



Republic of the Philippines
Department of Education
CARAGA REGION

NOVEMBER 17, 2025

REGIONAL MEMORANDUM

No. 1239, s. 2025

To: Schools Division Superintendents
All Others Concerned

**SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR FLEXIBLE LEARNING
OPTIONS – LEARNING RESOURCES**

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the Printing and Delivery of Learning Resources for Emergency Situation – Learning Packets and DLP-LAS and Teachers Note and for the Provision of Support to Key Stage 1 – Printing and Delivery of Big Books, under OSEC-13-25-05225 and OSEC-13-25-05237 dated October 22, 2025.
2. Attached for reference are the approved requests.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2025.11.13
13:50:41
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
11/12/2025



Republic of the Philippines
Department of Education
CARAGA REGION

Office of the Regional Director

November 6, 2025

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds from PPA-445 – FLO-LR - OSEC-13-25-05237 (continuing), as **PSF for the Provision of Support to Key stage 1 – Printing and Delivery of Big Books**. Below is the budget allocation per division:

Division	Recipient Schools	Fund Allocation	Total Fund Allocation
Surigao del Sur	Domingo M. Alimboyong Memorial	564,885.50	1,129,771.00
	Paman-onan Elementary School	564,885.50	

Thank you.

Very truly yours,

MARIPAZ F. MAGNO

EPS-LR Manager

Noted:

BERNABE L. LINOG
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/mfm
11/06/2025



Republic of the Philippines
Department of Education
CARAGA REGION

Office of the Regional Director

November 6, 2025

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds from PPA-445 – FLO-LR - OSEC-13-25-05225 (continuing), as **PSF for the Printing and Delivery of Learning Resources for Emergency Situation - Learning Packets and DLP - LAS and Teachers Note**. Below is the budget allocation per division:

Division	For Printing of Learning Packets		For Printing of DLP LR (LASs and		Total Fund Allocation/SDO
	K-12 Total Enrolment	Fund Allocation	JHS Enrolment	Fund Allocation	
Agusan del Norte	72,167	1,274,505.00	19,665	346,766.00	1,621,271.00
Agusan del Sur	162,894	2,876,788.00	44,755	789,195.00	3,665,983.00
Bayugan City	26,303	464,524.00	8,328	146,853.00	611,377.00
Bislig City	20,342	359,250.00	4,960	87,463.00	446,713.00
Butuan City	87,878	1,501,969.00	26,763	421,930.00	1,923,899.00
Cabadbaran City	18,776	331,593.00	5,237	92,348.00	423,941.00
Dinagat Island	28,098	496,225.00	8,223	145,002.00	641,227.00
Siargao	33,669	594,611.00	9,404	165,827.00	760,438.00
Surigao City	32,636	576,368.00	7,836	138,177.00	714,545.00
Surigao del Norte	63,053	1,113,547.00	19,880	350,557.00	1,464,104.00
Surigao del Sur	121,900	2,152,814.00	33,375	588,524.00	2,741,338.00
Tandag City	16,275	337,425.00	4,788	134,431.00	471,856.00
Total	683,991	12,079,619.00	193,214	3,407,073.00	15,486,692.00

Thank you.

Very truly yours,

MARIPAZ E. MAGNO

EPS-LR Manager

Noted:

BERNABE L. LINO
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/mfm
11/06/2025