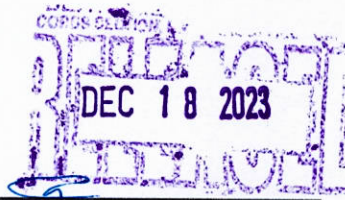




Republic of the Philippines
Department of Education
CARAGA REGION



December 15, 2023

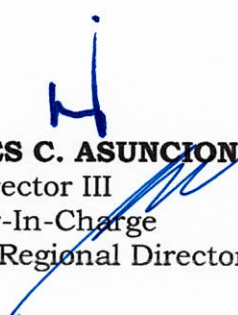
REGIONAL MEMORANDUM

No. 1258, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
SPECIAL EDUCATION PROGRAM (SPED)**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover travelling expenses of the participants in the conduct of Regional Special Need Education Program Implementation Review on December 9-10, 2023 under OSEC-13-22-3796 dated June 2, 2022.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated

Reference: FY 2022 GAA

To be indicated in the Perpetual Index
under the following subjects:

**SPECIAL EDUCATION PROGRAM
SUB-ARO**

FIN/nap
12/14/2023



Republic of the Philippines
Department of Education
CARAGA REGION

December 5, 2023

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director

Madam:

This is to request from your good office the approval on the downloading of Program Support Fund under Special Education Program from SARO OSEC No. 13-22-3796 dated on June 2, 2022 for travel expense of the participants to participate the Regional Special Need Education Program Implementation Review on December 9-10, 2023 Saturday and Sunday, to wit:

Division	Number pax	Unit cost	Amount
Agusan del Norte	5	1,790.00	8,950
Agusan del Sur	5	1,790.00	8,950
Bayugan City	5	1,790.00	8,950
Bislig City	5	1,790.00	8,950
Butuan City	5	880.00	4,400
Cabadbaran City	5	1000.00	5,000
Dinagat	5	2,250.00	11,250
Siargao	5	2,250.00	11,250
Surigao City	5	1,790.00	8950
Surigao del Norte	5	1,790.00	8950
Surigao del Sur	5	2,190.00	10,950
Tandag City	5	2,190.00	10,950
Total 3	60		107,500

Thank you

Very truly yours,

ELENA N. CAPANGPANGAN
EPS CLMD/SPED Coordinator

Noted by:

BERNABE L. LINO
CLMD Chief

Funds Available:

FE L. ALEGADO
FD Chief

Approved:

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/enc
12/5/2023



Address: J.P. Rosales Avenue, Butuan City
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