



Republic of the Philippines
Department of Education
CARAGA REGION

NOVEMBER 18, 2025

REGIONAL MEMORANDUM

No. 1252, s. 2025

To: SCHOOLS DIVISION SUPERINTENDENTS
DIVISION YOUTH FORMATION PROGRAM COORDINATORS
All Others Concerned

REGIONAL YOUTH FORMATION PROGRAM IMPLEMENTATION REVIEW 2025

1. The Regional Youth Formation Program (RYFP) serves as a critical platform for empowering young people in Caraga by promoting leadership, civic engagement, and holistic development.
2. To ensure that the program remains inclusive and effective, it is essential to conduct a comprehensive implementation review. This review will allow program owners to assess the program's impact, identify gaps, and strengthen strategies for future interventions.
3. Anent to this, the Education Support Services Division – Youth Formation Program shall conduct its Regional Youth Formation Program Implementation Review 2025 on November 26–28, 2025 in Butuan City.
 - o Day 0 (Nov. 26): Dinner and accommodation will be provided to participants.
 - o Nov. 28: Provision will only be until PM snacks.
4. All Division Project Development Officers handling Youth Formation Programs, Projects, and Activities are required to attend the activity and are expected to bring their laptop for the reporting of accomplishments by SDO according to the following programs:
 - o Student Leadership
 - o Career Guidance Program
 - o Advocacies (Child Protection, Gender and Development, YES-O, BKB, etc.)
5. For immediate and wide dissemination.

MARIA INES C. ASUNCION
Director IV 
Regional Director

Encl.: Program Flow
Reference: Approved Activity Proposal
To be indicated in the Perpetual Index
under the following subjects:

FORMATION LEARNERS PROGRAM

ESSD/ajc
11/12/2025



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**REGIONAL YOUTH FORMATION PROGRAM IMPLEMENTATION
REVIEW 2025**

Date: November 26-28, 2025

Venue: Southville Hotel and Restaurant, Butuan City

Date and Time	Activity	Particulars
Day 0 November 26, 2025	Arrival of participants Registration Settling Down Pre-work Activities	TWG Division PDOs
Day 1 November 27, 2025	A. Prayer B. Pambansang Awit C. Caraga Hymn D. DepEd Quality Policy E. Introduction of Participants F. Statement of Purpose G. Welcome Remarks H. Message	AVP Dr. Adrilene Mae J. Castanos, Regional Youth Formation Coordinator Dr. Edmund D. Mendoza ESSD Chief Host Division - District Supervisor Dr. Pedro T. Escobarte Jr. Asst. Regional Director Maria Ines C. Asuncion Regional Director
	Expectation Setting	PSTP
	Presentation of Regional WFP Physical and Financial Accomplishment	Dr. Adrilene Mae J. Castanos, Regional Youth Formation Coordinator
	Presentation Of Division WFP Physical and Financial Accomplishment	12 SDOs
	Feed-backing of all National-initiated YFD-related activities attended by personnel	Representatives from SDOs
	PSTP Updates	<i>Richard Ecle Davide</i> <i>Vice Governor</i>
<i>Fellowship</i>		

**REGIONAL YOUTH FORMATION PROGRAM IMPLEMENTATION
REVIEW 2025**

Date and Time	Activity	Particulars
Day 2 November 27, 2025		
7:00	Breakfast	Food Committee
8:00	Program Implementation Review: Gallery Walk	Division PDOs
9:00	Health Break	
9:30-1100	PIR : Discussion of Challenges and Initiatives Taken during the Youth Formation Program Implementation 2025	Facilitated by Dr. Castanos
9:30 – 11:00	Consolidation of Youth Formation Program Annual Accomplishment Report 2025	PSTP Officers
11:00-12:00	Orientation of the Mental Health Forum Activities and Project Pitching	Charlestone Otaza, TA2-Mental Health Program
12:00-1:30	Noon Break	
1:30	Ice Breaker/ APT dance contest	TWG
2:00- 5:00	Conceptualization and creation of the YFP Accomplishment Report 2025 Video presentation	All PDOs facilitated by PSTP officers
Day 3 November 28, 2025		
6:00-7:00	Nature Walk : Mental Health and wellness exercise	TWG
7:00-8:00	Breakfast	Food Committee
8:00-12:00	Critiquing and enhancement of Outputs -YFP Accomplishment Report 2025	PSTP
12:00-1:00	Noon break	
1:00-1:30	MOL	TWG
1:30-3:00	Presentation of Final Outputs YFP Accomplishment Report 2025	PSTP
3:00-3:30	Health Break	
3:30-4:00	Closing Program	TWG
4:00-4:30	Ways Forward	Dr. Castanos
4:30 onwards	HOMEWARD BOUND	

**REGIONAL YOUTH FORMATION PROGRAM IMPLEMENTATION
REVIEW 2025**

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PROJECT MANAGEMENT TEAM/ TWG

NAME	COMMITTEE
Dr. Edmund D. Mendoza	PMT/ Event Management
Dr. Adrilene Mae J. Castanos	PMT/ Event Organizer
Josie Magsalay	Health and wellness/Medic Officer
Charlestone Otaza	Technical Committee/ICT/AVP
Leah Ellen Yaoyao	Certificates/Program Committee
Al Jhon Fritz Otadoy	Registration Committee
Jairah Sususco	Documentation Committee
Cherry Hope Botona	Logistics/ Events Coordinator
Roderick Mindajao	Technical Committee/ICT/AVP
Shiela Abenido	Food Committee
Christian Faith E. Padul (GIP)	Attendance
Jovelyn Besagas (GIP)	Attendance
Melfe Mae Dio (GIP)	Registration

EXPECTED PARTICIPANTS: SDO Project Development Officers handling Youth Formation Programs, Projects and Activities