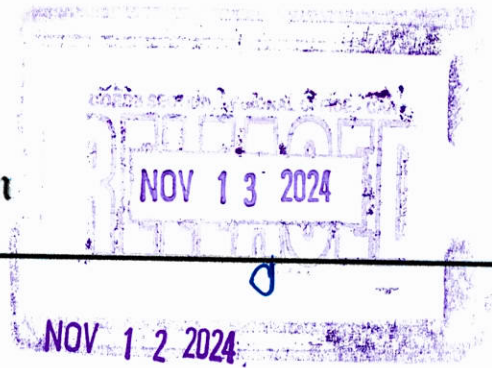




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **1240**, s. 2024

To: Schools Division Superintendents
All Others Concerned

INVITATION TO A TWO-DAY SEMINAR/WORKSHOP ON LIBRARY DISASTER RISK
REDUCTION & MANAGEMENT PLANNING FOR LIBRARY PERSONNEL

1. The field is hereby informed of the invitation by the Philippine Librarians Association, Inc. (PLAI) – Caraga Region Librarians Council (CarRLC) to the Two-Day Seminar/Workshop on Library Disaster Risk Reduction & Management Planning for Library Personnel on December 5 & 6, 2024 at Athenaeum Library, Caraga State University-Cabadbaran Campus, Cabadbaran City.
2. The DepEd Caraga librarians, teacher-librarians, and library personnel may opt to attend the said activity, provided that their participation will not hamper the conduct of classes in the schools. The use of DepEd funds shall be subject to the approval of their respective approving authorities. The same is also contingent upon its availability and adherence to the usual accounting and auditing rules and regulations.
3. For details contact Maria Theresa M. Golosino through mariatheresa.golosino@deped.gov.ph
4. For immediate dissemination and compliance.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO TENEBRO ESCOBARTE, JR.
Director III
Assistant Regional Director

Encls.: None

Reference: Letter Invitation from PLAI-Caraga Region Librarians Council (CarRLC)
To be indicated in the Perpetual Index
under the following subjects:

CLMD/mmg
11/12/2024

LIBRARIANS SEMINARS WORKSHOPS

Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



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Certificate No.: PHP QMS
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PHILIPPINE LIBRARIANS ASSOCIATION, INC. (PLAI)

Caraga Region Librarians Council (CarRLC)
PLAI-CarRLC Headquarters, G/F, Butuan City
Public Library Butuan City, Agusan del Norte librarianscaraga@gmail.com

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October 28, 2024

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director
Department of Education-Caraga
Butuan City, Agusan del Norte

Madam:

Greetings from the Caraga Region Librarians Council!

In compliant with the Republic Act No. 10121 "An Act Strengthening the Philippine Disaster Risk Reduction and Management, providing for the National Disaster Risk Reduction and Management Framework and Institutionalizing the National Disaster Risk Reduction and Management Plan, The Philippine Librarians Association, Inc. (PLAI) - Caraga Region Librarians Council (CarRLC) will be holding a **Two-Day Seminar/Workshop on Library Disaster Risk Reduction & Management Planning for Library Personnel** on December 5 & 6, 2024 at Athenaeum Library, Caraga State University-Cabadbaran Campus, Cabadbaran City.

The activity is designed to empower librarian and library staff with the essential skills and knowledge needed to develop and implement effective disaster risk reduction and management (DRRM) plans tailored to their unique library environments. This workshop will focus on the identification of potential hazards and risks specific to library settings, and provide participants with practical tools for creating comprehensive DRRM plans. They will engage in hands-on activities to assess vulnerabilities, prioritize resources, and formulate strategies for emergency response and recovery. By the end of the workshop, participants will have a clear understanding of how to establish a robust DRRM framework within their libraries, ensuring enhanced resilience and preparedness for various disaster scenarios. The workshop aims to foster collaboration among library professionals in the Caraga Region, creating a network of well-prepared institutions capable of effectively managing and mitigating disaster risks.

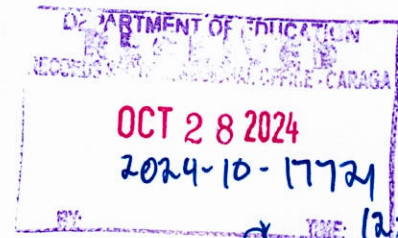
Librarians and library staff are invited to participate in this activity. A registration fee of Two Thousand Eight Hundred Pesos (P 2,800.00) will be collected to defray activity expenses like seminar kits, meals, snacks, certificates.

With this, we humbly ask for your support through your endorsement of this activity to the librarians in our Region. Attached is the activity program for your perusal.

We are looking forward to your positive response to this request. Thank you.

