upon arrival on December 11 (Day 0) at 2:00 p.m. and to check-out by December 13 (Day 2) before 12:00 nn.
7. See enclosure for the list of Regional Office participants and program of activities.
8. Travel expenses for the participants shall be charged against School-Based Feeding Program (SBFP) – Program Support Funds (PSF) or local funds, subject to the standard accounting and auditing rules and regulations.

9. For inquiries, please contact Ms. Rena Grace G. Tul-id, Nutritionist-Dietitian II, and /or Ms. Lee Anne Mae L. Alicaya, Technical Assistant I of the School – Based Feeding Program via email at renagrace.tul-id@deped.gov.ph.

10. Immediate dissemination of this Memorandum is desired.


MARIA INES C. ASUNCION, CESO IV
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

SEMINARS WORKSHOPS

ESSD/Ila
11/19/2024

(Enclosure No. 1 to Regional Memorandum No. 1272, s. 2024)

Annex A

	NAME	POSITION
1.	EDMUND D. MENDOZA, PhD	ESSD Chief
2.	JUMER C. CARLON, MD	Medical Officer IV
3.	ANNA LIZA A. LERIO	Dentist III
4.	RENA GRACE G. TUL-ID	Nutritionist-Dietitian II
5.	LEE ANNE MAE L. ALICAYA	Technical Assistant
6.	LEAH ELLEN V. YAOYAO	Technical Assistant
7.	CHARLESTONE OTAZA	Technical Assistant
8.	JENNYFRIEL JUMAMIL	Technical Assistant

Group of Participants

	Number of Pax	Total
Schools Division Offices (SDOs)	4 per SDO	48
DA Caraga	1	1
DepEd Caraga	8 – ESSD 1 - Driver	9
	Total	58

(Enclosure No. 2 to Regional Memorandum No. 1272, s. 2024)

Time	Activity	Persons Responsible
Day 0		
8:00 AM – 5:00 PM	Arrival of Participants Registration	Secretariat
5:00 PM – 8:00 PM	DINNER	
Day 1		
6:00 AM – 8:00 AM	BREAKFAST	
8:00 AM – 9:00 AM	Preliminaries -Nationalistic Anthem -Prayer -Caraga March -DepEd Quality Policy	AVP
9:00 AM – 9:05 AM	Ice Breaker	Secretariat
9:05 AM – 9:15 AM	Acknowledgment of Participants	Secretariat
9:15 AM – 9:30 AM	Welcome Message	Edmund D. Mendoza, PhD. ESSD Chief
9:30 AM – 9:45 AM	Levelling of Expectations of Participants	Secretariat
9:45 AM – 9:50 AM	AM SNACK	
9:50 AM – 9:55 AM	Introduction of Resource Person	Secretariat
9:55 AM – 11:55 AM	Sustainable Gardening Seminar	Mr. Romer S. Amante Agriculturist II – DA Caraga
11:55 AM – 1:00 PM	LUNCH	
1:00 PM – 1:10 PM	Ice Breaker	Secretariat
1:10 PM – 3:10 PM	Workshop	Mr. Romer S. Amante Agriculturist II – DA Caraga
3:10 PM – 3:15 PM	PM SNACK	
3:15 PM – 5:00 PM	Open Forum	Secretariat
5:00 PM – 7:00 PM	DINNER	
Day 2		
6:00 AM – 8:00 AM	BREAKFAST	
8:00 AM – 8:20 AM	Preliminaries	AVP
8:20 AM – 8:30 AM	Ice Breaker	Secretariat
8:30 AM – 9:00 AM	AM SNACK	
9:00 AM – 11:55 AM	SBFP & NSP Coordination Meeting	Rena Grace G. Tul-id ND II
11:55 AM – 1:00 PM	LUNCH	
1:00 PM – 1:05 PM	Ice Breaker	AVP
1:05 PM – 1:30 PM	Awarding of Certificates to Resource Person and Participants	Secretariat
1:30 PM – 1:45 PM	Closing Message	Jumer C. Carlon, MD. Medical Officer IV
1:45 PM – 2:00 PM	Photo Opportunity	Secretariat
2:00 PM – 5:00 PM	Travel Time	