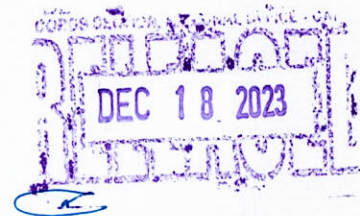




Republic of the Philippines
Department of Education
CARAGA REGION



December 15, 2023

REGIONAL MEMORANDUM
No. 1259, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
BASIC EDUCATION CURRICULUM**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover transportation expenses in connection with the conduct of Capacity Building of Trainers on Upskilling English Teachers in Language Instructions under OSEC-13-23-5567 dated September 23, 2023.
2. Attached are the approved requests.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated

Reference: FY 2023 GAA

To be indicated in the Perpetual Index
under the following subjects:

**BASIC EDUCATION CURRICULUM
SUB-ARO**

FIN/nap
12/14/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



2023-12-19250

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1



Republic of the Philippines
Department of Education
CARAGA REGION

December 12, 2023

MARIA INES C. ASUNCION

Director III

Officer-in-Charge

Office of the Regional Director

This Region

Madam:

This is to respectfully request authority from your office to download additional funds from **OSEC-13-23-5567** to the following Schools Division Offices for the transportation expenses of the participants who would participate to the *Capacity Building of Trainers on Upskilling English Teachers in Language Instruction (Vis-Min Cluster)* scheduled on November 28 to December 1, 2023 in Iloilo City.

Division	No. of pax	Amount
Agusan del Norte	2	4,540.00
Agusan del Sur	3	15,712.00
Bayugan City	1	6,834.00
Bislig	2	8,500.00
Surigao del Norte	1	1,060.00
Surigao del Sur	3	17,759.00
Total:	13	54,405.00

For your approval.

Very Truly yours,

GLADYS S. ASIS

EPS, CLMD

Funds Available:

FE L. ALEGADO

Chief, Finance Division

Bal - P169,100.00

Recommending Approval:

BERNABE L. LINO

Chief ES, CLMD

MARIA INES C. ASUNCION

Director III

Officer-in-Charge

Office of the Regional Director

CLMD/gsa
12/12/2023

Address: J.P. Rosales Avenue, Butuan City

Trunkline No: (085) 225-1151

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2023-12-18686



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Republic of the Philippines
Department of Education
CARAGA REGION

December 13, 2023

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director
This Region

Madam:

This is to respectfully request authority from your office to download funds from **OSEC-13-23-5567** to the Schools Division Office of Agusan del Norte for the transportation expenses of the participant who attended to the Capacity Building on the Upskilling of Teachers in Language Instruction at Grand Sea Resort, Subic, Olongapo City on November 20-24, 2023.

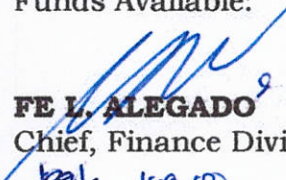
Division	No. of Pax	Amount
Agusan del Norte	1	14,680.00

For your approval.

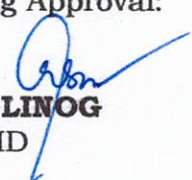
Very Truly yours,


GLADYS S. ASIS
EPS, CLMD

Funds Available:


FE L. ALEGADO
Chief, Finance Division
bal. 169.00

Recommending Approval:


BERNABE L. LINOG
Chief ES, CLMD


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/gsa
12/13/2023