Warm regards,


ALMA A. CUSAP, RL
President
094853537169





LIBRARY DISASTER RISK REDUCTION AND MANAGEMENT PLANNING WORKSHOP

Training Agenda

December 5 – 6, 2024
Athenaeum, Caraga State University-Cabadbaran Campus
T. Curato Street, Cabadbaran City

TIME	PARTICULARS	RESPONSIBLE PERSON
TRAINING PRELIMINARIES		
DAY 1		Emcee: Arneil Enario, RL, MLIS
7:00 AM – 8:30 AM	Arrival and Registration	Secretariat/Treasurer/Auditor
8:30 AM – 9:00 AM	Opening Program	
	Invocation	MULTIMEDIA
	National Anthem	MULTIMEDIA
	PLAI Hymn	MULTIMEDIA
9:00 AM – 9:15 AM	Welcome Address	Deomila B. Mamaoag, Ph.D. Campus Director
9:15 AM – 9:20 AM	Rationale/Objectives	Alma A. Cusap, RL CBOT – President
9:20 AM – 9:30 AM	Acknowledgement of the Participants	Marrieta A. Jabalde, RL, MLIS CBOT, Secretary
----- Training Proper -----		
FIRST DAY – 1st SESSION:		
9:30 AM – 9:35 AM	Introduction of Resource Speaker	Alma A. Cusap, RL CBOT – President
9:35 AM – 10:00 AM	Philippine DRRM System, RA 10121 Salient Feature - Disaster Dodgeball (Exercise)	Marie Jane P. Mansalay, EnP CDRRMO Cabadbaran City
10:00 AM – 10:15 AM	Q & A and Health Break	
10:15 AM – 12:00 NN	Natural and Human Induced Hazard, Weather System affecting Caraga	Marie Jane P. Mansalay, EnP CDRRMO Cabadbaran City



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	- Hazard Identification and Timeline (workshop)	
12:00 NN – 1:00 PM	Health Break (Lunch)	
FIRST DAY - 2ND SESSION:		
1:00 PM – 4:30 PM	What to do during Emergencies and Disasters (workshop) - Library Disaster Control Group (DCG) - Preparation of Library Evacuation Plan (BEEP)	CDRRMO Planning Team
4:30 PM - 5:00 PM	Health Break and Announcement	
	Daily Evaluation	Secretariat

FELLOWSHIP NIGHT

Theme: **Denim**

Emcee: **Mildred Monteclaro, RL, MLIS**

TIME	PARTICULARS	RESPONSIBLE PERSON
5:30 PM – 6:00 PM	Call Time	
6:00 PM – 6:15 PM	Invocation	MULTIMEDIA
6:15 PM – 7:00 PM	Parade of Caraga Librarians	
7:00 PM – 8:00 PM	Dinner	
8:00 PM – 8:30 PM	Parlor Games	CBOT Officers
8:30 PM – 9:00 PM	Raffle	CBOT Officers
9:00 PM – 9:30 PM	Awarding	CBOT Officers
	Best in Denim Fashion (Male and Female)	
	Head Turner of the Night (Male and Female)	
9:30 PM – 10:00 PM	Unity Dance	
	Closing Prayer	Multi Media



PHILIPPINE LIBRARIANS ASSOCIATION, INC. (PLAI)
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DAY 2		Emcee: Mildred Monteclaro, RL, MLIS
8:00 AM – 8:30 AM	Day 2 Registration and Preliminaries	Secretariat/Treasurer/Auditor
	Opening Prayer	Multimedia
	Recap	
SECOND DAY – 1st SESSION		
8:30 AM – 10:00 AM	BLS -SFA Orientation	CDRRMO Training Team
10:00 AM – 10:10 AM	Health Break	
10:10 AM – 10:15 AM	Introduction of Resource Speaker	Evangeline D. Apog, RL, MLIS CBOT, Auditor
10:15 AM – 12:00 NN	Formulation of Library DRRM Plan	Ma. Teresa P. Baylon, Ph.D. Professor IV, PNU Mindanao (Retired)
12:00 NN – 1:00 PM	Health Break (Lunch)	
SECOND DAY - 2ND SESSION:		
1:00 PM – 3:00 PM	Investment Programming	Marie Jane P. Mansalay, EnP CDRRMO Cabadbaran City
3:00 PM – 3:30 PM	Reporting Activity	
3:30 PM – 4:00 PM	<i>Awarding and Giving of Certificates (Photo Opt with the speakers and participants)</i>	
4:00 PM – 4:30 PM	General Assembly	Alma A. Cusap, RL CBOT- President
4:30 PM – 5:00 PM	Closing Program	Lilibeth A. Bajoyo, RL, MLIS CBOT, Vice President Activity Chair
	<i>CBOT Meeting</i>	

End of the PROGRAM (UWIAN NA)